

**SCHOOL BOARD OF EDUCATION MEETING
MONDAY, OCTOBER 8, 2018
SCHOOL DISTRICT OF PITTSVILLE**

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, October 8, 2018 at 7:00 pm in the High School LMC. The meeting was called to order by President Hoogesteger.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Robert Wolff, Mandy Hoogesteger, Connie Potter, Melissa Marti, and Jane Wesely. Administration present: Rodney Figueroa, Superintendent; Heather Friday, Elementary Principal; Dr. Cynthia Porter, High School Principal; Pam Tesch, Business Services; Matthew Sherwood, Director of Special Education, Tabitha Becker, Director of Child Care Services, Chris Nepper, Technologies Director.

IV. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the *Pittsville Record*.

V. Approval of Agenda

A. Change of Sequence/Removal of Items

Motion was made by Melissa Marti, seconded by Bob Wolff, to move Item V. Academic Spotlight before Item IV. Public Comments. Motion carried (5-0).

Motion was made by Melissa Marti, seconded by Bob Wolff, to move Item VIII.D (2) Retirement-High School Office Manager to IX. Discussion/Action (A). Motion carried (5-0).

VI. Academic Spotlight – Elementary students Makenzie, Kathryn, and Lana explained the “Be Kind. Stick Together Against Bullying” school-wide project led by Ms. Raygo and Mrs. Friday and sponsored by Duct Tape.

VII. Public Comments

- 1) Ron Klein – Dress Code. Requested the Student Dress Code be looked at in the future. Cold shoulder style not addressed in handbook.
- 2) Amanda Rochon – Dress Code Policy. Shared sample wordings of other school dress codes. Feels that High School Student Handbook Section E. 2(f) needs clarification. Feels that the enforcement causes more of a distraction/issue.

VIII. Consent Agenda Items

A. Minutes of the Regular Meeting on September 10, 2018

B. Financial Status

C. Resignations/Retirements

- 1) Director of Food Services Effective May 2019 – Joseph Dostal
- 2) Athletic Director Effective June 30, 2019 – Todd Sanken

D. Hiring Recommendations

- 1) District Substitute Teacher – Kirsten Kissner

E. Administrative Reports

- 1) High School Principal (Learning, Innovation and Recognition, Looking Ahead)
- 2) Elementary School Principal (Learning, Innovation and Recognition, Looking Ahead)
- 3) Technology Updates

Motion was made by Bob Wolff, seconded by Jane Wesely, to approve the consent agenda as presented. Motion carried (5-0)

The Board would like to thank Todd Sanken as Athletic Director and Joseph Dostal as Director of Food Services for their years of service to the district.

IX. Discussion/Action

- A. Retirement – High School Office Manager effective November 6, 2018 (Pam Kumm)
Motion was made by Melissa Marti, seconded by Connie Potter, to accept the retirement of Pam Kumm, High School Office Manager, effective November 6, 2018 with district paid insurance to continue through the end of November 2018. Motion carried (5-0).
The Board would like to thank Pam Kumm, High School Office Manager, for her 35 years of service to the district.
- B. Maintenance Report – Trainings, inspections, and projects discussed.
- C. September 21, 2018 Pupil Count – 575 students were counted on the Third Friday Count. This is 10 students less than in 2017.
- D. WI DPI Proclamation – National School Lunch Week October 15-19. Thank you to our food service staff led by Joseph Dostal and staffed by Terri Fox, Azizah Tester, and Rose Nelson for doing a great job all school year and taking pride in their work of feeding our students.
- E. Extra-Curricular Lanes
Motion was made by Bob Wolff, seconded by Jane Wesely, to approve the proposed lane pay system for extra-curricular advisors and be added to this year’s employee handbook and enforced this school year. Motion carried (5-0).
- F. Second Reading and Approval of New Policy 166 Board Member Electronic Communications
- G. Second Reading and Approval of New Policy 166-Rule Board Member Use of Electronic Mail
- H. Second Reading and Approval of Updates to Policy 522.7 Staff Use of Information Technology and Communication Resources
- I. Second Reading and Approval of Updates to Policy 824 School District Legal Notices
Motion was made by Melissa Marti, seconded by Bob Wolff, to accept the second reading and approve Policies 166 (Board Member Electronic Communications), Policy 166-Rule (Board Member Use of Electronic Mail), Policy 522.7 (Staff Use of Information Technology and Communication Resources), and Policy 824 (School District Legal Notices). Motion carried (5-0).
- J. Key Works of School Board Survey – Mr. Figueroa handed out the WASB Board of Education survey to be completed.
- K. Fall AGR – Data from the AGR report (which provides funding to help lower class sizes in our primary grades) was shared by Mrs. Friday.
- L. M3 Health Insurance Update – Information was shared on the cooperative meeting held last week regarding health insurance coverage and the process of renewal.
- M. Start College Now – Spring Semester 2019
Motion was made by Jane Wesely, seconded by Connie Potter, to approve six students to attend courses at Mid-State Technical College during the fourth term through the Start College Now program. The district is responsible for 100% of the cost associated with the courses (per state law). Motion carried (5-0).
- N. Annual Meeting and Budget Hearing (October 25, 2018) – Information only.
- O. Before and After School Child Care Update
 - 1) Approval to Pursue Projections for Full-Time Child Care Center (6 wk-school age)
Motion was made by Melissa Marti, seconded by Bob Wolff, to approve the pursuing of projections and district costs by administrative staff for a full-time Child Care Center (6 wk-school age) for the 2019-2020 school year. Motion carried (5-0).
- P. Safety Update – Contractors are scheduled to install the entrances and interior doors within our safety grant.
- Q. Social School 4 EDU Update – Official launch date was October 3.
- R. Strategic Planning Update – A community meeting was held in City Point on September 18 with two more area community meetings to be scheduled. School Board will look at all the data gathered in November.

X. Legislative Report –Mr. Wolff and Mr. Figueroa updated the Board on the November 6 ballot and referendums, proposed bill privatizing the Common School Funds which are used to supplement our public libraries.

XI. Convene into Closed Session – Motion was made by Bob Wolff, seconded by Connie Potter, to move into Closed Session as per Wisconsin State Statute 19.85(1)(c) for the purpose of: A. Personnel Issues.

President Hoogesteger directed the Clerk to take a Roll Call Vote: Jane Wesely-Yes, Mandy Hoogesteger-Yes, Bob Wolff-Yes, Connie Potter-Yes, and Melissa Marti-Yes. Motion carried (5-0).

XII. Reconvene into Open Session

Motion was made by Bob Wolff, seconded by Melissa Marti, to reconvene into Open Session. Motion carried (5-0).

XIII. Take any Action from Closed Session – No action taken.

XVI. Adjourn

Motion was made by Jane Wesely, seconded by Connie Potter, to adjourn at 8:21 p.m. Motion carried (5-0).

Jane Wesely, Board Clerk