

Agenda

September 19, 2022 5:30pm CTE Conference room

Attendance: Jenny, Morgan, Heather, Tracey and Elise.

1. Call to order started at 5:34pm approved by Elise H. and seconded by Tracey S.
2. Approval of minutes
3. Treasurer's report Amazon smile approved. Bank account \$1165.26. Mail: checked and checks were for Coke point, PTO not doing coke points anymore, Mrs. Friday took over in 2021. Motion to approve Treasurer's minutes by Morgan and seconded by Tracey.
4. Review parent letter : took out Coke points, promoting Amazon Smile. Elise made a motion to approve the letter, Tracey seconded. Morgan will deliver letter to classroom homerooms for teachers to give to students to take home.
5. Events; Next meeting 2nd Monday of every month, next meeting Oct 10 at 5:30pm.

Choose for the year;

- i. Coordination, steps needed: Ideas for fundraisers, PTO food for teachers for conferences on Nov 15: What food should be served, suggested Nacho bar(Nacho average taco bar?) catered from Morgan, and ask for help for condiments, confirm in next agenda in Octobers meeting. Tracey motioned to talk about Conference food in Oct meeting, Morgan seconded it.
- ii. Ideas: Pumpkin patch, school carnival-spring? Speaker: Education Entertainment Elementary School, 4 ACE productions .Tracey will pick a date ASAP. Speaker would speak to kindergarten-3rd graders and 4-8th grade, 2 groups-Winter, January. Elise volunteered to work on Spring carnival plans,which will be a Friday night. Possible date April 28, 2023. Mrs. Friday will confirm with Mr Deniston to okay the date. Tracey will

confirm with 4 ACE productions. Morgan made a motion to approve events and Elise seconded.

Taking back the Quarterly Honor Roll

- iii. Actions needed? Morgan suggested getting the cinnamon rolls from Pittsville Cafe and milk from the cafeteria. Morgan will come up with ideas about how to reward kids with gluten intolerance instead of cinnamon rolls, possibly candy bars. 4 quarters of honor roll need to be rewarded, first three quarters cinnamon rolls, last quarter ice cream coupons for creamery in downtown Pittsville. Morgan volunteered to head up the honor recognition program. Elise made a motion to approve, Morgan seconded it.

6. Fundraisers

Choose for the year

- i. Coordination, steps needed

1. Knowledge quest, 25 questions, flat fee or pledges from family and friends. Teachers already have access from google drive for program, Knowledge Quest will be done in the Spring.

2. Rogers Cinema, buy gift cards and get 15% profit, this fundraiser should be done before Christmas.

3. Opt out- parents pay money that would cover the cost of a fundraiser. This fundraiser should be done now.

Three fundraisers were planned for the year. After money is raised then we can decide where the extra funds will be needed most. Suggestions were to fund events planned, Teacher stipends, first year teachers stipend, Unit fund \$5 per student, help pay for field trips, gifts for parents. Sufficient fundraisers for this

year decided. Will finalize the end goal for where money will be allotted to and what is needed for teachers and students.

7. Volunteer Coordination, Decided to send out dates for parents who are interested in helping to volunteer for: book fair, make up picture day(Oct 10), Parent teacher conferences, Spring carnival, Elise approved motion Tracey seconded.

Dates and events needed?

8. Update website; Tracey is in the process of doing this. Elise made a motion to approve and Morgan seconded it.
9. New Business; PTO introduction letter going to all parents in hopes to reach people who may not have gotten letter last year to attain more volunteers for PTO sponsored events.
10. Schedule October Meeting; Meeting in Library from now on starting Oct 10 at 5:30pm, it will be the 2nd monday of every month. Ask permission from the Librarian to make sure it's okay to meet there. Tracey made a motion to approve of changing meeting location to library Elise seconded it.
11. End of Meeting: Motion made by Morgan seconded by Elise.