

**SPECIAL MEETING OF THE SCHOOL BOARD OF EDUCATION**  
**SCHOOL BOARD RETREAT**  
**MONDAY, SEPTEMBER 25, 2023**  
**SCHOOL DISTRICT OF PITTSVILLE**  
**OFFICIAL MINUTES**

**I. Convene**

- A. Call to Order. The meeting was called to order by President Lippert at 5:32 p.m.
- B. Establish Quorum. MaryAnn Lippert, Nathan Bowden, Julie Strenn, Chris Zawislan, and Rick Winters were present. Administration present: Jason Knott, District Administrator.
- C. Verification of Meeting Notice. Meeting notice was posted on the District’s website and on the outside entrances to the administration area.

**II. Conduct Board Retreat - *No official action was taken.***

**POSSIBLE DISCUSSION ITEMS:**

- A. Roles of the BOE and Administration
- B. How can the BOE support the Administration
- C. Member communication with Administration before BOE meetings
- D. Member communication with Administration between meetings
- E. Best way to organize the agenda for the regular BOE meetings
  - “Future Agenda Items” will be added to the agenda.
- F. District Strategic Plan and reporting
  - Strategic Plan will be placed on the District website along with where we are at in achieving goals.
- G. WASB Membership as a resource – how do we get the most out of it?
- H. Wisconsin Rural School Alliance – how do we use that resource?
- I. Topics members may want to learn more about during the coming 9-12 months?
  - Special Education IEP process and supporting students with disabilities (November agenda item)
  - School Finance/Budget Process (December agenda item)
  - School Safety-general overview
  - Food Service program updates
  - Child Care
- J. Concept for setting BOE goals for the coming school year
- K. School Board photo for website

**III. Motion to Adjourn**

Motion was made Julie Strenn, seconded by Nathan Bowden, to adjourn at 7:40 p.m. Motion carried (5-0).

---

*Julie Strenn, School Board Clerk*

---

*Transcribed by Deb Zdun, Administrative  
Assistant to the District Administrator and  
Board of Education*