

**SPECIAL BOARD OF EDUCATION MEETING**  
**MONDAY, OCTOBER 12, 2020**  
**SCHOOL DISTRICT OF PITTSVILLE**  
**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A Special meeting of the Board of Education was held on Monday, October 12, 2020 at 6:00 pm in the Auditorium. The meeting was called to order by President Hoogesteger.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Mandy Hoogesteger, Connie Potter, Jane Wesely, Robert Wolff, and Nathan Bowden. Administration present: Rodney Figueroa, Superintendent; Heather Friday, Elementary Principal; Dan Giles, Director of Buildings and Grounds; Pam Tesch, Business Services; Dr. Cynthia Porter, High School Principal; Matt Sherwood, Director of Special Education. Also present: Kelly Claflin, Keller Inc.

**IV. Meeting Notice Certification**

Meeting notice was posted on the doors at the Administration area and on the district website, and meeting notice was sent to the *Pittsville Record*.

**V. Approval of Bids for CTE Building Project**

**VI. Approval of Bids for Elementary Wing Re-Roof**

Kelly Claflin from Keller Inc. shared the recommendations for the bid award amounts.

Motion was made by Nathan Bowden, seconded by Connie Potter, to approve the recommended bids for the Elementary School Re-Roof and the new CTE Facilities with Alternate 1 (in floor heat) and to approve the contract with Keller Inc. as the Construction Management Firm. Motion carried (5-0).

**VI. Adjourn**

Motion was made by Connie Potter, seconded by Nathan Bowden, to adjourn the Special Board of Education Meeting at 6:47 p.m. Motion carried (5-0).

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*Connie Potter, Board Clerk*

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*Recorded and Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education*