

**SCHOOL BOARD OF EDUCATION MEETING
WEDNESDAY, JULY 11, 2018
SCHOOL DISTRICT OF PITTSVILLE**

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Wednesday, July 11, 2018 at 7:00 pm in the Band/Choir Room. The meeting was called to order by President Hoogesteger.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Robert Wolff, Mandy Hoogesteger, Connie Potter, Melissa Marti, and Jane Wesely. Administration present: Rodney Figueroa, Superintendent; Heather Friday, Elementary Principal; Dr. Cynthia Porter, High School Principal; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds.

IV. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the *Pittsville Record*.

V. Approval of Agenda

A. Change of Sequence/Removal of Items

Motion was made by Connie Potter, seconded by Melissa Marti, to approve the agenda for the July 11, 2018 meeting of the Pittsville School Board of Education. Motion carried (5-0).

VI. Public Comments

Mr. Figueroa introduced new administrative employees: High School Principal, Dr. Cynthia Porter, and Director of Special Education/Pupil Services, Matthew Sherwood.

VII. Academic Spotlight – Elementary School (STAR Testing)

Elementary Principal Heather Friday reviewed the Star Reading and Math results for 2017-2018 with the Board.

VIII. Consent Agenda Items

A. Minutes of the Regular Meeting on June 11, 2018

B. Closed Session Minutes from June 11, 2018

C. Financial Status

D. Resignations/Retirements

1) General Music/Choral Teacher – Jodi Rueth

2) Custodian – Thomas Zdun

E. Hirings

1) Director of Child Care Center – Tabitha Becker

F. Administrative Reports

1) High School Principal (Learning, Innovation and Recognition, Looking Ahead)

2) Elementary School Principal (Learning, Innovation and Recognition, Looking Ahead)

3) Technology Updates

Motion was made by Melissa Marti, seconded by Connie Potter, to approve the consent agenda as presented. Motion carried (5-0).

IX. Discussion/Action

A. Maintenance Report – Trainings, inspections, and projects were discussed.

B. First Reading of Updated Policy 313 and 313 Exhibit Student Academic Standards (Annual Notice)

C. First Reading of New Policy 720 Health and Safety in District Facilities and Programs

D. First Reading of New Policy 722 Reporting Injuries and Unsafe Conditions

E. First Reading of Updates to Policy 723 School Safety Plans

- F. First Reading of New Policy 723.1 Emergency Drills
- G. First Reading of Updates to Policy 723.2 and 723.2 RULE Threats of School Violence
- H. First Reading of Updates to Policy 723.3 Emergency School Closings
Policies 313, 720, 722, 723, 723.1, 723.2, 723.3 will be moved forward for second readings.
- I. Second Reading and Approval of New Policy 343.45 Technical College Course Program “Start College Now”
- J. Second Reading and Approval of New Policy 343.45 RULE Procedures for Handling Course Applications through the Tech College Course Program “Start College Now”
- K. Second Reading and Approval of New Policy 343.46 Early College Credit Program
- L. Second Reading and Approval of New Policy 860 Visitors to the Schools During the School Day
- M. Second Reading and Approval of New Policy 860 RULE Visitors to the Schools Procedures
Motion was made by Bob Wolff, seconded by Melissa Marti, to accept the second readings and approve Policies: 343.45 Technical College Course Program “Start College Now,” 343.45 RULE Procedures for Handling Course Applications through the Tech College Course Program “Start College Now,” 343.46 Early College Credit Program, 860 Visitors to the Schools During the School Day, 860 RULE Visitors to the School Procedures. Motion carried (5-0).
- N. 2018-2019 Handbook Updates
 - 1) Elementary Handbook – Mrs. Friday presented updates to the handbook. The Board questioned the dress code policy and how new fashion trends are being addressed.
 - 2) Athletic Handbook – Mr. Sanken presented updates to the handbook.
 - 3) Coaches Handbook – Mr. Sanken presented updates to the handbook.
 Motion was made by Bob Wolff, seconded by Connie Potter, to approve updates to the 2018-2019 Elementary, Athletic, and Coaches Handbooks as presented. Motion carried (5-0).
- O. Annual Restraint and Seclusion
Motion was made by Jane Wesely, seconded by Connie Potter, to approve the Annual Report of Restraint and Seclusion for 2017-2018. Motion carried (5-0).
- P. Substitute Teacher Pay
Motion was made by Melissa Marti, seconded by Connie Potter, to approve increasing substitute teacher pay for the 2018-2019 school year to the following: \$110.00 per day for first 1-10 days, \$120.00 per day beginning the 11th non-consecutive day, and \$150.00 per day for long-term substitutes. Long-term subs who continue to sub after their long-term sub position has been completed will revert back to \$120.00 per day. Motion carried (5-0).
- Q. Before and After School Child Care Update
 - 1) User Rate Decrease
Motion was made by Jane Wesely, seconded by Bob Wolff, to approve decreasing user costs for the Pittsville Before and After Child Care by increasing the Fund 80 levy to \$46,915.00 (an increase of \$8,268.00 from the \$38,647.00 initially approved by the Board). Motion carried (5-0).
- R. Safety Update
 - 1) SRO Memorandum of Understanding
Motion was made by Connie Potter, seconded by Melissa Marti, to approve the Memorandum of Understanding for School Resource Officer between the Pittsville School District and the City of Pittsville for the 2018-2018 school year. Motion carried (4-1 Abstain).
 - 2) Safety Grant
Pittsville School District has been awarded \$41,032.00 by the Wisconsin Department of Justice for school safety and security.
 - 3) Safety Response Handbook
Motion was made by Bob Wolff, seconded by Melissa Marti, to approve the updates made to the district’s Safety Response Handbook. Motion carried (5-0).
- S. Warranty Deed for Veedum School Property
Motion was made by Bob Wolff, seconded by Jane Wesely, to authorize signing (by Superintendent and Board President) of the Warranty Deed listing Pittsville Public Schools as the grantor of land to the Veedum Hunting Club LLC as grantee. Motion carried (5-0).
- T. Extend 2018-2019 School Day by 5 Minutes to create Flexibility in Calendar

Motion was made by Jane Wesely, seconded by Connie Potter, to approve amending the 2018-2019 School Calendar to add five (5) minutes to the school day (7:50 AM to 3:10 PM) and designating two current student contact days in the calendar as make up days in the event of cancellations. Motion carried (5-0).

U. Fund 46 Deposit

Motion was made by Connie Potter, seconded by Melissa Marti, to place an additional \$50,000.00 into Fund 46 from Fund 10. Motion carried (5-0).

X. Legislative Report –Mr. Wolff and Mr. Figueroa updated the Board on education related legislative updates being discussed at the state level including school safety grant, U.S. Supreme ruling on fair-share fees by Act 10, WRS rate increase, and educator license changes.

XI. Convene into Closed Session – Motion was made by Connie Potter seconded by Melissa Marti, to move into Closed Session as per Wisconsin State Statute 19.85(1)(c) for the purpose of:

A. Administrator Contract

President Hoogesteger directed the Clerk to take a Roll Call Vote: Jane Wesely-Yes, Mandy Hoogesteger-Yes, Bob Wolff-Yes, Connie Potter-Yes, Melissa Marti-Yes. Motion carried (5-0).

XII. Reconvene into Open Session

Motion was made by Bob Wolff, seconded by Melissa Marti, to reconvene into open session. Motion carried (5-0).

XIII. Take Any Action from Closed Session

Motion was made by Melissa Marti, seconded by Connie Potter, to approve the addendum to the administrator's contract. Motion carried (5-0).

XIV. Adjourn

Motion was made by Melissa Marti seconded by Connie Potter, to adjourn at 8:35 p.m. Motion carried (5-0).

Jane Wesely, Board Clerk