

SCHOOL DISTRICT OF PITTSVILLE

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

APRIL 13, 2026 AT 6:00 PM
CTE CONFERENCE ROOM

AGENDA

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, April 13, 2026 in the CTE Conference Room. The meeting was called to order by President MaryAnn Lippert at 6:00pm.

II. Pledge of Allegiance

III. Establish Quorum

Members present: MaryAnn Lippert, Nathan Bowden, Julie Strenn, Chris Zawislan and Rick Winters.

Administration present: Jason Knott, District Administrator; Taylor Varsho, High School Principal; Leslie Anderson, Elementary School Principal; Danielle Wilke, Director of Student Services; Pam Tesch, Business Services

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Nathan Bowden and seconded by Chris Zawislan to approve the April 13, 2026 agenda with the following changes: Move X(N and O) to X(A and B). Motion carried (5-0).

VI. Announcements

VII. Celebrations

PTO Carnival

VIII. Public Comments (per School Board Policy 187)

None

IX. Consent Agenda Items

A. Meeting Notice Certification

B. Regular Meeting Minutes and Closed Minutes of March 9, 2026

C. Regular Meeting Minutes and Closed Minutes of March 19, 2026

D. Meeting Minutes of Special Board Meeting April 1, 2026

E. Financial Status (March Expenses \$1,292,984.51; Revenues \$1,572,754.43)

F. Hirings

1) Victoria Hasenohrl – Assistant Varsity Track Coach

G. Resignations

1) Kristina Zank-Lowell – PCCC Teacher

2) Missy Leigh – Dance Coach

H. Retirements

1) Michael Seymour – Director of Instructional Technology

2) Alan Allison - Custodian

Motion was made by Chris Zawislan and seconded by Rick Winters to approve consent agenda items as presented. Motion carried (5-0).

IX. Information Only Items

A. District Administrator Update: Sanford Health Clinic Update

B. Student Representatives Update: Sports/Clubs Update

This meeting notice may be supplemented in order to comply with Wisconsin's Open Meeting Law. If this notice is supplemental, the final notice will be posted no later than 24 hours prior to the meeting or not later than 2 hours prior to the meeting in the event of an emergency. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, please contact the District Office at 715-884-6694.

- C. Board Goals Update: Communication Update
- D. After School Program Update: Shared enrollment numbers

X. Discussion/Action Items

- A. CESA 5 Contract Renewal
Motion was made by Chris Zawislan, seconded by Rick Winters to approve the CESA 5 contract as presented. Motion carried (5-0).
- B. CLA 3 Year Service Contract
Motion was made by Rick Winters, seconded by Nathan Bowden to approve the three-year contract with CliftonLarsonAllen (CLA) LLP for auditing services. Motion carried (5-0).
- C. Early Graduation requests
Motion was made by Chris Zawislan, seconded by MaryAnn Lippert to approve the early graduation requests for CK, SH and BS for the 2026-2027 school year. Motion carried (5-0).
- D. April 7, 2026 Report of Election Canvas
 - 1) Certificate of Election/Oath of Office
 - 2) Appoint School Board Representative for CESA 5
Motion was made by Julie Strenn, seconded by MaryAnn Lippert to appoint Rick Winters as the School Board Representative for CESA 5. Motion carried (5-0).
- E. Dental/Vision Premium Share
Motion was made by Julie Strenn, seconded by Chris Zawislan to approve Delta Dental of Wisconsin as the dental insurance provider for the 2026-2027 school year with 2% increase over the 2025-2026 rates, with the premium share to remain at 85% district and 15% employee. Motion carried (5-0).
Motion was made by Chris Zawislan, seconded by Nathan Bowden to approve the vision insurance premium share to remain at 85% district and 15% employee. Motion carried (5-0).
- F. Health Insurance/HSA Presentation
 - A. Health Insurance Approval
 - B. HSA Contribution Approval
Motion was made by Rick Winters, seconded by MaryAnn Lippert to approve Security Health Plan scenario 2 option A as the districts health insurance for the 2026-2027 school year, allowing employees to choose either option of Simply One or Premier, with the premium share to be 86% district and 14% employee with the HSA of \$750/\$1500. Motion carried (5-0).
- G. Short Term and Long Term Disability Insurance
Motion was made by Julie Strenn, seconded by Nathan Bowden to approve Long-Term/Short-Term Disability Insurance through Madison National Insurance with no rate increase and locked in for school years 2026-2027 and 2027-2028. Motion carried (5-0).
- H. Set Annual Meeting Date/Time/Location
Motion was made by Rick Winters, seconded by MaryAnn Lippert to set the Annual Meeting at 6:00pm on Monday, June 8, 2026 in the CTE Conference room and the regular meeting move to 7:00pm. Motion carried (5-0).
- I. Approve Summer School Courses and Teachers
Motion was made by Julie Strenn, seconded by Rick Winters to approve the 2026 Summer School courses and teachers as presented. Motion carried (5-0).
- J. Third Party IT Services
Motion was made by Nathan Bowden, seconded by Chris Zawislan to approve Skyward as the third party provider for Instructional Technology Services. Motion carried (5-0).
- K. Summer Post-Secondary Courses with MSTC
Motion was made by Julie Strenn, seconded by Nathan Bowden to approve the summer post-secondary course for student. Motion carried (5-0).
- L. Deletion of Policy 342.4
Motion was made by Nathan Bowden, seconded by Chris Zawislan to approve the deletion of Policy 342.4. Motion carried (5-0).
- M. Revised Bethel Junior Academy Parent Transportation
Motion was made by MaryAnn Lippert, seconded by Nathan Bowden to approve the revised request for private school transportation parent reimbursement. Motion carried (5-0).

N. Water Softener

Motion made by Julie Strenn, seconded by Chris Zawislan to approve Countyside Culligan Water to replace the water softener in the Admin Building. Motion carried (5-0).

O. Water Heater

Motion was made by Julie Strenn, seconded by Nathan Bowden to approve Pioneer Plumbing to replace the water heater above the locker rooms and install unit for elementary kitchen as well as the flexibility to do other units if funds are available. Motion carried (5-0).

XII. Legislative Updates

XIII. Public Comments (per School Board Policy 187) – No public comments

XIV. Future Agenda Items

- A. Reorganization of the Board
- B. Appoint Student Representatives to the School Board
- C. Approve Open Enrollment requests
- D. Staff Appreciation
- E. Approve Teacher Contracts & Support Staff Listing for Renewals
- F. Recognize HS students entering Military
- G. Student Accident Insurance
- H. Lunch Prices for next year
- I. Land Lease with City
- J. Job Descriptions
- K. Project Search

XIV. Closed Session: The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)

- A. Per Wis. Stat. §19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - Administrative Contracts/Evaluation/Performance
- B. Per Wis. Stat. §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and Wis. Stat. §19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion was made by Nathan Bowden, seconded by Chris Zawislan to move into Closed Session. Roll call vote: MaryAnn: Yes, Chris: Yes, Nathan: Yes, Julie: Yes, Rick: Yes. Motion carried.

XV. Reconvene into Open Session (IF NECESSARY)

Motion was made by Chris Zawislan, seconded by Nathan Bowden to reconvene into open session. Motion carried (5-0).

XVI. Take any Action from Closed Session

No action taken.

XVII. Adjourn

Motion was made by Chris Zawislan, seconded by Nathan Bowden to adjourn at 8:21pm. Motion carried (5-0).

Julie Strenn, School Board Clerk

*Transcribed by Jen Zawislan, Administrative Assistant to the
District Administrator and Board of Education*