

PTO Meeting Minutes

January 9, 2023 5:30 PM Pittsville School Library

Attendees: Elise, Jenny, Tracey, Beth, Danielle, Angela, Heather, Ron.

1. Open Meeting Tracey made a motion to open meeting Elise seconded
2. Approved November meeting minutes Tracey made a notion to open, Elise seconded
3. Treasurer's Report
 - a. Bank error in check deposit bank accidentally put concession stand check in Jake Hahn's account but now corrected. \$2764.40 current balance.
4. Volunteer's
 - a. Weekly/bi-monthly volunteering to help teachers. Jenny, Beth, Angela, and Tracey will come up with a plan and talk to teachers about a schedule and then ask for volunteers.
5. Fundraiser's status
 - a. Roger's Cinema total raised \$555.67
 - i. completed
 - b. SCRIP raised \$165
 - c. Knowledge Quest starting in February. Will work on during the next meeting. Approve letter to parents with pledges, send out letters Feb 14 or 15.. Test February 24th, with the money Due March 1st.
 - d. 2023 fall fundraiser plans (March email to parents -pumpkins) postponed till next meeting.
6. Event Status
 - a. Educational Elementary School Assembly February 2nd.
 - i. Send info to parents Monday, January 30th.
 - b. Spring Carnival April 28th, come up with an approximate budget after we receive donations.. Reach out to community businesses for gift card donations or money to put into carnival expenses. Have each class come up with raffle basket prizes. Ask teachers to contribute baskets for raffle. Every family will enter fair and possible free or low cost tickets to participate. Keep the event low cost as possible. Have options of pizza concessions, and other small snacks. Elise and Tracey will come up with a tentative schedule of events and sign up for what businesses will decide about contributions. February meeting talk about actual games, prizes, punch cards, crafts.
 - c. Honor Roll Cinnamon Rolls- Elise talk to Michelle about using funding from Student Council
7. Book fair \$2000 in scholastic money back. Elise let each teacher pick out 2-3 books for their classrooms. Cancel spring book fair. Plan for a fall book fair around parent teacher conferences.
8. Teacher Stipends-cancel because of expense. Possibly revisited idea at the end of year if budget allows.
9. Bumper stickers - Ron shared would be a great idea to get bumper stickers for students that are being recognized for good behaviors and grades. Bumper stickers would have

Pittsville Pride symbolized on them with possible words of encouragement. Each family would get one sticker. Put on June agenda to put on budget for the next school year.

10. Unit funds- moved to March agenda..
11. Scholarships-for high school students. \$250 budget. Need to volunteer with the PTO to be eligible. Scholarship applications will be due May 6, 2023.
12. PTO concession night raised \$180. Tracey will talk with Marlis Downs about what other concessions will be available for future fund raising. Try to have a once a month fundraising through the various sports concessions during the school year.
13. Parent Communication needed
 - a. Assembly communication- Send out January February 1st. Put announcements in District newsletter and periodicals.
 - b. Knowledge Quest letters go home with students February 13th.
14. Vote on Mission, Vision, Values
 - a. Mission
 - i. *"The mission of the Pittsville PTO is to work for the benefit of the students and the entire community of the Pittsville School District as a non-political, non-profit charitable organization."*
 - ii. *"The mission of the Pittsville PTO is to enrich student's education and growth through funding educational opportunities, coordinating volunteers, and creating connections between parents, Pittsville School District staff, and community members as a non-political, non-profit, charitable organization."* Tracey motioned to approve, Elise seconded, motion carried.
 - b. Vision
 - i. *"The vision of the Pittsville PTO is to foster a community of collaboration and open communication between students, parents, school district staff, and community members to work for the betterment of the students."*
 - ii. *"The vision of the Pittsville PTO is a collaborative community that enhances student learning, growth, inclusion, and opportunities."*
 - iii. *"The vision of the Pittsville PTO is to foster a community of collaboration and open communication between students, parents, school district staff, and community members to enhance student learning, growth, inclusion, and opportunities."* motion to approve by Tracey and seconded by Elise , all motions to approve new vision.
 - c. Values
 - i. Collaboration
 - ii. Support
 - iii. Partnership
 - iv. Communication
 - v. Education
 - vi. Growth
 - vii. Community Involvement
 - viii. Inclusion
 - ix. Involvement

- x. Recognition
- xi. Cooperation
- xii. Volunteerism
- xiii. New values established: partnership, support, recognition, and volunteerism. Tracey motioned to approve, Elise seconded. Motion carried.

15. New Business. By-laws will be talked about during the June meeting.

16. Close Meeting Tracey made a motion to close meeting Jenny seconded. Meeting adjourned at 6:57pm.