

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, MAY 13, 2019
SCHOOL DISTRICT OF PITTSVILLE
OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, May 13, 2019 at 7:00 pm in the High School LMC. The meeting was called to order by President Hoogesteger.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Robert Wolff, Mandy Hoogesteger, Connie Potter, Melissa Marti, and Jane Wesely. Administration present: Rodney Figueroa, Superintendent; Dr. Cynthia Porter, High School Principal; Heather Friday, Elementary Principal; Matthew Sherwood, Director of Special Education, Tabitha Becker, Director of Child Care; Chris Nepper, Technologies Director; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds.

IV. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the *Pittsville Record*.

V. Approval of Agenda

A. Change of Sequence/Removal of Items

Motion was made by Melissa Marti, seconded by Connie Potter, to approve the agenda for the May 13, 2019 meeting of the Pittsville School Board of Education. Motion carried (5-0).

VI. Academic Spotlight – High School

Mrs. Madden shared highlights of the Panama trip from April 2019 with the Board.

VII. Reorganization of the Board of Education

A. Election of President

Motion was made by Connie Potter, seconded by Melissa Marti, to nominate and appoint Mandy Hoogesteger as School Board President. Motion carried (5-0).

B. Election of Vice President

Motion was made by Jane Wesely, seconded by Melissa Marti, to nominate and appoint Bob Wolff as School Board Vice President. Motion carried (5-0).

C. Election of Clerk

Motion was made by Jane Wesely, seconded by Melissa Marti, to nominate and appoint Connie Potter as School Board Clerk. Motion carried (5-0).

D. Election of Treasurer

Motion as made by Connie Potter, seconded by Bob Wolff, to nominate and appoint Melissa Marti as School Board Treasurer. Motion carried (5-0).

E. Appoint WASB Representative

Motion was made by Bob Wolff, seconded by Connie Potter, to appoint Melissa Marti as WASB Representative. Motion carried (5-0)

F. Designation of Depository

Motion was made by Melissa Marti, seconded by Bob Wolff, to approve Associated Bank as the District's Official Depository. Motion carried (5-0).

G. Establish Days and Times of School Board Meeting

Motion was made by Connie Potter, seconded by Melissa Marti, to set the days and times of the School Board meetings as the second Monday of the month at 7:00 p.m. with the exception of changing the meeting date and time when deemed necessary. Motion carried (5-0).

VIII. Consent Agenda Items

- A. Minutes of the Regular Meeting on April 8, 2019
- B. Closed Session Minutes of Regular Meeting on April 8, 2019
- C. Minutes of Special Meeting on May 7, 2019
- D. Closed Session Minutes of Special Meeting on May 7, 2019
- E. Financial Status
- F. Resignations
 - 1) 5-12 Band/Music Instructor – Emily Batterman

Motion was made by Jane Wesely, seconded by Bob Wolff, to approve the Consent Agenda as presented. Motion carried (5-0).

The Board would like to thank Emily Batterman for her four years of hard work in the music department and wish her well as she continues her professional journey in her next district.

IX. Discussion/Action

- A. Administrative Reports
 - 1) High School: Google Classroom, summer math curriculum work (K-12), peer to peer coaching and mentoring model, PHS SAIL, “sun room” project as additional cafeteria spaces, Renaissance Learning Program, and summer health curriculum work were shared.
 - 2) Elementary School: AIMSWEB data summary, 8th grade promotion on May 23, Summer School begins June 3, Ned’s Kindness Adventure assembly were shared.
 - 3) Technology Updates: Chromebook replacement, Smartboard replacement, server updates, summer intern, and evaluation of Kajeets.
 - 4) Maintenance Report: Summer staff, trainings, inspections, progress of projects.
 - 5) Director of Special Education: ACCESS testing.
 - 6) Director of Child Care: Playground equipment, summer age summer care enrollment, full-day enrollment, 2 year license issued, July/August remodel project, final probationary visit, two part-time employees moving to full-time on June 1.

Motion was made by Melissa Marti, seconded by Connie Potter, to approve the May Administrative Reports. Motion carried (5-0).

- B. Open Enrollment Applications for 2019-2020 School Year

Motion was made by Melissa Marti, seconded by Jane Wesely, to approve all non-resident regular education open enrollment applications (20 applications), deny all non-resident special education applications (2 Kgn-4 applications) in accordance with the Open Enrollment Limits set in January, and approve all resident open enrollment applications (7 applications). Motion carried (5-0).
- C. Private School Transportation per WI State Statute 121.54(2)(B)4

Motion was made by Melissa Marti, seconded by Connie Potter, to accept documentation from Bethel Junior Academy (2 students) and Trinity Evangelical Lutheran School-Marshfield (3 students) in accordance with WI State Statute 121.54(2)(B)4 provided that all proper paperwork is received from parents/guardians. Motion carried (5-0).
- D. Field Trip Approval – Out of State
 - 1) FCCLA National Competition – Anaheim, CA

Motion was made by Melissa Marti, seconded by Bob Wolff, to approve the out of state FCCLA trip to Nationals in Anaheim, CA (June 30-July 5, 2019). Motion carried (5-0).
 - 2) Senior Trip – Illinois

Motion was made by Jane Wesely, seconded by Melissa Marti, to approve the Class of 2019 Trip to Six Flags Amusement Park in Illinois on May 18, 2019 from approximately 5:00 p.m. to 8:00 a.m. (May 19) Motion carried (5-0).
- E. Employee Handbook Updates
 - 1) Short-Term Substitute PCCC Director, Teacher, Teacher Assistant Pay Rate
 - 2) Long-Term Substitute PCCC Director Pay Rate

Motion was made by Melissa Marti, seconded by Connie Potter, to approve changes to the Employee Handbook (page 81) to add a Substitute PCCC Staff Pay Schedule (Short-term: subbing employee’s regular rate of pay. Long-term: \$1.00/hour added to subbing employee’s regular rate of pay). Motion carried (5-0).

- F. Summer Hours for District Office
Motion was made by Connie Potter, seconded by Melissa Marti, to approve summer district office and administrative staff hours at four ten hour days as an employee option. Motion carried (5-0).
- G. Lunch Prices for 2019-2020
Motion was made by Jane Wesely, seconded by Melissa Marti, to approve no increase in 2019-2020 lunch prices. Motion carried (5-0).
- H. CTE Facilities Update
Mr. Figueroa gave an update on the next steps with Keller and establishing a community committee to assist in the selection of which option(s) will best serve our student and community now and into the future.
- X. **Legislative Report** – Mr. Wolff and Mr. Figueroa updated the Board on the current budget proposals at the state level.
- XI. **Public Comments** – no public comments.
- XII. **Convene into Closed Session** – Motion was made by Melissa Marti, seconded by Connie Potter, to move into Closed Session as per Wisconsin State Statute 19.85(1)(c) for the purpose of: A) Work Agreement Update. President Hoogesteger directed the Clerk to take a Roll Call Vote: Jane Wesely-Yes, Mandy Hoogesteger-Yes, Bob Wolff-Yes, Connie Potter-Yes, Melissa Marti-Yes. Motion carried (5-0).
- XIII. **Reconvene into Open Session**
Motion was made by Jane Wesely, seconded by Connie Potter, to reconvene into Open Session. Motion carried (5-0).
- XIV. **Take any Action from Closed Session**
No action taken.
- XV. **Adjourn**
Motion was made by Connie Potter, seconded by Melissa Marti, to adjourn at 8:50 p.m. Motion carried (5-0).

Connie Potter, Board Clerk

Recorded and Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education