

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, FEBRUARY 6, 2023
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, February 6, 2023 in the CTE Conference Room. The meeting was called to order by President Hoogesteger at 7:00 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Mandy Hoogesteger, Nathan Bowden, MaryAnn Lippert, Julie Strenn, and Chris Zawislan.

Student Representative present: Samuel Bowden. Madeline Hensel excused.

Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary Principal; Matthew Sherwood, Director of Student Services; Pam Tesch, Business Services.

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Julie Strenn, seconded by Nathan Bowden, to remove item C. Approve Gr 6-8 Medieval Times Field Trip (out-of-state) from Discussion/Action (Item IX) on the February 6, 2023 agenda and place on the March agenda. Motion carried (5-0).

V. Announcements

A. Student Representatives Update – Graduation planning, senior trip, morning announcements, and student privilege updates were shared.

VI. Celebrations

A. Academic Spotlight – Elementary School

Mr. Sanken, 4K teacher, shared the social/emotional and academic goals of 4 year old kindergarten.

B. Congratulations to PHS Salutatorian Trace Wilke and Valedictorian Natalie Fuller for the Class of 2023.

VII. District Administrator Update

Mr. Knott updated the Board on the upcoming CTE Night, winter athletic events, varsity gym floor update, and 4Kgn changes for the 2023-2024 school year.

VIII. Consent Agenda Items

A. Meeting Notice Certification

B. Regular Minutes of January 9, 2023

C. Financial Status (December Expenses: \$1,119,794.42; Revenues: \$1,202,683.59)

D. Spring Co-Curricular Contracts

E. Resignations / Retirements

1. Parress Mason, PCCC Assistant Teacher

2. James Krueger, ES Physical Education Teacher

3. Luanne LaRose, Speech/Language

4. Jessica Roth, Food Service Assistant

5. Melissa Korbal, Custodian

F. Hirings

1. General Music Gr 6 / 7-12 Choir Director – *Jan Martin Resurreccion*

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to approve the Consent Agenda as presented. Motion carried (4-0 with Zawislan abstaining).

IX. Discussion/Action

A. CLA Audit Presentation - Amber Danielski

Motion was made by MaryAnn Lippert, seconded by Chris Zawislan, to approve the 2021-2022 Financial Audit as presented. Motion carried (5-0).

B. 4 Year Old Kindergarten Change to School Day – moved to the March Board meeting.

~~C. Approve Gr 6-8 Medieval Times Field Trip (out-of-state)~~

D. Second Reading/Approval of Updates to Policy 453.1: Emergency Nursing Services

E. Second Reading/Approval of Updates to Policy 453.4: School Student Medication Policy

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to accept the second reading and approve updates to Policy 453.1 Emergency Nursing Services and Policy 453.4 Student Medication Policy. Motion carried (5-0).

- F. First Reading of New Policy 453.13: Cardiac Arrest Protocol – move forward to March meeting.
- G. First Reading of New Policy 177: Cancellation of School Board Meetings – move forward to March meeting.
- H. First Reading of Updates to Policy 322: School Day – move forward to March meeting.
- I. Achievement Gap Reduction (AGR) Report - Mrs. Friday updated the Board on student progress at the elementary school.
- J. PHS State Academic Excellence Scholarship Recipient Class of 2023 – tabled
- K. PHS State Technical Excellence Scholarship Recipient Class of 2023 – tabled
- L. January 13, 2023 Pupil Count

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the count of 559 students in attendance for the January 13, 2023 Pupil Count. Motion carried (5-0).

- M. Possible Change of Date for April 10, 2023 School Board Meeting – no action taken.
- N. Early Release Update for 2023-2024 School Year – no action taken. Early Release will remain on Wednesdays.
- O. 2023-2024 School District Calendar

Motion was made by MaryAnn Lippert, seconded by Chris Zawislan, to approve the 2023-2024 School District Calendar that includes a week spring break with the following changes: move January 17 in-service date to Friday, January 19 and move March 20 in-service date to Friday, March 22. Motion carried (5-0).

- P. WASB State Convention Review - The Board shared take-aways from the convention including Wisconsin Business World Mini World program and the passing of our proposed Delegate Resolution by the Delegate Assembly.
- Q. April 4, 2023 School Board Election

- 1. Paper Ballots for Town of City Point and Town of Finley
Motion was made by Julie Strenn, seconded by MaryAnn Lippert, to approve the April 4, 2023 School Board Election paper ballots for the Town of City Point and Town of Finley. Motion carried (5-0).

- 2. Appoint Board of Canvassers
Motion was made by Chris Zawislan, seconded by Nathan Bowden, to appoint Karen Garrels and Mark Darr to the Board of Canvassers. Motion carried (5-0).

- 3. Set Date/Time for Board of Canvassers
The Board of Canvassers will meet on Wednesday, April 5, 2023 at 1:00 PM in the Administrative Conference Room.

X. Legislative Report – Governor’s biennial budget message will be on Feb 15.

XI. Public Comments – No public comments.

XII. Convene into Closed Session – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to move into Closed Session as per WI State Statute 19.85(1)(c) for the purpose of: A. Employee Compensation. President Hoogesteger directed the Clerk to take a roll call vote: Mandy Hoogesteger-Yes, MaryAnn Lippert-Yes, Chris Zawislan-Yes, Nathan Bowden-Yes, Julie Strenn-Yes. Motion carried (5-0).

XIII. Reconvene into Open Session

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to reconvene into Open Session. Motion carried (5-0).

XIV. Take Any Action From Closed Session – no action taken.

XV. Adjourn

Motion was made by Nathan Bowden, seconded by MaryAnn Lippert, to adjourn at 10:56 p.m. Motion carried (5-0).

Julie Strenn, School Board Clerk

Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education