

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, DECEMBER 12, 2022**  
**SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, December 12, 2022 in the CTE Conference Room. The meeting was called to order by President Hoogesteger at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Mandy Hoogesteger, Nathan Bowden, MaryAnn Lippert, Julie Strenn, and Chris Zawislan.

Student Representatives present: Samuel Bowden, Madeline Hensel.

Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary Principal; Matthew Sherwood, Director of Student Services; Pam Tesch, Business Services.

**IV. Approval of Agenda**

A. Change of Sequence/Removal of Items

Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to approve the December 12, 2022 Agenda as presented. Motion carried (5-0).

**V. Announcements**

A. Student Representatives Update – Christmas door decorating, volunteering for Winter Wonderland on December 26, upcoming Blood Drive, and senior trip planning.

**VI. Celebrations**

A. Academic Spotlight – Elementary School. Mrs. Gachnang, Mrs. Moore, and Mrs. Stone reported on first grade and ways they are using to increase student learning.

**VII. District Administrator Update**

Mr. Knott shared information on elementary school play, music and band concerts, and winter sports season. Dr. Watson, Mrs. Friday, and Mr. Sherwood shared school data on the state school and district report card.

**VIII. Consent Agenda Items**

A. Meeting Notice Certification

B. Regular Meeting Minutes of November 14, 2022

C. Financial Status

D. Resignations/Retirements

1. JV Volleyball Coach - Briana Post

E. Hirings

1. Custodial/Maintenance – Melissa Korbal

2. Special Education Teacher – Nicholas Kuhn

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to approve the Consent Agenda as presented. Motion carried (5-0).

**IX. Discussion/Action**

A. Spanish Trip

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the Pittsville High School Spanish Trip to Guatemala and Belize scheduled for the summer of 2024. Motion carried (5-0).

B. Music Trip to Dorian Festival

Motion was made by Julie Strenn, seconded by MaryAnn Lippert, to approve the Pittsville High School music trip to the Dorian Festival in Iowa on January 8-10, 2023. Motion carried (5-0).

C. Updates to School Field Trip Procedures Handbook

Item tabled and will be placed on the January 9, 2023 agenda.

- D. First Reading of Updates to Policy 352.1: Extended Field Trips/Activities or Foreign Study Tour – moved forward for second reading and possible approval at the January 9, 2023 meeting.
- E. First Reading of Updates to Policy 374: Fundraising Activities – moved forward for second reading and possible approval at the January 9, 2023 meeting.
- F. First Reading of Updates to Policy 343.4-Exhibit: Notice of Educational Options – moved forward for second reading and possible approval at the January 9, 2023 meeting.
- G. First Reading of Updates to Policy 423: Full-Time Public School Open Enrollment – moved forward for second reading and possible approval at the January 9, 2023 meeting.
- H. First Reading of Updates to Policy 423-Rule: Full-Time Public School Open Enrollment Procedures – moved forward for second reading and possible approval at the January 9, 2023 meeting.
- I. First Reading of Updates to Policy 431: Student Attendance – moved forward for second reading and possible approval at the January 9, 2023 meeting.
- J. First Reading of Updates to Policy 431-Rule: Student Attendance Procedures – moved forward for second reading and possible approval at the January 9, 2023 meeting.

X. **Legislative Report** – - information on the Governor’s Listening session was shared.

XI. **Public Comments** – No public comments.

XII. **Convene into Closed Session – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)**

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to move into Closed Session as per WI State Statute 19.85(1)(c) for the purpose of: A. District Administrator Evaluation. President Hoogesteger directed the Clerk to take a roll call vote: Mandy Hoogesteger-Yes, MaryAnn Lippert-Yes, Chris Zawislan-Yes, Nathan Bowden-Yes, Julie Strenn-Yes. Motion carried (5-0).

XIII. **Reconvene into Open Session**

Motion was made by Julie Strenn, seconded by Nathan Bowden, to reconvene into open session. Motion carried (5-0).

XIV. **Take any Action from Closed Session** – No action taken.

XVII. **Adjourn**

Motion was made MaryAnn Lippert, seconded by Nathan Bowden, to adjourn at 9:50 p.m. Motion carried (5-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education*