

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, MAY 8, 2023
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, May 8, 2023 in the CTE Conference Room. The meeting was called to order by Vice President Bowden at 7:00 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: MaryAnn Lippert, Nathan Bowden, Julie Strenn, Chris Zawislan, and Rick Winters.

Student Representative present: Madeline Hensel.

Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary School Principal; Pam Tesch, Business Services.

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by MaryAnn Lippert, seconded by Chris Zawislan, to approve the May 8, 2023 agenda. Motion carried (5-0).

V. Reorganization of the Board of Education

A. Election of President

A nomination of MaryAnn Lippert was made by Chris Zawislan, seconded by Julie Strenn. Lippert accepted the nomination. Motion was made by Chris Zawislan, seconded by Julie Strenn, to appoint MaryAnn Lippert as School Board President. Motion carried (5-0).

B. Election of Vice President

A nomination of Nathan Bowden was made by Julie Strenn, seconded by MaryAnn Lippert. Bowden accepted the nomination. Motion was made by Julie Strenn, seconded by MaryAnn Lippert, to appoint Nathan Bowden as School Board Vice President. Motion carried (5-0).

C. Election of Clerk

A nomination of Julie Strenn was made by Chris Zawislan, seconded by MaryAnn Lippert. Strenn accepted the nomination. Motion was made by Chris Zawislan, seconded by MaryAnn Lippert, to appoint Julie Strenn as School Board Clerk. Motion carried (5-0).

D. Election of Treasurer

A nomination of Chris Zawislan was made by MaryAnn Lippert, seconded by Julie Strenn. Zawislan accepted the nomination. Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to appoint Chris Zawislan as School Board Treasurer. Motion carried (5-0).

E. Appoint WASB Representative

Motion was made by Chris Zawislan, seconded by Julie Strenn, to appoint Rick Winters as the WASB Representative.

F. Appoint CESA 5 Representative

Motion was made by Julie Strenn, seconded by Chris Zawislan, to appoint Nathan Bowden as CESA 5 Representative

G. Establish Days and Times of School Board Meetings

Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to set the days and times of the Regular School Board Meetings as the second Monday of the month at 7:00 p.m. with the exception of changing the meeting date and time when deemed necessary. Motion carried (5-0).

MaryAnn Lippert took over as School Board President.

VI. Announcements

A. Student Representatives Update – Updates on graduation, senior trip, 2023-2024 class officers. Madeline introduced the 2023-2024 Student School Board Representatives: Brad Neve and Kadin Fox.

President Lippert presented outgoing Student Representatives Madeline Hensel and Sam Bowden (absent) with plaques and thanked them for being outstanding ambassadors for our students at PHS.

VII. Celebrations

A. Academic Spotlight – High School

Chauncey Jones, along with Alix Madden, Tracey Dinkmeyer, and Denzel Flores presented the language department goals for PLC.

Alix Madden and students Emma Kurtzweil and Lily Rees presented on their Global Scholars program.

B. Panther Pride Award

Dr. Watson presented Tech Ed Instructor Stephen Hadfield with the Panther Pride Award for his extraordinary service to students and to the district and being an advocate for technical education.

VIII. District Administrator Update

Mr. Knott updated the Board on staff appreciation celebrations, PHS Drama play, Earth Day, spring sports, and the next steps in Strategic Planning.

IX. Consent Agenda Items

A. Meeting Notice Certification

A. Regular and Closed Session Minutes of April 10, 2023

B. Financial Status

C. Resignations / Retirements

1. Lacey Foate, High School Science Teacher

2. Wanda Neve, Assistant Girls Basketball Coach

3. David Pearson, Custodial/Maintenance

D. Hirings

1. Assistant Director of Child Care – Tasha Vogel

2. Varsity Girls Basketball Head Coach – Jason Knott

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the Consent Agenda as presented. Motion carried (5-0).

The Board would like to thank Lacey, Wanda, and Dave for their service to the Pittsville School District.

X. Discussion/Action

A. Designation of Depository

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve Forward Bank as the District's Official Depository. Motion failed (2-3).

Motion was made by Chris Zawislan, seconded by Rick Winters, to approve Associated Bank as the District's Official Depository. Motion carried (4-1).

B. Open Enrollment Requests for 2023-2024 School Year

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the following recommendations for the 2023-2024 school year: approve all resident open enrollment applications and approve all non-resident open enrollment applications for regular and special education. Motion carried (5-0).

C. Employee Job Description Updates

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve all employee job descriptions as presented. Motion carried (5-0).

D. Second Reading/Approval of Updates to Policy 834: Use of School Forest

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to accept the second reading and approve updates to Policy 834: Use of School Forest. Motion carried (5-0).

E. First Reading of Updates to Policy 141: Board Officers – moved forward for 2nd reading in June.

F. First Reading of Updates to Policy 453.4: Administering Medications to Students – moved forward for 2nd reading in June.

G. Student Accident Insurance

Motion was made by Nathan Bowden, seconded by Rick Winters, to accept the student accident renewal through Student Assurance Services with no increase for the 2023-2024 school year. Motion carried (5-0).

H. Delta Vision Employee Benefit

Motion was made by Chris Zawislan, seconded by Rick Winters, to approve employee vision coverage through Delta Vision for eligible employees (90% employer/10% employee paid). Motion carried (5-0).

I. WASB Board Governance - Information on the May 23, 2023 online WASB Spring Workshop.

XI. Legislative Report – Joint Committee on Finance are meeting, Representative Nancy Vander Meer’s visit to the district.

XII. Public Comments – No public comments.

XIII. Convene into Closed Session – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)(e)

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to move into Closed Session as per WI State Statute 19.85(1)(c)(e) for the purpose of: Administration Compensation, Property Acquisition. President Lippert directed the Clerk to take a roll call vote: MaryAnn Lippert-Yes, Chris Zawislan-Yes, Nathan Bowden-Yes, Julie Strenn-Yes, Rick Winters-Yes. Motion carried (5-0).

XIV. Reconvene into Open Session

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to reconvene into Open Session. Motion carried (5-0).

XV. Take Any Action From Closed Session

Motion was made by Nathan Bowden, seconded by Julie Strenn, to accept the recommended changes to Matthew Sherwood’s Administrative Contract for school year 2023-2024. Motion carried (5-0).

XVI. Adjourn

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to adjourn at 10:37 p.m. Motion carried (5-0).

Julie Strenn, School Board Clerk

*Transcribed by Deb Zdun, Administrative Assistant to the District
Administrator and Board of Education*