

SCHOOL BOARD OF EDUCATION MEETING

MONDAY, SEPTEMBER 14, 2009

SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, September 14, 2009. The meeting was called to order by President Wesely at 7:00 p.m. in the Conference Center.

II. Establish Quorum

Members present: Jane Wesely, Connie Potter, MaryAnn Lippert Lisa Schulz, with Julie Strenn,excused. Administration present: Terry Reynolds, District Administrator; John Olig, Senior High School Principal; JoAnn Sondelski, Elementary Principal; Jeff Gast, Finance Director; Joe Dostal, Food Service Director; Chris Nepper, Computer Technologist, and Dick Koeshall, Director of Buildings and Grounds.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration Area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Lisa Schutz, seconded by MaryAnn Lippert, to approve the agenda for the September 14, 2009 Regular Meeting of the Pittsville School Board of Education as presented. Motion carried.

V. Public Comments - No public comments.

VI. Consent Agenda Items

- A. Minutes of the Regular Meeting of August 10, 2009
- B. Invoices
 1. General Fund 82078 to 82310 (\$468,955.70)
- C. Approve JV Girls Basketball Coach Resignation (Don Neve)
- D. Approve Assistant Girls Basketball Coach Hiring (Ashley Baker)
- E. Approve 2009-10 Coaches' Handbook (*Thank you to Todd Sanken on writing the updates.*)
- F. Approve Volunteers (Jenny Bowden-Elementary)
- G. Approve Extension Agreement with Associated Bank

Motion was made by Lisa Schutz, seconded by Connie Potter, to approve all items on the consent agenda as submitted. Motion carried.

VII. Financial

- A. **2009-2010 Budget Update.** The approved 09-10 budget is progressing as predicted.

VIII. Reports

A. Director of Buildings and Grounds

- The school year is underway with most of the start up problems handled.
- This past summer, storms damaged fire alarm panels and scoreboards, along with computer components. The football scoreboard is operational at this time, but new wiring is needed to insure it will be usable for future use. The fire alarm panel at the high school has been

replaced and tested. The administration building has had two booster panels replaced. These systems have been tested and passed by the fire chief.

- The routine maintenance is under control at this time. Mr. Koeshall would like to thank the custodial staff for their efforts. As the facility use increases, the need to maintain them also increases. There will be a need in the future to evaluate the best ways to accommodate all the needs and wants of the district's facilities.

B. Food Services

- Our student counts over the last few days have been looking about the same as last year. Elementary School averaging 340 meals High School 150.
- We are having a few start up problems in the elementary kitchen. The booster heater on the dish machine went out, the large 60 gallon kettle will not fire, and the soap quit dispensing in our new dish machine. We had to change the menu September 4th to work around the kettle. On September 9th we used foam plates for service. Hopefully everything will be running properly by September 11.
- Our town bakery is no longer running so we are trying different bread companies until we find a satisfactory product at a good price.

C. Computer Technologies

- **Computers.** With one or two exceptions, all teacher computers have been updated. The update process has been slow and riddled with problems. Right now none of the student computers in the classrooms and only one lab has been successfully updated. Most computers are working, but may not have the right printers or may have other issues. Problem has been referred to engineers at Novell. Final updating of the rest of the computers and laptops needs to wait until this issue is resolved. Both labs at the high school and the LMC lab at the elementary school are operational, but the primary lab is not.
- **SMARTBoards.** Nine of the 10 SMARTBoards have been installed. One classroom did not get a board installed because of the floor cleaning/waxing at the time. It will be installed at a later date.
- **LCD Projectors.** Fourteen of the 18 projectors have been installed.
- **Security Cameras.** Cameras are working and all seems to be in proper order.
- **Wireless Network.** A team from CISCO & RMM Solutions was here September 3 to complete the installation and setup of the wireless controller and access points. The system is not complete and working as expected. Mr. Nepper will be setting up our laptops and other wireless devices to use the system.
- **Phone System.** Training for staff was held the week of In-Service. There are some issues to be worked out with a couple voicemail accounts over some shared phone lines, otherwise the system is working good.
- **Servers.** All servers have received their regular summer maintenance, upgrades, and patches and are all working. There are problems with one of the hard drives on one of our services and Mr. Nepper is working on getting it replaced.
- **InformationNOW.** Staff have been trained and the system is being used. We've had problems with our internet connection speed and issues with printing reports. Many issues have been resolved, there are several that remain at this time. Being an internet service, it will never be as fast as the old onsite client/server based system we used to have. Users will need to adjust and allow for longer screen refresh times.

D. Elementary School

- We had a wonderful start to what looks like is going to be a wonderful school year. It is always nice to have the kids back in the building to enjoy their renewed excitement at the beginning of the school year. Our open house was a successful event once again with many families taking the opportunity to bring the children in to meet the teachers and get settled before the rush of opening day.
- Our fundraiser is underway. As reported in an earlier report, the fundraiser has taken a new twist this year. We are trying something new by selling "goat insurance." We had many

requests in the past to raise needed funds in a different way. This year's program was suggested by some moms who had done some research on how organizations raise funds. We thought this would be interesting and a little fun. We look forward to seeing how it goes. Our hope is that this will be the only fundraiser this year. But, in order for it to be we will need to raise approximately \$16,000.00

- A REACH grant was successfully written by Mrs. Sondelski. The district will be receiving \$8,500.00. DPI has assigned Gwynne Peterson to be our REACH mentor. She will be responsible for working with us a total of 35 hours throughout the year and will assist us as we work towards our goals. Last year's Leadership Team made the decision that we would continue with our goal to increase math achievement in Grades 3-8. As a part of our participation in the grant, we must complete a framework appraisal soon. This will require the team, under the direction of Mrs. Peterson, to evaluate how we have worked towards our goal in the past and what we can do to become more successful. The date for this has not yet been set.
- Multi-Age teachers this year are beginning a new endeavor. They are helping the students build a portfolio that the students will be sharing with their parents in May. Mrs. Look and Mrs. Whitrock prepared for this by attending a graduate class to learn how best to utilize this evaluation tool.
- We welcomed 81 new children to our school this year! Forty children were welcomed to our 4K program and 41 children enrolled as new students transferring from other districts.
- **Upcoming Events**
 - Sixth Grade Band parent meeting will be held September 17 in the large band room at 7:00 p.m.
 - 4K Activity Day for parents and children is October 2.
 - Picture Day will be on October 6.
 - Vision/Hearing testing will be done on October 14.
 - Our first annual Health Night will be held on October 1st from 5-7:00 p.m. This event, co-sponsored by PES and BeHip, will provide parents and students hands on activities that promote healthy lifestyles. Community groups from around the area will provide information on remaining healthy socially, emotionally, physically and financially. A healthy meal will be provided for all participants from 5:00-6:00 p.m. A free football pass will be given to all families who attend.

E. Senior High School

- The school has gotten off to a good start. It is great to see all of our students back in school. The freshmen only day went well. The incoming freshmen found this day to be helpful. It takes the stress of finding classrooms in the new building out of the equation the next day when all the students are present. The staff enjoys the opportunity to get to know the incoming freshmen.
- With the start of the new year, many of the students will make schedule adjustments. The last day for class changes is September 14. The students' schedules are set with classes on Tuesday morning, September 15.
- September 14 starts the homecoming week here at PHS. Mr. Piotrowski and the Student Council have a number of dress-up days planned for the students. Friday will be the homecoming games. This is an afternoon of fun for the students. The events include tug-of-war and marshmallow drop. On Friday evening, the Panther Football team will host Marathon. The homecoming dance will be on Saturday evening from 8-12:00. We hope this can be a fun week for all of our students.
- In October, the Cranberry Science class will be running cranberry tours at local marshes and at Gardner Cold Storage plant. We have been contacted by a free lance writer who will be coming to Pittsville during homecoming week to do a story on our cranberry tours for the Chicago Tribune. Another event in the ag area is the upcoming Soils Contest on September 21.
- For parents interested in ordering a letter jacket for their son or daughter, we have a representative coming to school on September 25. A Jostens Representative was at school on September 14 to talk to sophomores about class rings. The junior class is currently

involved in a magazine sale. The annual junior class magazine sale helps raise funds to defray the cost of prom, graduation, and the senior class trip.

IX. District Administrator Report

A. Discussion on PEP Grant Writing

Motion was made by MaryAnn Lippert, seconded by Connie Potter, to approve applying for PEP Grant and contract with Joy Ebben. Motion carried.

B. Discuss District Strategic Planning and Goal Setting

Discussion only.

C. Special Board In-Service Meeting

Meeting will be scheduled on October 7 or 21 if possible with the WASB representative.

X. The Board will move into Closed Session as per Wisconsin State Statute

Motion was made by Jane Wesely, seconded by Connie Potter, to move into Closed Session as per Wisconsin State Statute. President Wesely directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Lisa Schulz	Yes	MaryAnn Lippert	Yes
Connie Potter	Yes	Julie Strenn	Absent		

1) PEA/PESPA Contract Negotiations - 19.85(1)(i). Discussion only. No action taken.

XI. Move out of Closed Session

Motion was made by Lisa Schutz, seconded by MaryAnn Lippert, to move out of Closed Session. Motion carried.

XII. Act upon Closed Sessions - no action taken.

XIII. Adjourn

Motion was made by Lisa Schutz, seconded by Connie Potter, to adjourn at 8:40 p.m. Motion carried.

MaryAnn Lippert, Clerk