

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, MAY 11, 2020
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, May 11, 2020 in the District Auditorium. The meeting was called to order by President Hoogesteger at 7:00 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Mandy Hoogesteger, Robert Wolff, Nathan Bowden, Jane Wesely, and Connie Potter. Administration present: Rodney Figueroa, Superintendent; Dr. Cynthia Porter, High School Principal; Heather Friday, Elementary Principal; Matthew Sherwood, Director of Special Education; Dan Giles, Director of Buildings and Grounds; Tabitha Becker, Director of Child Care; Chris Nepper, Computer Technologies.

IV. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the *Pittsville Record*.

V. Approval of Agenda

A. Change of Sequence/Removal of Items

Motion was made by Jane Wesely, seconded by Robert Wolff, to approve the agenda for the May 11, 2020 meeting of the Pittsville School Board of Education with the following change of sequence: Items IX-A PMA Presentation (Short Term Investment of Project Bond Fund) moved to end of agenda. Motion carried (5-0).

VI. Reorganization of the Board of Education

A. Election of President

Motion was made by Connie Potter, seconded by Jane Wesely, to appoint Mandy Hoogesteger as Board President. Motion carried (5-0).

B. Election of Vice President

Motion was made by Jane Wesely, seconded by Connie Potter, to appoint Robert Wolff as Board Vice President, Motion carried (5-0).

C. Election of Clerk

Motion was made by Jane Wesely, seconded by Nathan Bowden, to appoint Connie Potter as Board Clerk. Motion carried (5-0).

D. Election of Treasurer

Motion was made by Connie Potter, seconded by Robert Wolff, to appoint Jane Wesely as Board Treasurer. Motion carried (5-0).

E. Appoint WASB Representative

Motion was made by Nathan Bowden, seconded by Jane Wesely, to appoint Connie Potter as WASB Representative. Motion carried (5-0).

F. Designation of Depository

Motion was made by Robert Wolff, seconded by Connie Potter, to approve Associated Bank as the District's Official Depository. Motion carried (5-0).

G. Establish Days and Times of School Board Meeting

Motion was made by Jane Wesely, seconded by Connie Potter, to set the days and times of the Regular School Board meetings as the second Monday of the month at 7:00 p.m. with the exception of changing the meeting date and time when deemed necessary. Motion carried (5-0).

H. Robert Wolff volunteered to be the CESA 5 representative

VII. Academic Spotlight

Elementary teachers Ms. Sischo and Mr. Klein showed videos of their second grade students’ virtual reading and writing projects.

VIII. Consent Agenda Items

- A. Regular Meeting Minutes of April 15, 2020
- B. Closed Session Minutes of April 15, 2020
- C. Special Meeting Minutes of April 21, 2020
- D. Financial Status for April (Expenses: \$657,855.04; Revenues: \$232,732.61)
- E. Resignations
 - 1) Junior High Language Arts - Ty Natzke
 - 2) JV Girls Basketball Coach - Lanny Collins
 - 3) Assistant Football Coach - Justin Rayburn
 - 4) Assistant Wrestling Coach - Rick Winters
 - 5) Head Wrestling Coach - Dan Hahn

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the Consent Agenda as presented. Motion carried by roll call vote (5-0).

IX. Discussion/Action

- A. PMS Presentation: Short Term Investment of Project Bond Fund – moved to end of agenda.
- B. Administrative Reports
 - 1) High School - Dr. Porter: Student online learning daily attendance is averaging 80%. Staff are creating academic contingency plans to support students having difficulty. Graduation May 22.
 - 2) Elementary School - Mrs. Friday: Elementary guidance and counseling support, current plan for summer school.
 - 3) Technology – Mr. Nepper shared information on E-rate and the CTE addition, Chromebook and computer purchases for 2020-2021, and student use of chromebooks and internet access at home.
 - 4) Maintenance Report - Mr. Giles: Trainings, inspections, and the progress of projects were shared.
 - 5) Director of Special Education - Mr. Sherwood: ACCESS test results, Project Life through Marshfield High School, continued correspondence with families, and our special education staff continue to meet our students’ academic and social-emotional needs.
 - 6) Director of Child Care – Mrs. Becker: Staff working on final pieces to their curriculum and lesson plans, year-end roll over to close out school year, and working on details for a soft reopening of June 1 at 50% capacity for each of the rooms.

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the Administrative Reports as presented. Motion carried (5-0).

- C. 2020-2021 Athletic Handbook Updates

Motion was made by Robert Wolff, seconded by Jane Wesely, to approve updates made to the Athletic Handbook for school year 2020-2021. Motion carried (5-0).
- D. Spring Coaching

Motion was made by Connie Potter, seconded by Robert Wolff, to approve the recommendation to pay current year high school and middle school spring coaches at 50% of their contracted pay to recognize the preseason planning and work done by coaches prior to the COVID-19 state emergency order. Motion carried (5-0).
- E. Middle School Baseball/Softball Program

Item moved to June meeting. More information requested on budget numbers.
- F. Student Accident Insurance

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the renewal of student accident insurance through First Agency for the 2020-2021 school year. Motion carried (5-0).
- G. Lunch Prices for 2020-2021

Motion was made by Connie Potter, seconded by Nathen Bowden, to approve no increase in lunch prices for 2020-2021. Motion carried (5-0).

- H. Set Date, Time, Location for School District Annual Meeting
The Annual Meeting will be held on June 8, 2020 at 6:00 p.m.
 - I. Summer School
Motion was made by Jane Wesely, seconded by Connie Potter, to approve Summer School for July 6-23. Motion carried (5-0).
 - J. Summer Hours for District Office
Motion was made by Connie Potter, seconded by Jane Wesely, to approve summer district office and administrative staff hours at four ten-hour days. Motion carried (5-0).
 - K. First Reading of Updates to Policy 174: Board Organizational Meeting Policy - moved to next meeting for second reading.
 - L. First Reading of Updates to Policy 187: Public Participation at Board Meetings - moved to next meeting for second reading.
 - M. 2020-2021 Fuel Prepay
Motion was made by Robert Wolff, seconded by Connie Potter, to approve entering into a prepay agreement with Cournoyer Oil for 11,000 gallons of diesel fuel for buses. Motion carried (5-0).
 - N. Complete Control Service Agreement
Motion was made by Connie Potter, seconded by Nathan Bowden, to approve the 2020-2021 service agreement with Complete Control. Motion carried (5-0).
 - O. Recognition of Monetary Gift Donation
The monetary donation from Robert and Bonnie Wolff will be used to purchase shields. Thank you for your generosity.
 - P. Pandemic National Competition Virtual Attendance Allowance
Motion was made by Connie Potter, seconded by Jane Wesely, to approve a not to exceed \$75.00 per participant allowance for national competition virtual attendance to be only enforced during a state of emergency school closure. Motion carried (5-0).
 - Q. CTE Project Update
 - 1) PMA Presentation–Michelle Wiberg, PMA, discussed the referendum financing plan and investment of proceeds.
 - a) Short Term Investment of Project Bond Funds
A special School Board Meeting was set for May 20, 2020 at 7:00 p.m. with Josh Barbian of PMA regarding using short-term investments to lower interest costs during the project.
 - 2) Resolution Establishing Parameters for the Sale of Not to Exceed \$6,700,000 General Obligation School Building and Improvement Bonds, Series 2020
Motion was made by Connie Potter, seconded by Jane Wesely, to approve Resolution No. 1: Resolution Establishing Parameters for the Sale of Not to Exceed \$6,700,000 General Obligation School Building and Improvement Bonds, Series 2020. Motion carried (5-0).
- X. **Legislative Report** – State revenue, state aid, and webinars available to the Board through WASB were shared.
- XI. **Public Comments.** No Public Comments.
- XII. **Adjourn**
Motion was made Connie Potter, seconded by Jane Wesely, to adjourn at 9:08 p.m. Motion carried (5-0).

Connie Potter, School Board Clerk

Recorded and Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education