

SCHOOL BOARD OF EDUCATION MEETING

MONDAY, AUGUST 10, 2009

SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, August 10 2009. The meeting was called to order by President Wesely at 7:35 p.m. (following the Annual Meeting) in the Conference Center.

II. Establish Quorum

Members present: Jane Wesely, Connie Potter, Julie Strenn, with MaryAnn Lipper and Lisa Schulz excused. Administration present: Terry Reynolds, District Administrator; Jeff Gast, Finance Director; John Olig, Senior High School Principal; JoAnn Sondelski, Elementary Principal; Joe Dostal, Food Service Director; and Dick Koeshall, Director of Buildings and Grounds.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration Area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Jane Wesely, seconded by Connie Potter, to approve the agenda for the August 10, 2009 Regular Meeting of the Pittsville School Board of Education as presented. Motion carried.

V. Public Comments - No public comments.

VI. Consent Agenda Items

- A. Minutes of the Regular Meeting of July 13, 2009
- B. Invoices
 - (1) General Fund 82031 to 82077 (\$236,733.72)
- C. Second Reading and Approval of Transportation Policy 751: Student Transportation Services
- D. Second Reading and Approval of Transportation Policy 751(a): Bus Driver Responsibilities
- E. Second Reading and Approval of Transportation Policy 751(b): Parent/Guardian Responsibilities
- F. Second Reading and Approval of Transportation Policy 751.1: Bus Routing and Scheduling
- G. Second Reading and Approval of Transportation Policy 751.1(a): Bus Rider Pick-Up and Discharge Point Guidelines
- H. Second Reading and Approval of Transportation Policy 751.2: Student Conduct on School Buses
- I. Second Reading and Approval of Transportation Policy 751.2(a): Bus Rider Rules and Disciplinary Procedures
- J. Approve Junior High Volleyball Coach Hiring (Jodie Sanken)
- K. Approve 2009-2010 Milk Bid (Morning Glory Dairy)
- L. Approve Junior Varsity Volleyball Coach Hiring (Liana Oleson)

Motion was made by Julie Strenn, seconded by Connie Potter, to approve all items on the consent agenda as submitted. Motion carried.

VII. Financial

- A. **2009-2010 Budget Update.** The approved 09-10 budget is progressing as predicted.

VIII. Reports

A. Director of Buildings and Grounds

- Each summer creates new challenges to ready the buildings for the upcoming school year. More effort will be needed to work out a plan that can allow for the work to be completed by the custodial crew, and still allow for the facilities to be used. Time is short to complete all the work left to be done. Areas that have been finished look good.
- The football practice fields will be readied by August 11 with the main field to follow when needed.
- The elementary kitchen equipment is in place and operational. The booster heater still needs to be checked out.

B. Food Services - no report.

C. Computer Technologies

- **Backup Power Supplies.** With the issues we've had from the lightning strike last May, our servers and core network systems are now protected from such electrical spikes by our backup power supply systems. We have several of these units, each with a 3 year warranties. The backup power supplies have done a good job protecting our systems from power fluctuations, including momentary power outages, spikes, brown outs, lightning strikes, etc.
- **District-wide Wireless Project.** Progress has been slow on the wireless installation as the manufacturer has a backlog of orders for the wireless access points. So far 15 of the 25 access points that we ordered have been received.
- **Telephone Upgrade Project.** The telephone system has been installed and has been up and running since the first of July. Everything is working OK. We just need to schedule a brief training session so that we can learn to use the new features of the phone system. Call accounting also still needs to be set up.
- **Security Cameras.** The system has been completed and all the cameras are working. Administrators can call up any camera from a network computer at any time.
- **Summer Work.** We have been working hard to get the new LCD projectors and SMARTBoards installed. At this time we are about half way completed with the installations. Next week a technician will be here from Skyward to do regular summer maintenance and updates on all our servers and network infrastructure.

D. Elementary School

1) Approve Elementary Student Handbook 2009-2010

Motion was made by Jane Wesely, seconded by Julie Strenn, to approve the 2009-2010 Elementary Student Handbook. Motion carried.

- The principal's office is open once again for the beginning of the school year. The front office will be open from 8:00 a.m. to 3:00 p.m. daily until opening day beginning August 18th.
- We welcomed approximately 30 attendees to our facilities for the second week of the CESA 5 Math Institute August 3-6. The first week of the institute was held in Lodi. Fay Niemann, Jan Hiles, Nancy Brux and Shane Lilly attended this institute from Pittsville. The institute focused on teaching 4-8 grade students.
- The Elementary School Open House will be held August 27th from 4:30-6:00 p.m. Students will be able to meet their teachers, see their classrooms, and drop off their school supplies all in anticipation of an exciting opening day.
- We will begin a new student recognition program this year. Several members of our elementary teaching staff developed the program. The focus will move from recognizing individual students to acknowledging classrooms for such things as quietness in the hallway, most responsible in returning library books, most polite in the lunch room/line, neatest classroom, etc. A monthly awards program will be held and the winning classroom will be

treated to a dining “experience” with the principal. We look forward to implementing this fun way of acknowledging the many good things that happen every day at school.

- The building is beautiful. Mrs. Sondelski extended a public thank you and acknowledgement to Dick Koeshall and all of his staff for working so hard at getting our building ready.

E. Senior High School

1) Approve High School Student Handbook

Motion was made by Julie Strenn, seconded by Jane Wesely, to approve the 2009-2010 High School Student Handbook. Motion carried.

2) Approve Athletic Handbook 2009-2010

Motion was made by Connie Potter, seconded by Julie Strenn, to approve the 2009-2010 Athletic Handbook. Motion carried.

IX. District Administrator Report

A. Approve Faculty & Staff Handbook 2009-2010

Motion was made by Julie Strenn, seconded by Jane Wesely, to approve the 2009-2010 Faculty & Staff Handbook. Motion carried.

B. Approve Substitute Teacher & Substitute Support Staff Handbook 2009-2010

Motion was made by Julie Strenn, seconded by Jane Wesely, to approve the 2009-2010 Substitute Teacher & Substitute Support Staff Handbook. Motion carried.

C. Approve Coaches Handbook 2009-2010

The 2009-2010 Coaches Handbook was tabled until the September School Board Meeting.

D. School Forest Road Development

Motion was made by Jane Wesely, seconded by Connie Potter, to approve the School Forest road development from School Forest Funds received from the school forest harvest. Motion carried.

X. The Board will move into Closed Session as per Wisconsin State Statute

Motion was made by Jane Wesely, seconded by Connie Potter, to move into Closed Session as per Wisconsin State Statute. President Wesely directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Lisa Schulz	Absent	MaryAnn Lippert	Absent
Connie Potter	Yes	Julie Strenn	Yes		

1) PEA, PESPA, and Administrative Contract Negotiations - 19.85(1)(i). Discussion only.

XI. Move out of Closed Session

Motion was made by Julie Strenn, seconded by Jane Wesely, to move out of Closed Session. Motion carried.

XII. Act upon Closed Sessions - no action taken.

XIII. Adjourn

Motion was made by Julie Strenn, seconded by Jane Wesely, to adjourn at 8:40 p.m. Motion carried.