

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, MARCH 13, 2023
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, March 13, 2023 in the CTE Conference Room. The meeting was called to order by President Hoogesteger at 7:00 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Mandy Hoogesteger, Nathan Bowden, Julie Strenn, Chris Zawislan, with MaryAnn Lippert absent.

Student Representative present: Samuel Bowden. Madeline Hensel excused.

Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary Principal; Pam Tesch, Business Services.

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Julie Strenn, seconded by Chris Zawislan, to remove item B. PHS Advanced Learner Program from Celebrations (Item VI) on the March 13, 2023 agenda. Motion carried (4-0).

V. Announcements

A. Student Representatives Update – Graduation update, senior trip, blood drive, and PreAct plan were shared.

VI. Celebrations

A. Academic Spotlight – High School

Teachers Joan Frericks (General Music/Choir), Tom Wiegert (Instrumental Music), and Maria Landgraf (Art) shared information on student activities and PLC collaboration.

~~B. PHS Advanced Learner Program~~

C. Crystal Apple recipients for 2023

Congratulations to Ron Klein (Crystal Apple Award Winner) and Alix Madden (Crystal Apple Teacher of Distinction).

D. Panther Pride Award

Mr. Knott presented the Nathan and Jennifer Bowden family with the Panther Pride Award for their dedication and commitment to the youth basketball program in the Pittsville School District.

VII. District Administrator Update

Mr. Knott updated the Board on the Empty Bowls Fundraiser, Read Across America Week, Dorian Band Festival, Discovery Days at MSTC, Teens in Action event, CTE Night, winter athletic events, and the completion of varsity gym floor project.

VIII. Consent Agenda Items

A. Meeting Notice Certification

B. Regular and Closed Session Minutes of February 6, 2023

C. Special Meeting Minutes of February 16, 2023

D. Financial Status (February Expenses \$1,506,362.93; Revenues \$1,313,337.54)

E. Resignations / Retirements

1) Jason Schiltz, Grade 6-8 Math Teacher

2) Ashley Raygo, ES Yearbook Advisor

F. Hirings

1) Food Service Cook – Margaret Straka

2) Custodial – Alan Allison

3) ES Phy Ed/Health Teacher – Benjamin Buettner

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the Consent Agenda as presented. Motion carried (4-0).

IX. Discussion/Action

- A. High School Course Handbook Updates
 Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve updates to the 2023-2024 High School Handbook. Motion carried (4-0).
 Motion was made by Nathan Bowden, seconded by Mandy Hoogesteger, to approve adding Astronomy to the High School Course Handbook for the 2022-2023 school year. Motion carried (2-yes, 1-no, 1 abstain).
- B. Approve Grade 7-8 Trip to New York City for 2023-2024 School Year
 Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the Grade 7-8 Trip to New York City for the 2023-2024 school year. Motion carried (4-0).
- C. Marshfield Clinic Health System Proposal Update
 Motion was made by Nathan Bowden, seconded by Julie Strenn, to approve the updated proposal from the Marshfield Clinic Health System to include Occupational Health Services for 2023, including added services to TB Skin Test and Body Mechanics Lift Tests. Motion carried (4-0).
- D. Safety Response Plan Update
 Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve updates to the Safety Response Plan as presented. Motion carried (4-0).
- E. Private School Transportation Reimbursement per State Statute 121.54
 Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve all school-age (Grades 4K-12) requests for private school transportation parent reimbursement to Trinity Lutheran School per WI State Statute 121.54 for school year 2023-2024. Motion carried (4-0).
- F. Employee Wage Increases for 2023-2024
 - 1) Professional Staff
 - 2) Support Staff
 - 3) Administrative Staff
 Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve and accumulative 4% (2.6% step/lane, 1.4% on base) wage increase for all professional staff, a 4% wage increase for support/hourly staff, and a 4% wage increase for administrative staff effective 2023-2024 school year. Motion carried (4-0).
- G. Opt-Out Arrangement - offer for health insurance eligible employees
 Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the Opt-Out Arrangement for health insurance eligible employees beginning with the 2023-2024 school year at an annual rate of \$5,000.00 to be paid through payroll, effective date July 1, 2023. Motion carried (3 yes, 1 abstain).
- H. Hourly Sick Bank – information only.
- I. Updates to School Field Trip Procedures Handbook
 Motion was made by Chris Zawislan, seconded by Nathan Bowden, to the School Field Trip Procedures Handbook with change to page 19, item P(ii). Motion carried (4-0).
- J. First Reading of New Policy 661: Designation of Depositories – moved forward.
- K. First Reading of Updates to Policy 460: Student Awards and Scholarships – moved forward.
- L. First Reading of Updates to Policy 723.3: Emergency School Closings – moved forward.
- M. First Reading and Possible Approval of New Policy 723.1-Exhibit: School Violence Event Drill Evaluation and Report to School Board
 Motion was made by Chris Zawislan, seconded by Nathan Bowden, to accept the first reading and approve (as per Board Policy 152) new Policy 723.1-Exhibit: School Violence Event Drill Evaluation and Report to School Board. Motion carried (4-0).
- N. Second Reading/Approval of Updates to Policy 352.1: Extended Field Trips/Activities or Foreign Study Tours
- O. Second Reading/Approval of Updates to Policy 374: Fundraising Activities
- P. Second Reading/Approval of New Policy 453.13: Cardiac Arrest Protocol
- Q. Second Reading/Approval of New Policy 177: Cancellation of School Board Meetings
- R. Second Reading/Approval of Updates to Policy 322: School Day
 Motion was made by Nathan Bowden, seconded by Chris Zawislan, to accept the second reading and approve Board Policies 352.1-Extended Field Trips/Activities or Foreign Study, 374-Fundraising Activities, 453.13-Cardiac Arrest Protocol, 177-Cancellation of School Board Meetings, and 322-School Day. Motion carried (4-0).

X. Legislative Report – no report.

XI. Public Comments – No public comments.

XII. Convene into Closed Session – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)(e)

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to move into Closed Session as per WI State Statute 19.85(1)(c)(e) for the purpose of: A. Employee Compensation, Administrative Staff Evaluations, Property Acquisition. President Hoogesteger directed the Clerk to take a roll call vote: Mandy Hoogesteger-Yes, MaryAnn Lippert-Absent, Chris Zawislan-Yes, Nathan Bowden-Yes, Julie Strenn-Yes. Motion carried (4-0).

XIII. Reconvene into Open Session

Motion was made by Nathan Bowden seconded by Julie Strenn, to reconvene into Open Session. Motion carried (4-0).

XIV. Take Any Action From Closed Session – no action taken.

XV. Adjourn

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to adjourn at 11:21 p.m. Motion carried (4-0).

Julie Strenn, School Board Clerk

Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education