

**SCHOOL BOARD OF EDUCATION MEETING
MONDAY, NOVEMBER 13, 2023
SCHOOL DISTRICT OF PITTSVILLE**

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, November 13, 2023 in the CTE Conference Room. The meeting was called to order by President Lippert at 7:00 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: MaryAnn Lippert, Julie Strenn, Chris Zawislan, Rick Winters, and Nathan Bowden.

Student Representatives present: Kadin Fox, Brad Neve.

Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Matthew Sherwood, Director of Pupil Services.

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Julie Strenn seconded by Rick Winters, to approve the November 13, 2023 agenda. Motion carried (5-0).

V. Announcements

VI. Celebrations

HS Principal Watson and student Rachel Nelson presented the Panther Pride Award to Mrs. Lori Elwood, Special Education Assistant. Mrs. Elwood exemplifies the Panther Traits through extraordinary service to students. She is caring, hard-working, and effective in her role working with our most vulnerable students. As evidenced by nine separate testimonials submitted in support of this award nomination, Lori is recognized by her peers as deserving of a Panther Pride Award. She brings great credit to the school district and is an extraordinary asset for her students. We are lucky to have her.

VII. Student Representative Update

Brad and Kadin shared results of the lunch survey that was given to students in grades 4-12 and a recap on their October 25th Senior Day.

VIII. District Administrator Update

Mr. Knott shared information on the public release of the state report cards on November 14, PHS new Basic Auto Mechanics class to be offered 3rd term, WiRSA State Convention, and the Veteran's Day celebration.

IX. Consent Agenda Items

A. Meeting Notice Certification

B. Regular and Closed Session Minutes of October 9, 2023

C. Special Meeting Minutes of October 25, 2023

D. Financial Status (October Expenses: \$1,078,014.89; Revenues: \$525,683.63)

E. Resignations / Retirements

1. Brent Friday, Assistant Football Coach

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve the Consent Agenda as presented. Motion carried (5-0).

IX. Information Only Item(s)

A. Special Education Overview

Mr. Sherwood, Director of Pupil Services shared a presentation on Special Education 101, which gave an overview of the IEP process.

B. Act 20 Update

- C. April 2, 2024 Election (Notice of School Board Election)
Julie Strenn is the Incumbent for the April 2, 2024 Election. Declaration of Candidacy and Campaign Registration forms are available in the district office and the district website. Deadline for filing is no later than 5:00 PM on January 2, 2024.

X. Discussion/Action

- A. Appoint WASB Delegate for State Education Convention
Delegate: Rick Winters; Alternate: MaryAnn Lippert
- B. Approve Three-Year Library Plan (2023-2026)
Motion was made by Nathan Bowden, seconded by Chris Zawislan, to approve the Three-Year Library Plan (2023-2026) as presented. Motion carried (5-0).
- C. Second Reading/Approval of Updates to Policy 111: School District Goals
Motion was made by Julie Strenn, seconded by Rick Winters, to accept the second reading and approve updates to Policy 111: School District Goals. Motion carried (5-0).
- D. Second Reading/Approval of Updates to Policy 341.31: Human Growth and Development Instruction
Motion was made by Chris Zawislan, seconded by Nathan Bowden, to accept the second reading and approve updates to Policy 341.31: Human Growth and Development Instruction. Motion carried (5-0).

- XI. Legislative Report** –Mrs. Lippert sent emails on behalf of the school board to Senator Testin and Representative VanderMeer requesting a potential meeting with them. Legislature to take action on several bills that will impact K-12 education this week.

- XII. Public Comments** – No public comments.

XIII. Future Agenda Item(s)

- On the December Agenda: Food Service presentation, School Report Card.

XVII. Adjourn

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to adjourn at 8:20 p.m. Motion carried (5-0).

Julie Strenn, School Board Clerk

Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education