

# SCHOOL BOARD OF EDUCATION MEETING

MONDAY, JULY 11, 2022

SCHOOL DISTRICT OF PITTSVILLE

## OFFICIAL MINUTES OF THE BOARD OF EDUCATION

### I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, July 11, 2022 in the CTE Conference Room. The meeting was called to order by President Hoogesteger at 7:00 p.m.

### II. Pledge of Allegiance

### III. Establish Quorum

Members present: Mandy Hoogesteger, Nathan Bowden, MaryAnn Lippert, Chris Zawislan, and Julie Strenn. Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary School Principal; Matthew Sherwood, Director of Special Education; Michael Seymour, Computer Technologies; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds; Tabitha Becker, Director of Child Care.

### IV. Approval of Agenda

#### A. Change of Sequence/Removal of Items

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to approve the July 11, 2022 Agenda. Motion carried (5-0).

### V. Academic Spotlight - High School

Dr. Watson presented on the 2021-2022 PHS Goals for student achievement, school culture, and professional development.

### VI. Consent Agenda Items

#### A. Meeting Notice Certification

#### B. Regular Meeting Minutes of June 21, 2022

#### C. Financial Status (June 2022: Expenses \$1,742,738.98; Revenues \$2,139,007.36)

#### D. Hirings

1. District Contracted Substitute Teacher – Emily Knott

#### E. Resignations

1. PCCC - Briana Post

Motion was made by MaryAnn Lippert, seconded by Chris Zawislan, to approve the Consent Agenda as presented. Motion carried (5-0).

### VII. Discussion/Action

#### A. Administration Reports

- 1) High School – Dr. Watson shared information on AP scores.
- 2) Elementary School – Mrs. Friday updated the Board on the summer school 4Kgn class and the 4<sup>th</sup> of July marching band and float.
- 3) Technology Report – Mr. Seymour updated the Board on the progress of the Chromebook configurations.
- 4) Maintenance Report – Mr. Giles: administration office entrance door lock system and elementary parking lot project shared.
- 5) Director of Special Education – Mr. Sherwood: Information on the Indicator 14 Post School outcome.
- 6) Director of Child Care – Mrs. Becker: Shared information on the pre-school classroom activities.

Motion was made by Nathan Bowden, seconded by Julie Strenn, to approve the Administrative Reports as presented. Motion carried (5-0).

#### B. Open Enrollment Waitlist Approvals: Determination of Space Availability

Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to approve a class size limit total of 54 students in Kindergarten and 54 students in First Grade due to space availability as a result of adding additional Kindergarten and First Grade Teachers. Motion carried (5-0).

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve Open Enrollment Waitlist regular education students (KS, JS, KO, ZP); and two special education students (ZP, RO) due to space availability. Motion carried (5-0).

- C. Board Governance Workshop Dates  
Session 1: Wednesday, July 27, 2022 at 7:30 PM  
Session 2: Wednesday, September 14, 2022 at 6:00 PM  
Session 3: Wednesday, September 28, 2022 at 6:00 PM
- D. Memorandum of Understanding – School Resource Officer  
Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the Memorandum of Understanding between the Pittsville School District and the City of Pittsville for the School Resource Officer. Motion carried (5-0).
- E. 2022-2023 Elementary School Student Handbook Updates  
Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to approve updates to the 2022-2023 Elementary School Student Handbook with edits noted. Motion carried (5-0).
- F. By motion, the Board will consider approval of a notice that identifies the student academic standards that will be in effect for the 2022-2023 school year, including standard for the content areas that are expressly identified in section 118.30(1g)(a)1 of the state statutes (Per Policy 313)  
Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve the notice that identifies the student academic standards that will be in effect for the 2022-2023 school year (Policy 313-Exhibit), all pursuant to section 118.30(1g)(a)1 and 120.12(13) of the state statutes. Motion carried (5-0).
- G. Updates to Policy 313-Exhibit: Annual Notice of Academic Standards  
Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve updates to Policy 313-Exhibit: Annual Notice of Academic Standards that identifies the student academic standards that will be in effect for the 2022-2023 school year. Motion carried (5-0).
- H. Second Reading/Approval of Updates to Policy 534: Substitute Teachers  
Motion was made by Julie Strenn, seconded by Nathan Bowden, to accept the second reading and approve Board Policy 534: Substitute Teachers. Motion carried (5-0).
- I. Annual Report of Restraint and Seclusion  
Motion was made by MaryAnn Lippert, seconded by Chris Zawislan, to accept the 2021-2022 Annual Report of Restraint and Seclusion as presented. Motion carried (5-0).

**VIII. Legislative Report** – Discussion on legislative study committee meetings.

**IX. Public Comments** – No public comments.

**X. Convene into Closed Session as per WI State Statute 19.85(1)(f)**  
Motion was made by Nathan Bowden, seconded by Julie Strenn, to move into Closed Session as per WI State Statute 19.85(1)(e) for the purpose of: A. Property Acquisition. President Hoogesteger directed the Clerk to take a roll call vote: Mandy Hoogesteger-Yes, Nathan Bowden-Yes, MaryAnn Lippert-Yes, Chris Zawislan-Yes, and Julie Strenn-Yes. Motion carried (5-0).

**XI. Reconvene into Open Session**  
Motion was made by Julie Strenn, seconded by Nathan Bowden, to reconvene into Open Session. Motion carried (5-0).

**XII. Take any Action from Closed Session** – No action taken.

**XIII. Adjourn**  
Motion was made MaryAnn Lippert, seconded by Nathan Bowden, to adjourn at 9:20 p.m. Motion carried (5-0).

---

*Julie Strenn, School Board Clerk*

---

*Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education*