

# SCHOOL BOARD OF EDUCATION MEETING

MONDAY, DECEMBER 14, 2020

SCHOOL DISTRICT OF PITTSVILLE

## OFFICIAL MINUTES OF THE BOARD OF EDUCATION

### I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, December 14, 2020 in the Administration Lobby Area. The meeting was called to order by President Hoogesteger at 7:00 p.m. President Hoogesteger confirmed that all Board Members present through virtual technology have adequate connection to participate.

### II. Pledge of Allegiance

### III. Establish Quorum (Roll Call)

Members present: Mandy Hoogesteger, Nathan Bowden, Connie Potter. Members present through virtual technology: Robert Wolff, Jane Wesely. Administration present: Rodney Figueroa, District Administrator. Administration present through virtual technology: Heather Friday, Elementary Principal; Dr. Cynthia Porter, High School Principal; Matthew Sherwood, Director of Special Education; Tabitha Becker, Director of Child Care; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds.

### IV. Meeting Notice Certification

Meeting notice was posted on the District's website, on the outside entrance doors to the administration area, and sent to the *Pittsville Record*.

### V. Approval of Agenda

#### A. Change of Sequence/Removal of Items

Motion was made by Connie Potter, seconded by Nathan Bowden, to approve the agenda for the December 14, 2020 meeting of the Pittsville School Board of Education. Motion carried by roll call vote (5-0).

### VI. Academic Spotlight – Elementary School: Ms. Molitor shared a presentation on the 5<sup>th</sup> and 6<sup>th</sup> grade “Reader’s Notebooks” and how it benefits student learning and comprehension.

### VII. Consent Agenda Items

A. Regular Meeting Minutes of November 9, 2020

B. Closed Session Minutes of November 9, 2020

C. Financial Status (Monthly Revenues \$225,847.65; Monthly Expenses \$817,077.82)

D. Retirement

1) Terri Fox, Food Service Cook

E. Resignations

1) Dan Rayburn, JH Track Coach

F. Hirings

1) PCCC - Non-Lead Teacher (*Emily Marino and Briana Fox*)

2) JH Baseball Coaching Positions (*Dan Rayburn and Brett Rademan*)

Motion was made by Connie Potter, seconded by Robert Wolff, to approve the Consent Agenda as presented. Motion carried by roll call vote (4 -1 Abstain-Hoogesteger).

*The Board would like to thank Mrs. Terri Fox for her 20 years of service to the district in the Food Service Department.*

The Board took a short recess to address virtual computer issues. Issues were resolved and the meeting resumed at 7:20 p.m.

# **VIII. Discussion/Action**

## **A. Presentation of 2019-2020 Audit**

Stuart Randall of CliftonLarsonAllen LLP attended the meeting virtually and presented the June 30, 2020 audit of the financial statements for the Pittsville School District.

Motion was made by Jane Wesely, seconded by Connie Potter, to approve the 2019-2020 Financial Audit. Motion carried by roll call vote (5-0)

## **B. Administrative Reports**

1) High School – Due to illnesses and professional development, PHS successfully operated for a day with only half of the faculty present by operating as a team, communicating, and being able to adapt to each situation. March 5, 2021 will be the junior ACT. Graduation will be May 28, 2021 at the Badger State Fruit parking lot with rain date May 29.

2) Elementary School – Learning objectives for 2020-2021, PALS results for fall 2020, 2020-2021 Action Plan for increasing reading achievement, congratulations to Mrs. Jodi Moore on her 2020-2021 Crystal Apple Teacher of Distinction award.

3) Technology – KaJeet SmartSpot Program data plan renewal, CTE technology plans.

4) Maintenance Report – Football field top dressing and overseeding completed, planning has begun for moving ES rooms during the summer’s construction project.

5) Director of Special Education – Documentation has been submitted and accommodations have been requested for our students who will be taking the ACT in March, English Learners (ELs) have been provided with full access to grade level curriculum thanks to the addition of Andrea Galvin to our staff.

6) Director of Child Care – The new toddler room was officially opened, classroom learning activities were shared.

Motion was made by Connie Potter, seconded by Robert Wolff, to approve the Administrative Reports as presented. Motion carried by roll call vote (5-0).

## **C. School Board Convention Update**

Due to COVID-19 concerns, Pittsville School Board will not be combining with other district Boards to virtually attend the State School Board Convention. The administration is looking into an appropriate space in the school district buildings for the Board to virtually attend.

## **D. COVID-19 Update**

Motion was made by Connie Potter, seconded by Nathan Bowden, to approve planning and implementation of 100% on-site attendance for all grades to begin on January 18, 2021. Parents may still choose to stay or enter into full distance learning. Motion carried by roll call vote (5-0).

Motion was made by Connie Potter, seconded by Robert Wolff, to approve the continuation of the Emergency Paid Sick Leave until March 31, 2021 and re-evaluate at the March School Board Meeting (pending Federal government expansion). Motion carried by roll call vote (5-0).

### **1) Wood County Vaccination Site Planning**

Consensus of the Board was to get more information regarding the inquiry to be a COVID-19 vaccination site. Board members shared concerns for student and staff safety.

### **2) CDC Changes**

Motion was made by Jane Wesely, seconded by Nathan Bowden, to remain with the current 14 day closed contact duration of quarantine and look at data collected from other area school districts at the January 11 School Board meeting before considering to make a change to the 7 and 10 day duration of quarantine. Motion carried by roll call vote (5-0).

## **E. CTE Project Update - Information about the efis and drywall bids, the contingency fund, and the start of the footings and shell erection.**

## **F. Broadband Expansion – MaryAnn Lippert has assembled and submitted several hundred letters of support for Wood County for the broadband expansion grant. Information will not be received until next fall on the grant acceptance.**

## **G. First Reading of Updates to Policy 423: Full-Time Open Enrollment**

## **H. First Reading of Updates to Policy 423-Rule: Full-Time Open Enrollment Procedures**

Policy 423 and 423-Rule moved forward for second reading at the January Board meeting.

## **I. First Reading of Updates to Policy 343.4-Exhibit: Parent/Guardian Notice of Educational Options**

Policy 343.4-Exhibit moved forward for second reading at the January Board meeting.

- J. Donation(s) - Thank you to the Central Wisconsin ATV Club for their donation to be used for funding programs.
- K. Snow Day Planning – The principals shared their plans that have been put in place in the event the schools are closed for in-person attendance due to weather. The first weather day will not be made up by staff or students. Any addition days will be in a distance/virtual format.

**IX. Legislative Report** - Mr. Wolff shared updates from the WASB on COVID-19, virtual learning, grants, and upcoming events.

**X. Public Comments.**

Mr. Figueroa shared a letter from Mr. Bertino, Band Director, thanking the School Board for budget support to replace unfixable and outdated instruments. The band department will be acquiring the following new instruments: three trombones, four euphoniums, one tuba, one bass clarinet, one piccolo, and a concert snare drum.

**XI. Convene into Closed Session as per WI State Statute 19.85(1)(c)**

Motion was made by Connie Potter, seconded by Nathan Bowden, to move into Closed Session as per WI State Statute 19.85(1)(c) for the purpose of: A. Administrator Contract. B. Superintendent Evaluation. President Hoogesteger directed the Clerk to take a roll call vote: Mandy Hoogesteger-Yes, Nathan Bowden-Yes, Jane Wesely-Yes, Robert Wolff-Yes, and Connie Potter-Yes. Motion carried (5-0). Closed Session was moved to the Auditorium.

President Hoogesteger confirmed with virtual Board Members (Robert Wolff, Jane Wesely) that they were in a remote location and have affirmed that they have taken appropriate precautions to safeguard the privacy and integrity of the Closed Session, included but not limited to precautions that would reasonably ensure that the closed session is not being recorded without the Board's permission and that no non-authorized person can hear or access the discussion or other confidential information.

**XII. Reconvene into Open Session**

Motion was made by Connie Potter, seconded by Robert Wolff, to reconvene into Open Session. Motion carried by roll call vote (5-0).

**XIII. Take any Action from Closed Session** – No action taken.

**XIV. Adjourn**

Motion was made Connie Potter, seconded by Nathan Bowden, to adjourn at 10:11 p.m. Motion carried by roll call vote (5-0).

---

*Connie Potter, School Board Clerk*

---

*Transcribed by Deb Zdun, Administrative Assistant to the  
District Administrator and Board of Education*