

**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

**INSTRUCTION**

**SUMMER POST-SECONDARY ENROLLMENT COURSES SPECIFIC TO MID-STATE TECHNICAL COLLEGE COURSES**

**343.48**

Summer Post-Secondary Enrollment Courses (SPSE) refer to Mid-State Technical College (MSTC) courses being taught during the summer months (June, July, and August).

High school students going into the 12<sup>th</sup> grade who meet the eligibility requirements defined in applicable District and MSTC regulations and/or policies, and who submit timely and complete applications and notices, may be permitted to enroll in one or more courses through MSTC during the summer months. Consideration for special circumstances for high school students going into the 11<sup>th</sup> grade who meet the above criteria, will be reviewed by the High School Principal and the District Administrator for approval.

The High School Principal or an administrative-level designee shall be responsible for ensuring that the District appropriately processes requests/applications related for the SPSE course program and determining whether the District will approve individual applications and pay for specific SPSE courses based on the criteria established in state law, any applicable state regulations, and applicable District policies and procedures.

The authority of the program administrator(s) includes, but is not limited to, the authority to make or approve the following determinations on behalf of the District:

1. Whether a student meets the minimum eligibility criteria established;
2. Whether a proposed SPSE MSTC course is comparable to a course already offered in the District;
3. Whether the student will be eligible to receive high school credit for the successful completion of a proposed SPSE MSTC course; and
4. Whether the proposed SPSE MSTC course and any resulting credit meets any of the District's high school graduation requirements.
5. Whether the proposed SPSE MSTC course can fit within the student's high school schedule during the fall or spring semester utilizing the Start College Now (SCN) program.

The District may refuse to allow a student with a disability to attend MSTC, if the costs related to any special services required for the student would impose an undue financial burden on District, the determination of an undue financial burden shall be made by the District Administrator.

**Responsibility for Costs; Limitations on District Payments**

To the extent required by this policy, the District shall pay the costs associated with students' enrollment in a SPSE MSTC course under this policy if the course is taken for high school credit and the course is not comparable to a course offered in the District.

Limitations on the District's responsibility for payment include the following:

1. The District shall pay only tuition.
2. The District shall pay for no more than the equivalent of a combined total of 18 post-secondary credits per student for any courses that are taken through any technical college or University of Wisconsin. However, the

limitation on total paid credits does not prohibit a student from taking other high school courses offered by the District that may result in eligibility for post-secondary credit(s).

- 3. The District shall only pay for SPSE MSTC courses taken for the first time, including an equivalent course through a different post-secondary institution. If a student receives a failing grade in a SPSE MSTC course, fails to complete the course, or wants to attempt a better grade in the course, the student or guardian, is responsible for reimbursing the District for the tuition, fees, and other costs paid by the District. If this reimbursement is not made upon request, the student is ineligible for any further participation in District paid post-secondary courses under any program.
- 4. Unless otherwise required by law, the District is not responsible for providing transportation to MSTC courses taken under this policy or paying for transportation related costs.

**Good Academic Standing**

Solely for purposes of determining a student’s eligibility to enroll in a course at MSTC under this policy, “good academic standing” in the District means that the student has a cumulative high school grade point average of at least 2.5 at the time of determination.

**Application Due Date**

Application are due no later than March 1 if the pupil intends to enroll in the SPSE MSTC courses.

**Course Comparability**

For purposes of determine whether a course that a student wishes to take through MSTC is comparable to a course offered by the District, and pending the development of any new state regulations applicable to technical colleges or the adoption of other specific local standards for determining course comparability, the District shall apply the standards found in PI 40.06 (2) of the Wisconsin Administrative Code, as such standards were in effect as of March 11, 2024.

**Reconsideration and Appeals**

A student or his/her parent/guardian may submit a written request for the District Administrator to reconsider a District decision related to a student’s participation in the SPSE MSTC program, except for any decisions made directly by the School Board.

**Wisconsin Statutes**

- [Section 115.385\(4\)](#) [parent notification of educational options]
- [Section 118.15\(1\)\(d\)](#) [discretionary program and curriculum modifications]
- [Section 118.33](#) [high school graduation requirements]
- [Section 118.57](#) [public notification of educational options]

**Wisconsin Administrative Code**

- Section PI 40.04(2) [comparability]

*First Reading and Approval: March 11, 2024*