

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, SEPTEMBER 9, 2019
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

REGULAR MEETING OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, September 9, 2019 at 7:00 pm in the High School LMC. The meeting was called to order by President Hoogesteger.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Robert Wolff, Mandy Hoogesteger, Connie Potter, Melissa Marti, and Jane Wesely. Administration present: Rodney Figueroa, Superintendent; Dr. Cynthia Porter, High School Principal; Heather Friday, Elementary Principal; Matthew Sherwood, Director of Special Education; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds; Chris Nepper, Computer Technologies; Tabitha Becker, Director of Child Care; Matt Andres, Director of Food Services.

IV. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the *Pittsville Record*.

V. Approval of Agenda

A. Change of Sequence/Removal of Items

Motion was made by Jane Wesely, seconded by Melissa Marti, to approve the agenda with amendments (removal of Ski Club review - Item IX-C) for the September 9, 2019 meeting of the Pittsville School Board of Education. Motion carried (5-0).

VI. Academic Spotlight – Guidance Department Grant

Emily Krystowiak, HS Counselor; Ashley Raygo, ES Counselor; and Grace Briese, MS Counselor presented on the Mental Health Grant awarded this summer. The grant will cover \$75,000 for each of the next two years. Pittsville will use the grant to employ at a ¾-time middle school counselor (Ms. Briese), update therapy rooms and supplies, bring awareness to parents and staff, and provide educators with a mental health tool-kit and training.

VII. Consent Agenda Items

A. Regular Meeting Minutes of August 12, 2019

B. Closed Session Minutes of August 12, 2019

C. Financial Status – August Expenses: \$379,225.92; August Revenues: \$92,371.42

D. Hirings

1) Middle School Guidance Counselor – Grace Briese

2) Special Education Instructional Aide – Dawn Peaslee

3) PCCC Non-Lead Teacher – Sheila Schuster

4) Girls Basketball Head Coach – Travis Shupe

E. Resignations

1) PHS National Honor Society Advisor – Todd Steward

Motion was made by Connie Potter, seconded by Bob Wolff, to approve the Consent Agenda as presented. Motion carried (5-0).

VIII. Discussion/Action

A. Administrative Reports

- 1) High School - Dr. Porter: STAR math and reading assessments, new learning spaces, ACT on September 14. Recognitions: Mr. Steward published in the Wisconsin Woodlands magazine, Ms. Meissner received Farm Tech Grant (\$10,000), Mrs. Krystowiak received Mental Health Grant (\$75,000), District-Peer Mentor Grant (\$16,700), thank you to Mr. Andres for the new infused water, new menu options and new monitor menu, thank you to Mrs. Madden and Ms. Jones for their bilingual skills and working with our new ELL student.
- 2) Elementary School - Mrs. Friday: Forward Exam results, PALS (Grades 4K-1) and Aimsweb (Grades 2-8) testing, Summer Reading Institute, upcoming district-wide collaboration meeting, Crystal Apple kick off.
- 3) Technology - Mr. Nepper: Chromebooks and other current projects where shared with the Board.
- 4) Maintenance Report-Mr. Giles: Trainings, inspections (fire extinguishers, eyewash stations, boiler, cooling tower), and projects in process where shared.
- 5) Director of Special Education - Mr. Sherwood: All paraprofessionals employed by the district have completed the online training to meet the DPI's Title 1 requirement for ESSA. Special Education teachers will be attending a conference in September that will provide information and techniques to assist with behavior management and mental health needs.
- 6) Director of Child Care-Mrs. Becker: Welcome new hire Sheila Schuster. Current have 17 full-day children and 27 before and after school children.

Motion was made by Robert Wolff, seconded by Jane Wesely, to approve the Administrative Reports as presented. Motion carried (5-0).

B. Therapy Dog Presentation – Zoe Hale

Motion was made by Robert Wolff, seconded by Melissa Marti, to authorize administration to investigate the possibility of placing a therapy dog in the classroom. Motion carried (5-0).

C. Motion to Approve Additional Open Enrollment Spaces in Two Primary Grades per PI36.06(5)(d)(3)

Motion was made by Jane Wesely, seconded by Connie Potter, to approve the addition of two First Grade spaces and one Second Grade space per PI36.06(5)(d)(3) (The school board determined that additional spaces have become available since its determination at the January board meeting to maintain the AGR ratio of 18-1.) Motion carried (5-0).

D. First Reading of Updates to Staff Policy 522.1: Alcohol and Drug-Free Workplace – recommended moving forward to the September School Board Meeting for second reading and approval.

E. Second Reading/Approval of Updates to Student Policy 443.3: Smoke/Tobacco Free School Environment

F. Second Reading/Approval of Updates to Staff Policy 522.2: Tobacco and Related Products by Staff on School Premises

G. Second Reading/Approval of Updates to School-Community Policy 831: Smoke/Tobacco Free Environment

Motion was made by Robert Wolff, seconded by Jane Wesely, to accept the second reading and approve Policies 443.3 Smoke/Tobacco Free School Environment, 522.2 Tobacco and Related Products by Staff on School Premises, and 831 Smoke/Tobacco Free Environment [Items VIII (E-G)]. Motion carried (5-0).

H. Set Annual Meeting Date/Time – Wednesday, October 30, 2019 at 7:00 p.m. in the HS LMC.

I. State School Board Convention – Four Board members will attend the State Convention in January.

J. CTE Facility Update – Staff surveys were emailed this week, paper copies will be sent to district residents September 9-10. Extra survey copies or electronic codes are available in the district office for second household members.

- 1) Possible change in October 14 Regular Meeting time or schedule Special Meeting to discuss survey results

Motion was made by Melissa Marti, seconded by Connie Potter, to approve scheduling a special meeting at 6:00 p.m. on October 14, 2019 before the Regular School Board Meeting at 7:00 p.m. Motion carried (5-0).

IX. Legislative Report – Mr. Wolff and Mr. Figueroa updated the Board on a bill addressing multiple payments to families of private school students who live at the same address. The proposal would eliminate multiple payments and only allow one payment per household.

X. Public Comments – No public comments.

XI. Convene into Closed Session – Motion was made by Melissa Marti, seconded by Robert Wolff, to move into Closed Session as per Wisconsin State Statute 19.85(1)(e) for the purpose of: A) Property Acquisition. President Hoogesteger directed the Clerk to take a Roll Call Vote: Jane Wesely-Yes, Mandy Hoogesteger-Yes, Bob Wolff-Yes, Connie Potter-Yes, Melissa Marti-Yes. Motion carried (5-0).

XII. Reconvene into Open Session

Motion was made by Melissa Marti, seconded by Connie Potter, to reconvene into Open Session. Motion carried (5-0).

XIII. Take any Action from Closed Session - No action taken.

XIV. Adjourn

Motion was made Connie Potter, seconded by Melissa Marti, to adjourn at 8:20 p.m. Motion carried (5-0).

Connie Potter, Board Clerk

*Recorded and Transcribed by Deb Zdun, Administrative Assistant
to the District Administrator and Board of Education*