

SCHOOL DISTRICT OF PITTSVILLE

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

OFFICIAL MINUTES OF THE BOARD OF EDUCATION DECEMBER 8, 2025 AT 6:00 PM

AGENDA

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, December 8, 2025 in the CTE Conference Room. The meeting was called to order by President MaryAnn Lippert at 6:00pm.

II. Pledge of Allegiance

III. Establish Quorum

Members present: MaryAnn Lippert, Nathan Bowden, Julie Strenn, Chris Zawislan and Rick Winters.

Administration present: Jason Knott, District Administrator; Taylor Varsho, High School Principal; Leslie Anderson, Elementary School Principal; Danielle Wilke, Director of Student Services; Pam Tesch, Business Services; Wendy Jackson, Director of Child Care

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Chris Zawislan and seconded by Nate Bowden to approve the December 8, 2025 agenda with the following changes: Agenda item E(1) DFE has a new quote. Motion carried (5-0).

V. Announcements

None.

VI. Celebrations

A. WASB Business Awards: Presented WASB awards to Hay Creek Pallet and Gardner Cranberry

VII. Public Comments (per School Board Policy 187) – No public comments

VIII. Consent Agenda Items

A. Meeting Notice Certification

B. Regular Meeting Minutes and Closed Minutes of November 10, 2025

C. Financial Status (November Expenses \$707,273.17; Revenues \$341,157.64)

D. Hirings

1) Karen Brownell – Varsity Volleyball Coach

2) Dan Hahn – JH Wrestling Coach

3) Seth Smazal – JV2 Boys Basketball

Motion was made by Rick Winters and seconded by Chris Zawislan to approve consent agenda items as presented. Motion carried (5-0).

IX. Information Only Items

A. District Administrator Update: Building and Grounds Position Update

B. Student Representatives Update: Panther Press, Sports/Clubs Update

C. Board Goals Update

D. Alternate Grading

X. Discussion/Action Items

A. School Report Cards

No motion needed.

B. Advanced Learning Report

Motion was made by Julie Strenn, seconded by Nate Bowden to approve the Advanced Learning report as presented. Motion carried (5-0).

C. Notice of Educational Options Policy 343.4-Exhibit – First Reading

Motion made by Julie Strenn, seconded by Rick Winters to forgo the second reading and approve the update to Policy 343.3-Exhibit. Motion carried (5-0).

D. PCCC Update

Discussion of goals, enrollment numbers and staffing needs. No motion needed.

E. Purchase Approval(s)

1) Dishwasher

2) Boilers Primary & Backup

3) Telephone System

Motion was made by Julie Strenn, seconded by Rick Winters to approve the purchase approvals as presented. Motion carried (5-0).

F. New Vendor for 403(b) Plan

Motion was made by Chris Zawislan, seconded by Nate Bowden to approve the Wisconsin Retirement Council as a 403(b) vendor. Motion carried (5-0).

G. Property Appraisal

No action – move item to January board meeting.

XI. Legislative Updates – None.

XII. Public Comments (per School Board Policy 187) – No public comments

XIII. Future Agenda Items

A. Health Insurance Bids

B. WASB Delegate Assembly Resolution

C. Open Enrollment Space Availability for next year

D. Notice of Educational Options Policy 343.4-Exhibit – second reading/approval

E. Admin Staff School Year Summary and Goals Review

F. Policy 731 Update

G. Key Control Agreement Policy Update

XIV. Adjourn

Motion was made by Chris Zawislan, seconded by Nate Bowden to adjourn at 8:45pm. Motion carried (5-0).

Julie Strenn, School Board Clerk

*Transcribed by Jen Zawislan, Administrative Assistant to the
District Administrator and Board of Education*