

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, JANUARY 14, 2019**  
**SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, January 14, 2019 at 7:00 pm in the High School LMC. The meeting was called to order by President Hoogesteger.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Robert Wolff, Mandy Hoogesteger, Connie Potter, Melissa Marti, and Jane Wesely. Administration present: Rodney Figueroa, Superintendent; Heather Friday, Elementary Principal; Dr. Cynthia Porter, High School Principal; Pam Tesch, Business Services; Matthew Sherwood, Director of Special Education, Tabitha Becker, Director of Child Care; Chris Nepper, Technologies Director.

**IV. Meeting Notice Certification**

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the *Pittsville Record*.

**V. Approval of Agenda**

A. Change of Sequence/Removal of Items

Motion was made by Melissa Marti, seconded by Jane Wesely, to approve the agenda for the January 14, 2019 meeting of the Pittsville School Board of Education. Motion carried (5-0).

**VI. Academic Spotlight – High School:** High school seniors Tara Minor, Laney Garrels, and Hunter Wilke shared their senior capstone internship experiences with the Board. Mrs. Anderson, FCE Instructor, explained how the program works and how our students are benefiting from the CTE Academy.

**VII. Consent Agenda Items**

A. Minutes of the Regular Meeting on December 10, 2018

B. Closed Session Minutes of December 10, 2018

C. Financial Status

D. Approve Early Graduations (Trinity Marek)

E. Resignation

1) Before & After School Day Care Teacher – Tasha Vogel

Motion was made by Melissa Marti, seconded by Connie Potter, to approve the Consent Agenda as presented. Motion carried (5-0).

**VIII. Discussion/Action**

A. Administrative Reports

- 1) High School: New this year for the January 18 Staff Development will be conference style with a list of topics for teachers to choose from. Also shared were the new PHS Shared Leadership team goals, mandated state-wide ACT, graduation preparations, and 2019-2020 master schedule.
- 2) Elementary School: Holiday concerts recap, Empty Bowls pottery students, Student Council, 3<sup>rd</sup> Grade Wax Museum project, and information on the all-team collaboration meetings were

shared. Christmas Shop raised \$1,300 for PANS and Candy Cane sales raised \$550 for school-wide events.

- 3) Technology Updates: Mobile Device grant, Network Security Audit, and the addition of office cameras for security.
- 4) Maintenance Report: Inspections and projects were discussed.
- 5) Director of Special Education: Nonviolent Crisis Intervention training, Aimsweb, and ACCESS testing for English Learners.

Motion was made by Connie Potter, seconded by Melissa Marti, to approve the January Administrative Reports. Motion carried (5-0).

**B. Open Enrollment Space Availability Recommendations for 2019-2020**

Motion was made by Jane Wesely, seconded by Connie Potter, to approve the following number of spaces available for open enrollment in regular education classrooms for the 2019-2020 school year: 4-year-old Kindergarten-eight, Kindergarten-two, Grade 1-four, Grade 2-six, Grade 3-two, Grade 4-eight, Grade 5-two and no limits in Grades 6-12. Motion carried (5-0).

Motion was made by Bob Wolff, seconded by Connie Potter, to approve the following number of spaces available in open enrollment in special education services for the 2019-2020 school year: Kindergarten through Grade 8 – zero spaces available for speech/language, SLD, or ID. In Grades 9-12 – two spaces available for special education in only SLD or EBD and zero spaces available for speech/language or ID. Motion carried (5-0).

**C. New Possible Payroll Deductions for Employees**

Motion was made by Melissa Marti, seconded by Jane Wesely, to approve the startup of an employee payroll deductions program to allow employees to pay for lunch accounts (including children) and the district child care program. Motion carried (5-0).

**D. Replacement of School Van**

Motion was made by Melissa Marti, seconded by Connie Potter, to begin looking into the purchase of a replacement van for the 2002 Chevy Astro Van. Motion carried (5-0).

**E. Substitute Support Staff Hourly Pay**

Motion was made by Bob Wolff, seconded by Melissa Marti, to approve increasing the hourly wage for hourly substitute staff to \$11.75 per hour effective for the January 21, 2019 payroll. Motion carried (5-0).

**F. High School Handbook Updates – Clothing for School**

Motion was made by Jane Wesely, seconded by Connie Potter, to approve changes to Item II(3) Clothing for School (9-12) in the high school handbook as presented. Motion carried (5-0).

**G. Discussion on Strategic Planning Findings**

Motion was made by Connie Potter, seconded by Melissa Marti, to direct Mr. Figueroa to investigate options to address community identified district needs in CTE and curriculum. Motion carried (5-0).

**H. WASB Delegate Assembly Resolutions – Board of Education Position - Mr. Figueroa gave a brief review of the resolutions and the district's recommendations.**

**IX. Legislative Report** –Mr. Wolff updated the Board on potential impacts to the district from the federal government shut down (free/reduced lunch program, Medicaid reimbursement, distribution of grant money), Blue Ribbon Commissions report on school funding, and updates from the new governor and state legislators.

**X. Public Comments** – no public comments

- A. Adult School Crossing Guard Recognition Week (Jan 14-18) – Thank you to Mr. George Duerr for providing an invaluable service to ensure the safety of our students walking to and from school.

**XI. Convene into Closed Session** – Motion was made by Jane Wesely, seconded by Melissa Marti, to move into Closed Session as per Wisconsin State Statute 19.85(1)(c) for the purpose of: A) Personnel Issue. B) District Administrator Evaluation. President Hoogesteger directed the Clerk to take a Roll Call Vote: Jane Wesely-Yes, Mandy Hoogesteger-Yes, Bob Wolff-Yes, Connie Potter-Yes, and Melissa Marti-Yes. Motion carried (5-0).

**XII. Reconvene into Open Session**

Motion was made by Melissa Marti, seconded by Connie Potter, to reconvene into Open Session. Motion carried (5-0).

**XIII. Take any Action from Closed Session** – No action taken.

**XIV. Adjourn**

Motion was made by Bob Wolff, seconded by Melissa Marti, to adjourn at 10:15 p.m. Motion carried (5-0).

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*Jane Wesely, Board Clerk*