

**SCHOOL DISTRICT OF PITTSVILLE
BOARD POLICY**

BOARD OPERATIONS

BOARD MEETINGS

CANCELLATION OF SCHOOL BOARD MEETINGS

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The School Board may exercise all lawful discretion to take official action to schedule, cancel, and reschedule Board meetings.

In addition, if the Board President determines (1) that cancelling a scheduled Board meeting is necessary or in the District's best interests (e.g., due to a significant health or safety concern); (2) that the considerations favoring cancellation outweigh any need for the meeting to be convened as scheduled; and (3) that circumstances otherwise reasonably permit advance cancellation of the meeting, then the President is authorized to cancel any of the following:

1. A Board meeting that was initially scheduled or otherwise directed to be held by an official action of the Board.
2. A Board meeting that the President individually requested as a special school board meeting.

Upon the withdrawal of the submitted request for the meeting, the Board President may also cancel a Board meeting that had been requested in writing by any other individual Board member(s) who initially submitted the request under relevant statutory authority.

If the Board President decides to cancel a Board meeting under this policy, the President or his/her designee shall notify all Board members of the cancellation decision and replace any public notice of the meeting that may have been issued with a notice of the cancellation, including notifying relevant news media. The Board President or District Administrator may direct other means of notifying District employees and/or the community of any decision to cancel a Board meeting.

LEGAL REFERENCES:

Wisconsin Statutes

Section 19.81(2)	[public access to meetings]
Section 19.83	[governmental meetings; periods of public comment]
Section 19.84	[public notice of board meetings and public comment periods]
Section 120.11(1)	[regular board meetings and definition of quorum for meetings in common and union high school districts]
Section 120.11(2)	[special board meetings in common and union high school districts; includes board member notification requirements for special meetings]
Section 995.20	[legal holidays]

First Reading
Second Reading/Approval

February 9, 2023
March 13, 2023