

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, JANUARY 9, 2023**  
**SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, January 9, 2023 in the CTE Conference Room. The meeting was called to order by President Hoogesteger at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Mandy Hoogesteger, Nathan Bowden, MaryAnn Lippert, Julie Strenn, and Chris Zawislan.

Student Representatives present: Samuel Bowden, Madeline Hensel.

Administration present: Jason Knott, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary Principal; Matthew Sherwood, Director of Student Services; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds.

**IV. Approval of Agenda**

A. Change of Sequence/Removal of Item(s)

Motion was made by Julie Strenn, seconded by Nathan Bowden, to remove items A. Updates to School Field Trip Procedures Handbook, B. Second Reading/Approval of Updates to Policy 352.1: Extended Field Trips/Activities or Foreign Study Tours, and C. Second Reading/Approval of Updates to Policy 374: Fundraising Activities from Discussion/Action (Item IX) on the January 9, 2023 agenda and place them on the February agenda. Motion carried (5-0).

**V. Announcements**

A. Student Representatives Update – Winter Wonderland volunteers, Christmas dress up days, and upcoming planning for the senior trip and graduation.

B. Adult School Crossing Guard Recognition Week – January 9-13.

C. February School Board Meeting date changed to Monday, February 6.

**VI. Celebrations**

A. Academic Spotlight – High School

Mr. Bellanti presented on goals, assessments, and coursework for the High School Social Studies Department.

**VII. District Administrator Update**

Mr. Knott shared updates from the PCCC, winter sports, varsity gym floor progress, and school calendar development.

**VIII. Consent Agenda Items**

A. Meeting Notice Certification

B. Regular and Closed Session Minutes of December 12, 2022

C. Financial Status (December 2022: Revenues \$1,202,683.59; Expenses \$1,119,794.02)

D. Hirings

1. Varsity Volleyball Head Coach, *Bekkie Wiseman*

2. JV Volleyball Coach, *Summer Kumm*

3. JV2 Volleyball Coach, *Michelle Abel*

4. Varsity Track Head Coach, *Damien Moore*

5. Assistant Varsity Track Coach, *Lacey Foate*

6. Part-Time Math/Reading Interventionist, *Kelly Michels*

Motion was made by MaryAnn Lippert, seconded by Chris Zawislan, to approve the Consent Agenda as presented. Motion carried (5-0).

**IX. Discussion/Action**

~~A. Updates to School Field Trip Procedures Handbook~~

~~B. Second Reading/Approval of Updates to Policy 352.1: Extended Field Trips/Activities or Foreign Study Tours~~  
~~C. Second Reading/Approval of Updates to Policy 374: Fundraising Activities~~

D. Second Reading/Approval of Updates to Policy 343.4-Exhibit: Notice of Educational Options  
E. Second Reading/Approval of Updates to Policy 423: Full-Time Public School Open Enrollment  
F. Second Reading/Approval of Updates to Policy 423-Rule: Full-Time Public School Open Enrollment Procedures

G. Second Reading/Approval of Updates to Policy 431: Student Attendance

H. Second Reading/Approval of Updates to Policy 431-Rule: Student Attendance – Procedures

Motion was made by Julie Strenn, seconded by MaryAnn Lippert, to accept the second reading and approve updates to Items IX(D-H) - Policies 343.4-Exhibit: Notice of Educational Options, 423: Full-Time Public School Open Enrollment, 423-Rule: Full-Time Public School Open Enrollment Procedures, 431: Student Attendance, and 431-Rule: Student Attendance-Procedures. Motion carried (5-0).

I. First Reading of Updates to Policy 453.1: Emergency Nursing Services - moved forward with suggested updates to February meeting.

J. First Reading of Updates to Policy 453.4: School Student Medication Policy - moved forward with suggested updates to February meeting.

K. WASB State Convention

1. WASB Delegate Assembly Resolutions - Mr. Knott will meet with the Board’s Delegate MaryAnn Lippert to review resolutions prior to the State Convention.

L. Open Enrollment Space Availability Recommendations for 2023-2024

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the following number of spaces available for open enrollment in regular education classrooms for the 2023-2024 school year: 4K-15, Kgn -12, 1<sup>st</sup> Grade -10, 2<sup>nd</sup> Grade -10, 3<sup>rd</sup> Grade -10, 4<sup>th</sup> Grade -10, 5<sup>th</sup> Grade -10, 6<sup>th</sup> Grade -10, 7<sup>th</sup> Grade -10, 8<sup>th</sup> Grade -10, 9<sup>th</sup> Grade -15, 10<sup>th</sup> Grade -9, 11<sup>th</sup> Grade -8, 12<sup>th</sup> Grade -3 per School Board Policy 423. Motion carried (5-0).

Motion was made by Chris Zawislan, seconded by MaryAnn Lippert, to approve the following number of spaces available in open enrollment in special educations services for the 2023-2024 school year: Speech/Language in 4K through Grade 12– 1 space; and the following spaces available for ID or EBD services in EC- Grade 2 – 2 spaces, Grade 3-5 – 2 spaces, Grade 6-8 – 1 space, Grade 9-12 – 3 spaces. Motion carried (5-0).

M. 403(b) Vendor

Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to approve Horace Mann Companies as an additional 403(b) vendor for the district beginning January 2023. Motion carried (5-0).

N. Marshfield Clinic Health Services - Drug Screening and TB Risk Assessments

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to approve Marshfield Clinic as the district’s drug screening and TB Risk Assessment for services provided through December 31, 2023 on an as needed basis. Motion carried (5-0).

**X. Legislative Report** – updates on Wisconsin Legislature swear in and the 2023-2025 budget.

**XI. Public Comments** – No public comments.

**XII. Adjourn**

Motion was made Nathan Bowden, seconded by Chris Zawislan, to adjourn at 8:15 p.m. Motion carried (5-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education*