

**SCHOOL BOARD OF EDUCATION MEETING  
MONDAY, JULY 10, 2023  
SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, July 10, 2023 in the CTE Conference Room. The meeting was called to order by President Lippert at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: MaryAnn Lippert, Julie Strenn, Chris Zawislan, Rick Winters, with Nathan Bowden absent.  
Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary School Principal; Dan Giles, Director of Buildings and Grounds; Michael Seymour, Director of Technology; Tabitha Becker, Director of Child Care; Matt Andres, Director of Food Service.

**IV. Approval of Agenda**

A. Change of Sequence/Removal of Item(s)

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the July 10, 2023 agenda. Motion carried (4-0).

**V. Announcements – no announcements.**

**VI. Celebrations.** Panther Pride Award was presented to Hunter McDaniel, PHS graduate and IT intern. Hunter was a great asset to the IT Department via the Youth Apprenticeship Program and is continuing through the summer.

**VII. District Administrator Update.** Mr. Knott shared information on spring sports and Strategic Planning.

**VIII. Administrative Staff School Year Summary and Goals Report**

- A. Michael Seymour, Director of Technology. Cybersecurity awareness, website updates, VoIP phone system, and 2023-2024 projects were shared.
- B. Matt Andres, Director of Food Services. Data on the 2022-2023 total number of breakfasts and lunches served, free/reduced meals, and information on the new walk in cooler/freezer were shared.
- C. Dan Giles, Director of Buildings and Grounds. Yearly inspections and the progress of projects during the 2022-2023 school year were shared.
- D. Tabitha Becker, Director of Child Care. 2022-2023 school year and summer enrollment and 2023-2024 transitions were discussed.

**IX. Consent Agenda Items**

- A. Meeting Notice Certification
- A. Regular and Closed Session Minutes of June 12, 2023
- B. Financial Status (June Expenses: \$2,017,059.98; Revenues: \$2,525,099.74)
- C. Hirings
  - 1. Junior High Girls Basketball Coach-2 positions: Travis Laprise, Ben Buettner
  - 2. Custodial/Maintenance: John Droste
  - 3. Interventionist/Literacy Coach: Samantha Kumm
- D. Resignations / Retirements
  - 1. Ethan Kalepp, Assistant Track Coach
  - 2. Henry Myers, Junior High Football Coach

Motion was made by Julie Strenn, seconded by Rick Winters, to approve the Consent Agenda as presented. Motion carried (4-0).

**X. Discussion/Action**

A. 2022-2023 SRO Yearly Report to the Board

Chief Jeremy Duerr reported on the number of Incident Request for Assistance, presentations given to staff and students, and the success of the program in building relationships between students and law enforcement. Chief Duerr stated that the SRO program has been extremely beneficial and successful in keeping the students, staff, and school safe and helping all have a positive experience at school.

- B. Strategic Plan  
Motion was made by Julie Strenn, seconded by Rick Winters, to approve the Strategic Plan’s Vision Statement, Mission Statement, and Pillars. Motion carried (4-0).
- C. High School Textbook Adoption  
Motion was made by Julie Strenn, seconded by Rick Winters, to approve the purchase of textbooks for the following new courses at the high school: AP Biology, AP Government, as presented. Motion carried (4-0).
- D. Approve Contract Addendum Language for Hard to Fill Positions  
Item will be further discussed at the August 14 School Board meeting.
- E. Second Reading and Approval of Updates to Policy 411: Equal Educational Opportunities, 411-Exhibit: Public Notification, 411-Rule: Student Discrimination Complaint Procedures  
Motion was made by Julie Strenn, seconded by Chris Zawislan, to accept the second reading and approve of updates to Policy 411: Equal Educational Opportunities, 411-Exhibit: Public Notification, 411-Rule: Student Discrimination Complaint Procedures. Motion carried (4-0).
- F. Approve Updates to Policy 313-Exhibit: Annual Notice of Academic Standards  
Motion was made by Chris Zawislan, seconded by Rick Winters, to approve updates to Policy 313-Exhibit: Annual Notice of Academic Standards. Motion carried (4-0).
- G. Approve the following notice to parents/guardians of students: *“Pursuant to sections 18.30(1g)(a) and 120.12(13)(b) of the Wisconsin State Statutes, the Pittsville School District officially adopts the Wisconsin Academic Standards that have been approved by the School Board (Policy 313-Exhibit) and will be in effect for the 2023-2024 school year.”*  
Motion was made by Chris Zawislan, seconded by Julie Strenn, to approve the following notice to parents/guardians of students: *“Pursuant to sections 18.30(1g)(a) and 120.12(13)(b) of the Wisconsin State Statutes, the Pittsville School District officially adopts the Wisconsin Academic Standards that have been approved by the School Board (Policy 313-Exhibit) and will be in effect for the 2023-2024 school year.”* Motion carried (4-0).

**XI. Legislative Report** – Discussion on the Governor’s signed state budget.

**XII. Public Comments** – No public comments.

**XIII. Convene into Closed Session** – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)  
Motion was made by Chris Zawislan, seconded by Julie Strenn, to move into Closed Session as per WI State Statute 19.85(1)(c) for the purpose of: District Administrator Evaluation. President Lippert directed the Clerk to take a roll call vote: MaryAnn Lippert-Yes, Chris Zawislan-Yes, Nathan Bowden-Absent, Julie Strenn-Yes, Rick Winters-Yes. Motion carried (4-0).

**XIV. Reconvene into Open Session**  
Motion was made by Julie Strenn, seconded by Chris Zawislan, to reconvene into Open Session. Motion carried (4-0).

**XV. Take Any Action From Closed Session** – no action taken.

**XVI. Adjourn**  
Motion was made by Chris Zawislan, seconded by Julie Strenn, to adjourn at 9:28 p.m. Motion carried (4-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education*