

**SCHOOL DISTRICT OF PITTSVILLE
BOARD POLICY**

BOARD OPERATIONS

PUBLIC NOTIFICATION OF BOARD MEETINGS

171.1

~~All meetings of the Board of Education and its subcommittees shall be noticed to the public and media in accordance with state law. Such notices shall set forth the time, date, place, and subject matter of the meeting, including that intended for consideration at any contemplated closed session.~~

To the extent required by the Open Meetings Law, notice of the meetings of the School Board and other governmental bodies of the District shall be given as follows:

1. As expressly required by any statute that is applicable to the specific body or specific meeting; **and**
2. By communication from the chief presiding officer of the governmental body or such person's designee to **all** of the following:
 - a. To the news media who have filed a written request for such notice;
 - b. To the public by one of the methods expressly authorized within the Open Meetings Law.

Notice of a meeting issued for purposes of compliance with the Open Meetings Law shall be given at least as far in advance of the commencement of the meeting as is minimally required under state law.

If it is necessary to amend any meeting notice that has already been issued in a manner that is material to the requirements of the Open Meetings Law, notice of the amendment(s) should normally be given in the same manner as the original notice, but at least in conformance with minimum applicable statutory requirements.

Designation of Posting Locations:

Any time the method used for giving notice of a meeting "to the public" under the Open Meetings Law involves posting a physical copy of the notice in one or more public places, the applicable presiding officer or such officer's designee shall use the following locations unless otherwise approved or directed by the Board:

1. The notice shall normally be posted on the Districts website (pittsville.k12.wi.us) and a physical copy of the meeting notice shall be posted at 5459 Elementary Avenue, Entrance D.

Unless otherwise directed by a decision of the Board, the applicable presiding officer or such officer's designee may select any additional alternate posting location(s) that may be needed due to any additional closure or accessibility issue.

~~Any meeting notice used to establish compliance with the Open Meetings Law shall be given at least 24 hours prior to the commencement of the meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may the notice be provided less than two (2) hours in advance of the meeting.~~

~~The Open Meetings Law notice of a meeting, rather than any separately prepared agenda document, ultimately determines the scope of the subject matter that a governmental body and its members may lawfully address at any meeting and, except for any non-contemplated closed session permitted under the Open Meetings Law, the manner in which such subject matter may be lawfully addressed. Accordingly, it is important for each individual member of the body that is holding the meeting to familiarize himself/herself with the content of the~~

~~governing notice and to raise timely objections to any deviations from such notice that may arise during the course of a meeting.~~

Legal References:

Wisconsin Statutes

<u>Section 19.82</u>	[definitions of terms used in the Open Meetings Law]
<u>Section 19.83</u>	[meetings of governmental bodies, generally]
<u>Section 19.84</u>	[public notice of board meetings, contemplated closed sessions, and public comment periods]
<u>Section 19.85</u>	[closed sessions and limitations on reconvening in open session]
<u>Chapter 985</u>	[legal notices and official newspapers]

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