

SCHOOL DISTRICT OF PITTSVILLE

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

OFFICIAL MINUTES OF THE BOARD OF EDUCATION JANUARY 12, 2026 AT 6:00 PM

AGENDA

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, January 12, 2026 in the CTE Conference Room. The meeting was called to order by President MaryAnn Lippert at 6:00pm.

II. Pledge of Allegiance

III. Establish Quorum

Members present: MaryAnn Lippert, Nathan Bowden, Julie Strenn, Chris Zawislan and Rick Winters.

Administration present: Jason Knott, District Administrator; Taylor Varsho, High School Principal; Leslie Anderson, Elementary School Principal; Danielle Wilke, Director of Student Services; Pam Tesch, Business Services; Matt Andres, Director of Food Service

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Nathan Bowden and seconded by Chris Zawislan to approve the January 12, 2026 agenda with the following changes: Remove D3 from Consent Agenda and Nathan Bowden will abstain from voting on the Consent Agenda. Motion carried (5-0).

V. Announcements

None.

VI. Celebrations

A. Crystal Apple Recipient – Elise Hahn

VII. Public Comments (per School Board Policy 187) – No public comments

VIII. Consent Agenda Items

A. Meeting Notice Certification

B. Regular Meeting Minutes of December 8, 2025

C. Financial Status (December Expenses \$901,760.77; Revenues \$1,044,183.37)

D. Hirings

1) Director of Facilities & Grounds – Brett Rademan

2) Assistant Director of Maintenance and Custodial Services – Erik Wayerski

3) Custodian FT Position

E. Resignations

1) Sarah Korte – Family and Consumer Sciences Teacher

2) Allison Trowbridge – PT Food Service

3) Daniel Sievers - Custodian

Motion was made by Rick Winters and seconded by Julie Strenn to approve consent agenda items as presented. Motion carried (4-0, with Nate abstaining).

IX. Information Only Items

A. District Administrator Update: Update on Boilers and Building and Grounds Position

B. Student Representatives Update: Sports/Clubs Update

C. Board Goals Update

D. PACT Partnership

X. Discussion/Action Items

- A. Marshfield Clinic/Sanford Health
Motion was made by Chris Zawislan, seconded by Nathan Bowden for the board to authorize Jason Knott, District Administrator to negotiate a lease agreement for a rural health clinic to be located on Pittsville School grounds. Motion carried (5-0).
- B. WASB Delegate Assembly Resolutions
No motion needed.
- C. Open Enrollment Space Availability
Motion was made by Nathan Bowden, seconded by Rick Winters to approve the following number of spaces available for open enrollment in regular education classrooms for the 2026-2027 school year: 4K: 10 spaces, Kgn: 10 spaces, Grade 1: 8 spaces, Grade 2: 6 spaces, Grade 3: 10 spaces, Grade 4: 8 spaces, Grade 5: 6 spaces, Grade 6: 10 spaces, Grade 7: 12 spaces, Grade 8: 17 spaces, Grade 9: 12 spaces, Grade 10: 8 spaces, Grade 11: 12 spaces, Grade 12: 5 spaces. Motion carried (5-0). Motion was made by Chris Zawislan, seconded by Nathan Bowden to approve the following number of spaces available for open enrollment in special education services for the 2026-2027 school year: Speech/Language in 4K-Grade 12: 0 spaces; and the following spaces available for ID or EBD services: EC-Grade 2: 0 spaces; grades 3-5: 0 spaces; grades 6-8: 0 spaces; grades 9-12: 0 spaces. Motion carried (5-0).
- D. Update to Policy 731: Control of Keys/Access Cards/FOBS – moved forward for 2nd reading.
- E. New Policy 731.4: Control of Keys/Access Cards/FOBS – Non-Personnel Users – moved forward for 2nd reading.
- F. Property Appraisal
Motion was made by Chris Zawislan, seconded by Rick Winters to deny an updated property appraisal. Motion carried (5-0).
- G. Policy 542.21 – First Reading – moved forward for 2nd reading.
- H. Policy 536.21 – First Reading – moved forward for 2nd reading.
- I. Appendix A: Salary Reduction Agreement – Employee Handbook
Motion was made by Nathan Bowden, seconded by Chris Zawislan to accept the updates to Appendix A: Salary Reduction Agreement and approve the Employee Handbook as presented. Motion carried (5-0).
- J. Hot Water Heater – High School – No motion taken.
- K. PHS Course Handbook 2026/2027
Motion was made by Julie Strenn, seconded by Rick Winters to approve the PHS Course Handbook 2026/2027 as presented. Motion carried (5-0).

XI. Legislative Updates – None.

XII. Public Comments (per School Board Policy 187) – No public comments

XIII. Future Agenda Items

- A. District Calendar
- B. Spring Co-Curricular Contracts
- C. Salutatorian/Valedictorians
- D. Academic Excellence Scholarship Recipient
- E. Technical Excellence Scholarship Recipient
- F. January Pupil Count
- G. WASB Convention Review
- H. Administrative Contracts
- I. Spring School Board Election

XIV. Closed Session: The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)

Motion was made by Nathan Bowden, seconded by Chris Zawislan to move into Closed Session per WI State Statute 19.85(1)(c). Roll call vote: MaryAnn: Yes, Chris: Yes, Nate: Yes, Rick: Yes, Julie: Yes. Motion carried.

- A. Personnel Contract
- B. Administrative Contracts/Evaluation/Performance

XV. Reconvene into Open Session

Motion was made by Nathan Bowden, seconded by MaryAnn Lippert to reconvene into Open Session. Motion carried (5-0).

XVI. Take any Action from Closed Session

Motion was made by Julie Strenn, seconded by Nathan Bowden to approve action taken in Closed Session. Information will remain confidential consistent with the Public Records Law. Motion carried (5-0).

XVII. Adjourn

Motion was made by Chris Zawislan, seconded by Nathan Bowden to adjourn at 9:08pm. Motion carried (5-0).

Julie Strenn, School Board Clerk

*Transcribed by Jen Zawislan, Administrative Assistant to the
District Administrator and Board of Education*