

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, JUNE 12, 2023
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, June 12, 2023 in the CTE Conference Room. The meeting was called to order by President Lippert at 7:30 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: MaryAnn Lippert, Nathan Bowden, Julie Strenn, Chris Zawislan, and Rick Winters.
Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary School Principal; Pam Tesch, Business Services; Matt Sherwood, Director of Student Services.

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the June 12, 2023 agenda. Motion carried (5-0).

V. Announcements – no announcements.

VII. Celebrations

A. Boys Baseball ended the season in sectional finals, losing to Elewa-Strum. CWC-South All Conference: Dylan Luther received Player of the Year, Justin Rayburn received Coach of the Year.

B. Track. Reese Grimm (sectional champion) and Jack Redmond competed at the WIAA state meet on June 2-3.

VIII. District Administrator Update - Tabled until the July meeting.

IX. Consent Agenda Items

A. Meeting Notice Certification

B. Regular and Closed Session Minutes of May 8, 2023

C. Financial Status

D. Hirings

1. HS Science Teacher – Hope Florence

2. JV Girls Basketball Coach – Nic Kuhn

3. PCCC Teacher – Kallie Mallory

4. PCCC Assistant Teacher – Vanessa Pelot

5. Maintenance 1 – Dan Merritt

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the Consent Agenda as presented. Motion carried (5-0).

X. Discussion/Action

A. Strategic Planning Update – information only.

Draft plan shared with Board. Broad goals and pillars will be shared with the Board at the July School Board meeting.

B. Second Reading/Approval of Updates to Policy 141: Board Officers

Motion was made by Chris Zawislan, seconded by Julie Strenn, to accept the second reading and approve updates to Policy 141: Board Officers. Motion carried (5-0).

C. Second Reading/Approval of Updates to Policy 453.4: Administering Medications to Students

Motion was made by Nathan Bowden, seconded by Rick Winters, to accept the second reading and approve updates to Policy 453.4: Administering Medications to Students. Motion carried (5-0).

D. First Reading of Updates to Policy 411: Equal Educational Opportunities, 411-Exhibit: Public Notification, 411-Rule: Student Discrimination Complaint Procedures – moved forward for second reading in July.

- E. Property/Liability/Workers Compensation Insurance for 2023-2024 School Year
Motion was made by Rick Winters, seconded by Julie Strenn, to accept the bid for Property/Liability/Workers Compensation Insurance through the Insurance Center to include the Violent Acts option; with the request from the Board to obtain additional bids for the full package and bring to a meeting as soon as obtained. Motion carried (5-0).
- F. Request Fund 46 Transfer up to an Additional \$157,525.00
Motion was made by Julie Strenn, seconded by Rick Winters, to authorize the transfer up to \$157,525.00 to Fund 46. Motion carried (5-0).
- G. Handbook Updates for the 2023-2024 School Year
 - 1. Employee Handbook
Motion was made by Chris Zawislan, seconded by Rick Winters, to approve updates to the Employee Handbook as presented. Motion carried (5-0).
 - 2. Elementary School Student Handbook
Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the Elementary School Student Handbook with the following changes: 4-Year-Old Kindergarten (page 26) add “Policy 345.2” and Dress Code (page 25) undergarments should mirror high school handbook. Motion carried (5-0).
 - 3. High School Student Handbook
Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve updates to the High School Student Handbook with the following change: Class Dues (page 15) change word “fundraiser” to “opportunities.” Motion carried (5-0).
 - 4. Athletic Handbook
Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve updates to the Athletic Handbook. Motion carried (5-0).
- H. SRO Memorandum of Understanding
Motion was made by Nathan Bowden, seconded by Chris Zawislan, to approve the Memorandum of Understanding between the School District of Pittsville and the City of Pittsville for the School Resource Officer for the 2023-2024 school year with and assessment of the SRO program presented at the July School Board Meeting. Motion carried (5-0).
- I. Land Lease Shared Agreement with City for Ball Diamond/Pit
Motion was made by Rick Winters, seconded by Julie Strenn, to approve the Land Lease Agreement between the School District of Pittsville and the City of Pittsville for the lease of the main baseball field and secondary baseball field for a period commencing March 1 through June 20 and September 1 through October 31 for the years of 2023, 2024, 2025, 2026, and terminating on October 31, 2026 for \$3,000.00 annually. Motion carried (5-0).
- J. #SociaSchool4EDU 2023-2024 Contract – information only.
- K. WIAA Membership Renewal
Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the WIAA Membership Renewal with no membership fees/dues for school year 2023-2024. Motion carried (5-0).
- L. CESA 5 Contract
Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the CESA 5 contract to not exceed \$117,174.00 without addition Board approval. Motion carried. (5-0).
- M. AGR Results –
Mrs. Friday presented AGR goal results for the 2022-2023 school year.
- N. Human Growth and Development Advisory Committee
Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve moving forward with the Human Growth and Development Advisory Committee with the ratio exception. Motion carried (5-0).

XI. Legislative Report – Discussion on the state’s budget.

XII. Public Comments – No public comments.

XIII. Convene into Closed Session – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)(e)
Motion was made by Julie Strenn, seconded by Nathan Bowden, to move into Closed Session as per WI State Statute 19.85(1)(c)(e) for the purpose of: Sale of District Owned Property, District Administrator Evaluation. President Lippert directed the Clerk to take a roll call vote: MaryAnn Lippert-Yes, Chris Zawislan-Yes, Nathan Bowden-Yes, Julie Strenn-Yes, Rick Winters-Yes. Motion carried (5-0).

XIV. Reconvene into Open Session

Motion was made by Julie Strenn, seconded by Chris Zawislan, to reconvene into Open Session. Motion carried (5-0).

XV. Take Any Action From Closed Session

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the possible inclusion of additional proposed property to the sale of Lot 8. Motion carried (5-0).

XVI. Adjourn

Motion was made by Chris Zawislan, seconded by Rick Winters, to adjourn at 10:31 p.m. Motion carried (5-0).

Julie Strenn, School Board Clerk

*Transcribed by Deb Zdun, Administrative Assistant to the District
Administrator and Board of Education*