

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, OCTOBER 12, 2020**  
**SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, October 12, 2020 in the Auditorium. The meeting was called to order by President Hoogesteger at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Mandy Hoogesteger, Nathan Bowden, Jane Wesely, Robert Wolff, and Connie Potter. Administration present: Rodney Figueroa, District Administrator; Heather Friday, Elementary Principal; Dr. Cynthia Porter, High School Principal; Matthew Sherwood, Director of Special Education; Tabitha Becker, Director of Child Care; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds; Chris Nepper, Computer Technologies.

**IV. Meeting Notice Certification**

Meeting notice was posted on the District's website, on the outside entrance doors to the administration area, and sent to the *Pittsville Record*.

**V. Approval of Agenda**

A. Change of Sequence/Removal of Items

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the agenda for the October 12, 2020 meeting of the Pittsville School Board of Education. Motion carried (5-0).

**VI. Academic Spotlight -** Elementry School. Ms. Van Haren's 5<sup>th</sup> grade social studies students presented their video titled "Pittsville's Hometown Stories."

**VII. Consent Agenda Items**

A. Regular Meeting Minutes of September 14, 2020

B. Closed Session Minutes of September 14, 2020

C. Financial Status (Monthly Expenses: \$910,891.48; Monthly Revenues: \$843,727.22)

D. Winter Co-Curricular Contracts

Motion was made by Robert Wolff, seconded by Connie Potter, to approve the Consent Agenda as presented. Motion carried (5-0).

**VIII. Discussion/Action**

A. Administrative Reports

- 1) High School - Dr. Porter: Senior Capstone, Junior Job Shadow, Renaissance Learning Assessment and Practice for Math and Reading, Coffee Talk, Professional Learning Community, Innovation and Recognition.
- 2) Elementary School - Mrs. Friday: AIMSWeb Results for September 2020-2021, Principal Project with Grades K4-8, Empty Bowls update, Virtual Parent/Teacher Conference, AGR Goals Results for 2020-2021.
- 3) Technology – Mr. Nepper updated the Board on student/family internet connection issues being resolved, remote instruction from home, and status of E-rate funding.
- 4) Maintenance Report – Mr. Giles: Trainings, inspections, and progress of projects (new high school boiler replacement project).

- 5) Director of Special Education - Mr. Sherwood: Post-school outcome surveys (Indicator 14), Transfer of Service submitted to DPI, service agreement with TeleTeachers to provide a school psychologist for psychological evaluations and behavior/mental health services.
  - 6) Director of Child Care – Mrs. Becker: Child Care Counts Covid-19 Supplementary Payment Grants have been received through the Department of Children and Families, activities of Child Care Center kids, looking ahead.
- Motion was made by Robert Wolff, seconded by Connie Potter, to approve the Administrative Reports as presented. Motion carried (5-0).
- B. State School Board Convention – update on the January 20-22, 2021 virtual convention.
  - C. Monetary Donations for COVID Supplies and Masks  
The Board would like to thank the two anonymous donors for their donations toward the cost of face coverings purchased by the district.
  - D. CTE Project Update  
Bid opening and acceptance process is complete. Ground breaking scheduled for November 2.
  - E. Pandemic/Health Emergency Face Covering Requirement Policy  
This requirement is covered in the District’s Fall Opening Plan and can be modified or amended at any time by the Board. No policy needed.
  - F. Second Reading/Approval of Policy 113: Nondiscrimination in District Programs, Activities, and Operations
  - G. Second Reading/Approval of Policy 113-Rule: District Response to Alleged Sexual Harassment Under Title IX
  - H. Second Reading/Approval of Policy 113-Exhibit: Notice of School District Policies on Sex Discrimination, the District’s Title IX Coordinator(s), and Procedures for Reporting or Filing a Complaint of Sex Discrimination  
Motion was made by Nathan Bowden, seconded by Connie Potter, to accept the second reading and approve Policies 113: Nondiscrimination in District Programs, Activities, and Operations; 113-Rule: District Response to Alleged Sexual Harassment Under Title IX; 113-Exhibit: Notice of School District Policies on Sex Discrimination, the District’s Title IX Coordinator(s), and Procedures for Reporting or Filing a Complaint of Sex Discrimination. Motion carried (5-0).
  - I. Third Friday of September Count  
Motion was made by Jane Wesely, seconded by Connie Potter, to approve the September 18, 2020 Third Friday Count at 553 (actual students in attendance reported to WISEdata for student accountability) and 542 (reported to DPI for funding and revenue limit membership purposes). Motion carried (5-0).
  - J. Start College Now – Spring Semester  
Motion was made by Connie Potter, seconded by Nathan Bowden, to approve the 8 Start College Now applications; one Early College Credit program application; and deny one Early College Credit program application. Motion carried (5-0).
  - K. 2021 Spanish Trip Change – The 2021 has been postponed by the Spanish Club until 2022.
  - L. 2021 Washington DC Trip Rescheduled from Last Summer  
Motion was made by Nathan Bowden, seconded by Jane Wesely, to approve postponing the Washington DC trip to 2022 with the possibility of including students that were not able to go in 2020 and 2021 to attend. Motion carried (5-0).
  - M. Wisconsin Department of Children and Families; Funding for State and Licensed Child Care Centers  
Motion was made by Connie Potter, seconded by Nathan Bowden, to allow the District Administrator and business office to structure a bonus system for the hourly PCCC staff to satisfy Part 2 of the grant totaling \$5,560. Motion carried (5-0).
  - N. Parent Survey – information only.
  - O. Title IX Investigation Partnership  
Motion was made by Connie Potter, seconded by Jane Wesely, to enter into a Title IX Investigation Partnership agreement with Port Edwards School District to share Title IX investigators in order to eliminate bias or conflict of interest. Motion carried (5-0).
  - P. Staff and Student Travel  
Motion was made by Robert Wolff, seconded by Nathan Bowden, to direct the District Administrator to create a letter to share with families who choose to take their students on vacation emphasizing safety

protocols and thanking them for their cooperation in keeping our schools open for learning. Motion carried (5-0).

Q. October 29, 2020 Special School Board Meeting for Budget Revision and Set District Levy  
Budget Revision meeting will be at 7:15 p.m. followed by the Certification of the Revised District Levy.

R. Pandemic Review

A dashboard has been added to the district website of active positive cases and quarantined close contacts of students and staff. The information will be updated daily.

**IX. Legislative Report**

Mr. Wolff attended the virtual Regional Meeting last week. Information was shared on what is happening at the state and federal level regarding school funding and the COVID-19 impact on the school budgets.

**X. Public Comments.** No public comments.

**XI. Convene into Closed Session as per WI State Statute 19.85(1)(c)(f)**

Motion was made by Connie Potter, seconded by Jane Wesely, to move in to Closed Session as per WI State Statute 19.85(1)(c)(f) for the purpose of: A. 2020-2021 Bus Contract; B. District Contracted Substitute Teacher Compensation; C. Teacher Overload. President Hoogesteger directed the Clerk to take a roll call vote: Mandy Hoogesteger-Yes, Nathan Bowden-Yes, Jane Wesely-Yes, Robert Wolff-Yes, and Connie Potter-Yes. Motion carried (5-0).

**XII. Reconvene into Open Session**

Motion was made by Connie Potter, seconded by Nathan Bowden, to reconvene into Open Session. Motion carried (5-0).

**XIII. Take any Action from Closed Session**

B. District Contracted Substitute Teacher Compensation

Motion was made by Connie Potter, seconded by Robert Wolff, to increase the District's Contracted Substitute Teacher Compensation \$15.00 per day retroactive to the start of the 2020-2021 school year. Motion carried (5-0).

**XIV. Adjourn**

Motion was made Jane Wesely, seconded by Nathan Bowden, to adjourn at 10:24 p.m. Motion carried (5-0).

---

*Connie Potter, School Board Clerk*

---

*Transcribed by Deb Zdun, Administrative Assistant to the  
District Administrator and Board of Education*