

PTO Agenda

May 8, 2023 5:30 PM Pittsville School Library

Attendees: Elise, Heather, Dani, Tracey, Beth

1. Open Meeting: 5:34pm
2. Approve April meeting minutes; Tracey motioned to approve, Elise second
3. Treasurer's Report
 - a. End of year summary
 - i. Grade funds/unit funds \$10/student (raised from previous)
 - ii. Classroom Funds (previous teacher stipend) \$40/teacher (raised from previous)
 - b. Planned budget for next year
 - i. Expected spending \$11,800
 - c. Accountant
 - i. Elise will find more information on several accountant options as Sarah Opie dropped PTO as a client
4. Panther Partners Program
 - a. Going well, hoping to continue next year
5. Volunteer Recognition
 - a. Internet and newspaper article
6. Fundraiser's status
 - a. Fall Festival
 - i. Move to October 7
 - b. Penny War
 - i. September 18-22
 - ii. Duct tape a teacher reward
 - c. Summer Brat fry
 - i. Cenex
 - ii. July 15
 - d. Summer bounce events
 - i. June 17
 1. Cancel
 - ii. August 29
 1. Instant photos
 2. Small entry fee
 - e. Dine to donate
 - i. Scotty's May 10, 11
 - ii. Cranberry Creamery May 22-26
 - f. Fair - Lion's Club concessions
 - i. Not enough capacity
7. Event Status
 - a. Spring Carnival
 - i. Review
 1. Great turnout

- ii. What we learned
 - 1. Move volunteer check in (cardio room)
 - 2. Two volunteers on tattoos
 - 3. Volunteers meeting or check in before carnival date
 - 4. More cakes
 - 5. Balloon animal potential change
 - 6. Two ticket booths to break up line
 - 7. Set up was nice
 - 8. Larger signs needed
 - 9. Potentially add adult aspect of pay to get out of dungeon
 - b. Honor Roll treats
 - i. 4th Q cranberry creamery
 - 1. Elise will reach out to the cafe for the cost of soft serve cones. If \$1.00 or less approved to purchase. Ask cafe to provide cone if student brings in report card showing honor roll GPA and cafe bill PTO for cones provided
 - c. Sky Dome Planetarium
 - i. Booked for Oct 24
 - d. Book Fair
 - i. P/T conference Fall
 - ii. Spring May 6-10
 - e. Beauty and the Beast
 - i. Potentially book for Spring 2024, book by Oct 15
- 8. Guatemala trip fundraiser in Aug wants to borrow Dungeon
 - a. Call Elise to coordinate pick up, responsible for transport, set up contract
- 9. Approve 2023-24 calendar of events
 - a. Approved
- 10. Teacher Appreciation Week, May 8-12
 - a. Thursday, May 11 (moved)
 - i. Breakfast
 - 1. Elise will pick up, Tracey will deliver to school
 - ii. Free raffle
 - 1. Elise and Jenny are organizing baskets
- 11. Bumper stickers
 - a. Purchase August
 - i. Tracey meeting with Ron to review design
- 12. Inch Worm Book Vending Machine - build our own version
 - a. Volunteer
 - b. Potential save a little money each year to save up
- 13. Scholarship Committee
 - a. Reviewing this week
 - b. Winner to be announced 5.16.23
 - c. Sam Bowden only applicant - recipient
- 14. PTO concession nights

- a. May 1 canceled
 - b. May 5 - went well approximately \$550
 - c. Continue to do as able
15. Parent Communication needed
- a. Dine to Donate
 - i. Scotty's send home on May 10 (9th?)
 - 1. Scotty's flyer and pizza/ice cream letter
 - 2. Tracey will print and distribute
 - ii. Cranberry Creamery send home May 18
 - 1. No color background to send home with students, print a few colored to hang up
 - 2. Elise will print and distribute
 - b. End of Year Summary Letter
 - i. Send home May 22
 - 1. Elise will send home
 - c. Summer Events
 - i. Send home May 25
 - ii. canceled
16. Bylaws
- a. Tracey motioned, Elise seconded, voice majority vote
 - b. approved
17. PSD/PTO MOU
- a. Finished, waiting for official signature from Jason Knott
18. Vote
- a. President, Tracey Scheurer
 - i. Voice vote approved
 - b. Treasurer, Elise Hahn
 - i. Voice vote approved
 - c. Secretary, Jenny Elmhorst
 - i. Voice vote approved
19. Establish meeting dates for next school year
- a. Second Monday of every month, re-vote in August
20. New Business
- a. none
21. Close Meeting
- a. Tracey motion to close meeting, Elise seconded
 - b. Voice vote approved
 - c. Meeting ended 7:50