

SCHOOL BOARD OF EDUCATION MEETING

MONDAY, DECEMBER 14, 2009

SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, December 14, 2009. The meeting was called to order by President Wesely at 7:00 p.m. in the Conference Center.

II. Establish Quorum

Members present: Jane Wesely, Connie Potter, MaryAnn Lippert Lisa Schulz, and Julie Strenn. Administration present: Terry Reynolds, District Administrator; John Olig, High School Principal; JoAnn Sondelski, Elementary Principal; Jeff Gast, Finance Director; Chris Nepper, Computer Technologies; and Dick Koeshall, Director of Buildings and Grounds.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration Area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Lisa Schulz, seconded by MaryAnn Lippert, to approve the agenda for the December 14, 2009 Regular Meeting of the Pittsville School Board of Education as presented. Motion carried.

V. Public Comments

No public comments.

VI. Consent Agenda Items

- A. Minutes of Regular Meeting on November 9, 2009
- B. Minutes of Special Meeting on November 11, 2009
- C. Invoices: General Fund 82711 to 82897 (\$175,884.30)
- D. Approve Volunteers (*ES: Debra Kroening*)

Motion was made by Connie Potter, seconded by Lisa Schulz, to approve all items on the consent agenda as submitted. Motion carried

VII. Financial

A. Financial Status of the District

A handout of the financial status of the District was presented and discussed with the Board.

VIII. Reports

A. Director of Buildings and Grounds

- Winter weather and the challenges that come with it, make this a busy time of year.
- The winter season brings the school's activities inside for basketball and wrestling. The facilities need extra effort to maintain at a proper level. The custodial staff will be doing what is needed to completed this work.
- During the past two weeks, there have been several maintenance problems. At the administration building, a water heater failed and had to be replaced. In the elementary building's junior high wing, two circulating pumps for their hot water have failed. These pumps are on order and will be replaced as soon as possible. The high school commercial dryer failed and should be replaced. It is twenty years old. We may replace the washer also because of its age and condition. We should be able to use heavy-duty residential units because the laundry needs have changed over the years.

- We have only three days during the holiday break. Mr. Koeshall and his staff will be working to accomplish all that is possible during that time.

B. Food Services

- We had our menu analyzed as part of a scheduled inspection by the DPI. The result of the inspection indicated we need to work on three areas.
 - **Whole Grains:** Half of the grains offered in school lunch need to be from whole grains. The “whole wheat” bread we are serving is not whole wheat. Some of the planned menu changes are: finding a whole grain bread and working it into the menu plan, along with adding whole grain pastas and brown rice. Some menu items that are already whole grain are our chicken nuggets and pepperoni pizza.
 - **Total Fat:** Total fat must be less than 30% we are at 30.57% for the week. Saturated fat cannot be more than 10% and we are at 7.99%. We are very close to the standard with a few minor menu changes, we will reach the standard of less than 30% of total calories from fat.
 - **Sodium:** Our sodium for the week is too high. This will be an ongoing challenge because the only menu item we add salt to is French fries and they were not served during the week of review. Processed foods are high in sodium and most of the food we serve is canned and processed. Some of the changes will include: altering portion sizes and recipes to reduce sodium, using fresh or frozen vegetables vs. canned, offering a larger variety of fruit and vegetables, and replacing items high in sodium with items lower in sodium. An example of this would be serving diced cucumbers, broccoli flowers, and garbanzo beans on the salad bar in place of the high in fat and sodium croutons and bacon bits.
- We are initiating some of the changes already, adding a whole grain pasta to our regular pasta and adding brown rice to our Spanish and broccoli rice. We will also serve a whole grain bread as soon as we can get some in. Starting in January, we will be making other menu and recipe changes to decrease the amount of sodium.

C. Computer Technologies

- Work continues on the district’s technology “to do” list.
- Paperwork has been filed for the Microsoft’s Wisconsin Lawsuit Settlement.

D. Elementary School

- The Elementary school is collecting food and other items for the Pittsville Food Pantry. Students or adults can bring in non-perishable food items, laundry detergent, and/or dish and face soaps. The items will be placed under the “Giving Tree” in the Elementary School lobby. The Junior High Student Council will deliver the items to the Food Pantry.
- The art show was very well received by parents, students, and staff. The students were very excited to have their work on display. Thanks to Mrs. Doering and her students and parent helpers who worked hard at getting this all ready. Registrations show that we have 230 + attendees view the show. The presentation of ribbons was an exciting addition to the show.
- Special Education students went on their annual Christmas shopping trip on December 4th. The students have an opportunity to practice social skills and money management in a real-life setting to purchase gifts for their family members. Jan Hiles, Leslie Niedfeldt, and special education aides accompanied the students.
- The holiday concert for the 6-8 grade students was cancelled due to the weather and will be held on December 15th at 6:30 p.m. Our primary program is on December 18th at 1:00 p.m. Again, parents and family are invited to join us for lunch on December 18th prior to the concert.
- Parent teacher conferences went well. We are compiling the data with respect to the percentage of parent involvement.
- WKCE materials for the school year have been sent out. This testing “season” was particularly long this year due to the number of makeup tests that had to be given because the flu season.
- On December 17th, a team of teachers from the district will take part in the CESA 5 Math Taskforce. Our goal in participating in this is to review our teaching techniques in order to help us use strategies that will result in a deeper understanding of math for all students. This is part of a district initiative. The process will continue with various meetings throughout the year.
- From all of us at Pittsville Elementary—We wish you all a very Merry Christmas and a Happy New Year!

E. Senior High School

- The Christmas Break is quickly approaching. The Christmas Concert was hosted by the Pittsville High School Band and Choir on December 13. Financial Aid Night for seniors was held on December 14. Midterms were mailed home for the second quarter on December 16. This past week has been a busy week.
- In the week before Christmas, a number of the clubs at the high school will be hosting a food drive to help stock the shelves of the local food pantry. Over the Christmas Break, the girl's basketball team will be traveling to Portage for a two day tournament on December 28 and 29. The wrestling team will be competing at the Northern Exposure Tournament in Merrill on the same days. Students and staff will return to school on Monday, January 4.
- Mr. Olig would like to make parents aware of the early release day prior to the Christmas Break on Wednesday, December 23. We will run the first, second, seventh, eighth and fifth hour classes that day. By altering the schedule, the afternoon classes are not always missed on early release day.
- Many parents and students have come to appreciate the Instant Alert System used to notify them of school closing or the cancellation of events. For the Instant Alert System to work, parents need to make sure they update the information in their Alert Account. Students were reminded to update their accounts at the high school this past week.
- One group at the high school which has appreciated the recent snow was the Snowboard Club. The Snowboard Club has an outing to Mount LaCrosse on December 12, with another event at Bruce Mound on December 19.
- I hope everyone has a great Christmas and a Happy New Year!

IX. District Administrator Report

A. Set Date and Time for Determining Ballot Order of Election Candidate Names

Motion was made by MaryAnn Lippert, seconded by Jane Wesely, to approve the date and time of Drawing for Ballot Order: January 7, 2010 at 7:15 a.m. in the Administration Office. Motion carried.

The deadlines for filing for the April 6, 2010 election are: Declaration of Candidacy forms need to be turned in by 5:00 p.m. on January 5, non-candidacy declaration before December 25.

B. 2010 WASB State Convention

Connie Potter, MaryAnn Lippert, Jane Wesely, Julie Strenn, and Terry Reynolds will be attending the State School Board Convention January 19-22 in Milwaukee. MaryAnn Lippert will be the Board's official delegate for the Delegate Assembly meeting.

C. 7-8 Grade Foreign Language Options

JoAnn Sondelski will look at possibly implementing options of French, German, Chinese, and Spanish in the Spring.

D. Strategic Planning Discussion

The Board discussed the need for strategic planning in the district. It was decided that due to the poor economic and budgetary climate we are facing, and the many changes/challenges our children will be faced with in their futures, it is extremely important to plan strategically to ensure we have a clear focus of District priorities and direction. The Board directed Mr. Reynolds to draft a district wide strategic planning process, which they will consider at the January Board meeting. The Board is hoping to start the informational and community/staff input phase sometime in the Spring.

X. The Board will move into Closed Session as per Wisconsin State Statute

Motion was made by Lisa Schulz, seconded by Julie Strenn, to move into Closed Session as per Wisconsin State Statute. President Wesely directed the Clerk to take a roll call vote:

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|---------------|-----|--------------|-----|-----------------|-----|
| Jane Wesely | Yes | Lisa Schulz | Yes | MaryAnn Lippert | Yes |
| Connie Potter | Yes | Julie Strenn | Yes | | |

1) PEA/PESPA Contract Negotiations - 19.85(1)(i). Discussion only. No action taken.

XI. Move out of Closed Session

Motion was made by Julie Strenn, seconded by Lisa Schulz, to move out of Closed Session. Motion carried.

XII. Act upon Closed Sessions - no action taken.

XIII Adjourn

Motion was made by Julie Strenn, seconded by MaryAnn Lippert, to adjourn at 8:45 p.m. Motion carried.

MaryAnn Lippert, Clerk