

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, AUGUST 12, 2019
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

BOARD OF EDUCATION WORKSHOP

I. Call to Order

A Board of Education Workshop was held on Monday, August 12, 2019 at 6:00 pm in the High School LMC. The meeting was called to order by President Hoogesteger.

II. Establish Quorum

Members present: Robert Wolff, Mandy Hoogesteger, Connie Potter, Melissa Marti, and Jane Wesely. Administration present: Rodney Figueroa, Superintendent; Dr. Cynthia Porter, High School Principal; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds. Also present: Kelly Claflin, Keller Builds; Dorreen Dembski, Keller Builds.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Jane Wesely, seconded by Melissa Marti, to approve the agenda for the August 12, 2019 workshop of the Pittsville School Board of Education. Motion carried (5-0).

V. Discussion on CTE Facility Community Survey

Mr. Figueroa presented a draft of the community survey being developed by School Perceptions. Board members shared their recommendations of changes which will be forwarded for correction. Survey launch date is scheduled for September 9-10. A special board meeting will be scheduled to discuss community engagement.

VI. Adjourn

Motion was made by Melissa Marti, seconded by Connie Potter, to adjourn the Board of Education Workshop at 6:55 p.m. Motion carried (5-0).

REGULAR MEETING OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, August 12, 2019 at 7:00 pm in the High School LMC. The meeting was called to order by President Hoogesteger.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Robert Wolff, Mandy Hoogesteger, Connie Potter, Melissa Marti, and Jane Wesely. Administration present: Rodney Figueroa, Superintendent; Dr. Cynthia Porter, High School Principal; Matthew Sherwood, Director of Special Education; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds; Chris Nepper, Computer Technologies; Tabitha Becker, Director of Child Care.

IV. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the *Pittsville Record*.

V. Approval of Agenda

A. Change of Sequence/Removal of Items

Motion was made by Jane Wesely, seconded by Melissa Marti, to approve the agenda with amendments (removal of Ski Club review from Item IX-C) for the August 12, 2019 meeting of the Pittsville School Board of Education. Motion carried (5-0).

VI. Academic Spotlight – High School

Mrs. Anderson (FCCLA Advisor) shared with the Board the recent FCCLA national competition held in Anaheim, CA. Mandy Ortner, Lydia Sanken, Sarah Downs competed in the Focus on Children event presenting seatbelt safety. They received a Gold Rating. Rebecca Downs and Tara Minor competed in Meal Plan-Athletes and received a Silver Rating. Mandy Ortner was present to share her experiences at nationals with the Board.

VII. Consent Agenda Items

- A. Regular Meeting Minutes of July 8, 2019
- B. Closed Session Minutes of July 8, 2019
- C. Financial Status – July expenses: \$528,309.62; July revenues: \$53,788.04.
- D. Fall Co-Curricular Contracts for 2019-2020
- E. Hirings
 - 1) Girls Varsity Volleyball Head Coach – Robert Heller
- F. Resignations
 - 1) Girls Varsity Basketball Head Coach – Ray Gutowski

Motion was made by Robert Wolff, seconded by Jane Wesely, to approve the Consent Agenda as presented. Motion carried (5-0).

VIII. Discussion/Action

- A. Administrative Reports
 - 1) High School-Dr. Porter: Curriculum work with health teachers, ACT dates, freshmen orientation, staff learning (Ms. Jones–AP conference in Kansas), student recognition (Tyler Gardner has qualified for National FFA recognition in Forestry/Wood Products).
 - 2) Elementary School-Mrs. Friday: Health curriculum work, Healthy Classroom Foundation Grant, Women Helping Out Golf Fundraiser, Staff Inservice dates, October 24 Parent Night: Screenagers film.
 - 3) Technology Updates-Mr. Nepper: Server and hardware upgrades, summer projects.
 - 4) Maintenance Report-Mr. Giles: Trainings, inspections, and progress of summer projects (new playground equipment, led lights in primary wing hallway installed, gym floors resurfaced, concrete and parking lot repairs).
 - 5) Director of Special Education-Mr. Sherwood: Transfer of Service Exemption-Part A has been completed, currently reviewing special education records for compliance.
 - 6) Director of Child Care-Mrs. Becker: PCCC tours, enrollment, 2 year licensing visit.

Motion was made by Melissa Marti, seconded by Connie Potter, to approve the Administrative Reports as presented. Motion carried (5-0).
- B. Resolution to Assign Fund Balance Reserves (Fund 10) from 2018-2019 to 2019-2020

Motion was made by Melissa Marti, seconded by Connie Potter, to approve the resolution to assign fund balance reserves (Fund 10) from school year 2018-2019 to school year 2019-2020 in the amount of \$132,000.00. Motion carried (5-0).
- C. 2018-2019 Panther Den Review – Pam Tesch shared with the Board a review of the spring operations and management. Thank you to Kris Doering on her awesome job at recordkeeping.
- D. 2019-2020 Employee Handbook Updates

Motion was made by Robert Wolff, seconded by Jane Wesely, to approve the 2019-2020 Employee Handbook updates with the Board recommended changes. Motion carried (5-0).
- E. 2019-2020 High School Student Handbook Updates

Motion was made by Connie Potter, seconded by Melissa Marti, to approve the 2019-2020 High School Student Handbook updates with the Board recommended changes. Motion carried (5-0).
- F. Repeal of Administration Policy 271: School Performance Report

Motion was made by Melissa Marti, seconded by Jane Wesely, to approve the repeal of Administration Policy 271: School Performance Report. Motion carried (5-0).

- G. First Reading of Updates to Student Policy 443.3: Smoke/Tobacco Free School Environment
- H. First Reading of Updates to Staff Policy 522.1: Alcohol and Drug-Free Workplace
- I. First Reading of Updates to Staff Policy 522.2: Tobacco and Related Products by Staff on School Premises
- J. First Reading of Updates to School-Community Policy 831: Smoke/Tobacco Free Environment Policies 443.3, 522.1, 522.2 and 831 were recommended to move forward to the September School Board Meeting for second reading and approval.
- K. Second Reading/Approval of Updates to Instruction Policy 313 Exhibit: Annual Notice of Academic Standards

Motion was made by Robert Wolff, seconded by Jane Wesely, to accept the second reading and approve Instruction Policy 313 Exhibit: Annual Notice of Academic Standards. Motion carried (5-0).

- L. WASB Region 5 Election – Discussion only.
- M. Licensed Teacher Sub Pay Increase
Motion was made by Connie Potter, seconded by Robert Wolff, to approve increasing substitute pay for licensed teachers to \$190.00 per day. Motion carried (5-0).
- N. State School Board Convention - School Board members planning to attend the state convention in January 2020 are: Potter, Wesely, Hoogesteger, Marti, Wolff.
- O. CTE Facilities Update – The community survey will be mailed to district residents September 9-10; School Perceptions will present the results of the survey at the October meeting.

IX. Legislative Report – Mr. Wolff and Mr. Figueroa updated the Board on the state budget and specific areas that it has impacted our district including categorical aids per pupil increase, School Mental Health Aid grant awards, and elimination of technology grant aid. Open Enrollment amounts have increase, but still are lower than what is being paid for voucher students.

X. Public Comments – No public comments.

XI. Convene into Closed Session – Motion was made by Bob Wolff, seconded by Melissa Marti, to move into Closed Session as per Wisconsin State Statute 19.85(1)(e) for the purpose of: A) Property Acquisition. President Hoogesteger directed the Clerk to take a Roll Call Vote: Jane Wesely-Yes, Mandy Hoogesteger-Yes, Bob Wolff-Yes, Connie Potter-Yes, Melissa Marti-Yes. Motion carried (5-0).

XII. Reconvene into Open Session

Motion was made by Melissa Marti, seconded by Connie Potter, to reconvene into Open Session. Motion carried (5-0).

XIII. Take any Action from Closed Session - No action taken.

XIV. Adjourn

Motion was made by Robert Wolff, seconded by Jane Wesely, to adjourn at 9:00 p.m. Motion carried (5-0).

Connie Potter, Board Clerk

Recorded and Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education