

JOB DESCRIPTION
MATH INTERVENTIONIST
SCHOOL DISTRICT OF PITTSVILLE

REPORTS TO: Principal(s), Director of Student Services, and District Administrator

QUALIFICATIONS:

1. Maintain WI DPI Certification in Regular Education (1777).
2. Instructional experience in math and experience with data collection and analysis in an educational setting is preferred but not required.
3. Certification for applicable grade levels.
4. Three years of successful classroom teaching experience at the elementary level.
5. Demonstrates an understanding and use of equitable and culturally responsive practices.
6. Excellent interpersonal and communication skills.
7. Ability to apply instructional strategies on differentiation.
8. Strong organizational skills.
9. Ability to multi-task needs.
10. Knowledge of collaboration practices, team-teaching practices, and special education.
11. Ability to collect data and make course placement recommendations for students.
12. Ability to build and maintain effective relationships with school administrators, staff, students, and families.

DUTIES AND RESPONSIBILITIES:

1. Responsible for supporting student achievement in mathematics, focusing on Tier II and III instruction.
2. Provide individual or small-group instruction ensuring high levels of mathematical understanding and implementation with all identified students.
3. Monitors, reports, and communicates student progress and performance to grade-level teams and administration.
4. Provides high quality instruction to individual students and small groups.
5. Uses data to provide instruction to students and to bring their skills to grade-level.
6. Collaborates with teachers, administration, and families to help identify best practices for individual and small groups of students.
7. Uses identified research-based interventions that focus specifically on individual student needs.
8. Maintains data-based documentation of continuous monitoring of student performance and progress.
9. Provides data to school teams and participates in decisions about student progress.
10. Assists with identifying students for placement in an intervention group.
11. Participates in meetings with teachers, administration, and families to discuss student placement and progress.
12. Provides diagnostic assessments for students as needed.
13. Provides input for program development.
14. Supports implementation of assessment tools and data management systems.
15. Attends the appropriate trainings to improve knowledge and skills.
16. Provide staff development opportunities.
17. Performs other related duties as assigned.

EVALUATION: The administration shall complete an evaluation in accordance with Board policy.

Approved by the Board of Education May 8, 2023.