

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, NOVEMBER 14, 2022**  
**SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, November 14, 2022 in the CTE Conference Room. The meeting was called to order by President Hoogesteger at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Mandy Hoogesteger, Nathan Bowden, MaryAnn Lippert, Julie Strenn. Chris Zawislan-absent.  
Student Representatives present: Samuel Bowden, Madeline Hensel.  
Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal.

**IV. Approval of Agenda**

**A. Change of Sequence/Removal of Items**

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to approve the November 14, 2022 Agenda as presented. Motion carried (4-0).

**V. Announcements**

- A. Student Representatives Update – Recaps on Leadership Summit, Leaf-raking for community members, Halloween costume contest, and Panther Warm-ups. Upcoming activities: Rotary Winter Wonderland Lights, plan holiday initiatives.
- B. Parent Teacher Conferences – November 10 and 15.

**VI. Celebrations**

- A. Academic Spotlight – High School. Mrs. Anderson and Mr. Rayburn explained how the Early Release/PLC time is being used to identify current levels of student achievements in relation to their employability skills progress to ensure they are successful after high school. Also present were seniors Vanessa Pelot and Logan Foemmel who shared their job shadow experiences.
- B. Panther Pride Award – Presented to Dan Rayburn for his work organizing the first PHS Athletic Hall of Fame.
- C. Veterans Day Celebration

**VII. District Administrator Update**

Mr. Knott shared information on safety/security, technology, PCFC proposed changes, PAFA upcoming events, Veterans Day programs, and strategic planning.

**VIII. Consent Agenda Items**

- A. Meeting Notice Certification
- B. Regular Meeting Minutes of October 10, 2022
- C. Special Meeting Minutes of October 28, 2022
- D. Financial Status
- E. Resignations/Retirements
  - 1. Pamela Pralle, Custodian
  - 2. Bob Piotrowski, Track Coach
  - 3. Maria McClellan, ELL Assistant
  - 4. Robert (Buff) Heller, Volleyball Coach

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the Consent Agenda as presented. Motion carried (4-0).

**IX. Discussion/Action**

- A. Second Reading/Approval of New Policy 522.73: Portable Radio Use and Assignment Policy for District Employees  
Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to accept the second reading and approve new Policy 522.73: Portable Radio Use and Assignment Policy for District Employees. Motion carried (4-0).

- B. Second Reading/Approval of Updates to Policy 371: Student Participation in Co-Curricular Activities  
Motion was made by Nathan Bowden, seconded by MaryAnn Lippert, to accept the second reading and approve updates to Policy 371: Student Participation in Co-Curricular Activities. Motion carried (4-0).
- C. Appoint 2023 WASB Delegate for State Education Convention  
MaryAnn Lippert, WASB Delegate for State Education Convention; Chris Zawislan, Alternate.
- D. April 4, 2023 Spring Election  
Two School Board seats are up for election on April 4, 2023: Nathan Bowden and Mandy Hoogesteger.

**X. Legislative Report** – 2023-24 Legislative Session will begin in January. Senate and Assembly Leadership elections held.

**XI. Public Comments** – No public comments.

**XII. Adjourn**  
Motion was made MaryAnn Lippert, seconded by Nathan Bowden, to adjourn at 8:15 p.m. Motion carried (4-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative Assistant to the District  
Administrator and Board of Education*