

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, APRIL 10, 2023**  
**SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, April 10, 2023 in the CTE Conference Room. The meeting was called to order by President Hoogesteger at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Mandy Hoogesteger, Nathan Bowden, Julie Strenn, Chris Zawislan, and MaryAnn Lippert.  
Student Representative present: Samuel Bowden and Madeline Hensel.

Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Pam Tesch, Business Services.

**IV. Depository Bank Financial Presentation**

Associated Bank and Forward Bank gave individual presentations with information on services available to the school district.

**V. Approval of Agenda**

A. Change of Sequence/Removal of Item(s)

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to remove item X(N) Land Lease Shared Maintenance Agreement with the City of Pittsville. Motion carried (5-0).

**VI. Announcements**

A. Student Representatives Update – Graduation update, senior trip, NHS Induction Ceremony.

**VII. Celebrations**

Mr. Knott presented Mandy Hoogesteger with plaques and a certificate from the school district and WASB and thanked her for her 10 years of leadership and commitment as a school board member and board president.

**VIII. District Administrator Update**

Mr. Knott updated the Board on the Strategic Planning survey.

**IX. Consent Agenda Items**

A. Meeting Notice Certification

B. Regular and Closed Session Minutes of March 13, 2023

C. Financial Status (March Expenses \$ 1,005,280.25; Revenues \$2,015,465.16)

D. Resignations / Retirements

1. Amelia Veldman, PCCC Teacher Assistant

2. Keith Blashka, Custodial

3. Travis Shupe, Varsity Girls Head Basketball Coach

4. Sawyer Ladick, Junior High Girls Basketball Coach

5. Jordan Rayburn, Junior High Girls Basketball Coach

6. Marla Brogan, Contracted Substitute Teacher

7. Connie Sersch, Grade 4-5 Social Studies Teacher

E. Hirings

1. Grade 6-8 Math Teacher, Ashley Seering

F. Early Graduation Requests for Class of 2024 (EF)

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the Consent Agenda as presented. Motion carried (5-0).

**X. Discussion/Action**

A. Appoint Two School Board Members to an Advisory Financial Committee

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to appoint MaryAnn Lippert and Julie Strenn to the Advisory Financial Committee. Motion carried (5-0).

B. CLA Services for 2023-2024-2025

Motion was made by Chris Zawislan, seconded by MaryAnn Lippert, to approve the three-year contract (June 30, 2023-2024-2025) with CliftonLarsonAllen (CLA) LLP for auditing services. Motion carried (5-0).

C. Set Date/Time for June Annual Meeting and Budget Hearing – June 12, 2023 at 6:00 pm with the regular School Board Meeting to immediately follow.

D. Step and Lane Scale Pay Grid for Teachers for 2023-2024 School Year

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve the 1.4% base increase on the Step and Lane Scale Pay Grid for Teachers for the 2023-2024 school year. Motion carried (5-0).

E. Dental Insurance for 2023-2024

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to approve Delta Dental as the districts dental insurance provider with 4% premium increase and no change in policy for the 2023-2024 school year, keeping the district's share of premium at 90%. Motion carried (5-0).

F. Health Insurance for 2023-2024

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to approve Aspirus Health Plan Scenario 1 as the district health insurance plan for the 2023-2024 school year, allowing the employee to choose either option of Signature Plan or Choice 3 Tier Plan . Motion carried (5-0).

G. HSA Savings Account for 2023-2024

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the district contributions to eligible employee Health Savings Accounts at \$500 for single and \$1,000 for family for 2023-2024 school year. Motion carried (5-0).

H. Approval of Summer School Classes

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the 2023 Summer School course and teachers as presented. Motion carried (5-0).

I. First Reading of Updates to Policy 834: Use of School Forest – moved forward.

J. Second Reading/Approval of New Policy 661: Designation of Depositories

K. Second Reading/Approval of Updates to Policy 460: Student Awards and Scholarships – moved forward.

L. Second Reading/Approval of Updates to Policy 723.3: Emergency School Closings – moved forward.

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to accept the second reading and approve Policies 661: Designation of Depositories, 460: Student Awards and Scholarships, 723.3: Emergency School Closings. Motion carried (5-0).

M. Approve Elementary School Math Curriculum Purchase

Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to approve the purchase of the elementary school math curriculum for \$29,947.67. Motion carried (5-0).

~~N. Land Lease Shared Maintenance Agreement with the City of Pittsville~~

O. April 4, 2023 Election Results

1. Certification of Election / Oath of Office – Rick Winters and Nathan Bowden both have taken the Oath of Office prior to the meeting.
2. Appoint School Board Representative for CESA 5 – Nathan Bowden

**XI. Legislative Report** – Joint Committee on Finance hearings are happening around the state, WASB Legislative Day- April 11, Senator Testin's visit to the Pittsville School District on March 20.

**XII. Public Comments** – No public comments.

**XIII. Convene into Closed Session** – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)(e)

Motion was made by Nathan Bowden, seconded by Julie Strenn, to move into Closed Session as per WI State Statute 19.85(1)(c)(e) for the purpose of: Evaluation of District Administrator, Employee Compensation, Property Acquisition. President Hoogesteger directed the Clerk to take a roll call vote: Mandy Hoogesteger-Yes, MaryAnn Lippert-Yes, Chris Zawislan-Yes, Nathan Bowden-Yes, Julie Strenn-Yes. Motion carried (5-0).

**XIV. Reconvene into Open Session**

Motion was made by Julie Strenn, seconded by MaryAnn Lippert, to reconvene into Open Session. Motion carried (5-0).

**XV. Take Any Action From Closed Session** – Action taken in Closed Session will remain confidential as long as the need for confidentiality exists.

**XVI. Adjourn**

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to adjourn at 11:16 p.m. Motion carried (5-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative Assistant to the District  
Administrator and Board of Education*