

# **SCHOOL BOARD OF EDUCATION MEETING**

**MONDAY, AUGUST 10, 2020**

**SCHOOL DISTRICT OF PITTSVILLE**

## **OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

### **I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, August 10, 2020 in the Administration Lobby. The meeting was called to order by President Hoogesteger at 7:00 p.m. President Hoogesteger confirmed that all Board Members present through virtual technology have adequate connection to participate.

### **II. Pledge of Allegiance**

### **III. Establish Quorum**

Members present: Nathan Bowden, Jane Wesely, Robert Wolff, and Connie Potter. Members present through virtual technology: Mandy Hoogesteger. Administration present: Rodney Figueroa, District Administrator; Heather Friday, Elementary Principal; Dr. Cynthia Porter, High School Principal. Administration present through virtual technology:; Matthew Sherwood, Director of Special Education; Tabitha Becker, Director of Child Care; Pam Tesch, Business Services; Dan Giles, Director of Buildings and Grounds; Chris Nepper, Computer Technologies.

### **IV. Meeting Notice Certification**

Meeting notice was posted on the District's website; on the doors in the Administration, Elementary, and High School; at the Pittsville City Clerk's Office and Pittsville Community Library; and sent to the *Pittsville Record*.

### **V. Approval of Agenda**

#### **A. Change of Sequence/Removal of Items**

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the agenda for the August 10, 2020 meeting of the Pittsville School Board of Education with the following change of sequence: Item VIII(J) *Options for Opening School in the Fall* moved to after Item VIII(M) . Motion carried by roll call vote (5-0).

### **VI. Academic Spotlight – High School.**

Dr. Porter gave a demonstration on Google Classroom and how it was used by students and staff this past spring.

### **VII. Consent Agenda Items**

#### **A. Regular Meeting Minutes of July 13, 2020**

#### **B. Financial Status**

#### **C. Hirings**

1) Part-Time Paraprofessional - Special Education (Morgan Ortner)

2) JV Volleyball Coach (Bekki Wiseman)

3) Full-Time Non-Lead Teacher – PCCC (Jodi Lubeck)

#### **D. Resignations**

1) Kathleen Marti - Special Education Aide

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the Consent Agenda as presented. Motion carried by roll call vote (5-0).

### **VIII. Discussion/Action**

#### **A. Administrative Reports**

- 1) High School - Dr. Porter: Options used to promote professional development for staff regarding distance learning and improved instruction are being explored.
  - a) AP Test Results. Spring Advanced Placement Course results were shared.
- 2) Elementary School - Mrs. Friday: Professional development, new staff orientation, staff meetings on school-wide scheduling.
- 3) Technology – Mr. Nepper has been working on alternative internet access for families having connection problems. New Chromebooks and computer upgrades. Clevertouch displays being installed.
- 4) Maintenance Report – Mr. Giles: Trainings, inspections, and progress of projects this summer including touchless faucets, acrylic shield installation in office areas and food services.
- 5) Director of Special Education - Mr. Sherwood: Transfer of Service Exemption Part A and B have been completed. Attending weekly regional service network meetings with CESA5.
- 6) Director of Child Care – Mrs. Becker: Attended the summer library program in July at Riverside Park. New hires. Plan to make adjustments as needed and to make sure that we are looking out for the health and safety of all staff, children, and their families.

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the Administrative Reports as presented. Motion carried by roll call vote (5-0).

- B. Second Reading/Approval Updates to Policy 411 and 411 Exhibit: Equal Educational Opportunities
  - C. Second Reading/Approval Updates to Policy 411.1: Harassment and/or Bullying of Students
  - D. Second Reading/Approval Updates to Policy 442 and 442 Rule: Civil/Legal Rights/Responsibilities
  - E. Second Reading/Approval Updates to Policy 447.11 Rule: Seclusion and Restraint of Students
  - F. Second Reading/Approval Updates to Policy 511 and 511 Rule: Equal Employment Opportunity
  - G. Second Reading/Approval Updates to Policy 512 Rule: Harassment (including Sexual Harassment)
- Motion was made by Robert Wolff, seconded by Connie Potter, to accept the second reading and approve updates to Items VIII (B-G) - Policy 411 and 411 Exhibit: Equal Educational Opportunities; Policy 411.1: Harassment and/or Bullying of Students; Policy 442 and 442 Rule: Civil/Legal Rights/Responsibilities; Policy 447.11 Rule: Seclusion and Restrain of Students; Policy 511 and 511 Rule: Equal Employment Opportunity; and Policy 512: Harassment (including Sexual Harassment). Motion carried by roll call vote (5-0).
- H. Employee Handbook Updates
 

Motion was made by Connie Potter, seconded by Jane Wesely, to approve updates to the Employee Handbook (Addendum: Non-Essential Employee Travel). Motion carried by roll call vote (5-0).
  - I. Athletic Handbook
 

Motion was made by Jane Wesely, seconded by Robert Wolf to approve updates to the Athletic Handbook. Motion carried by roll call vote (5-0).
  - J. CTE Project Update
    - Planning in the CTE classroom/lab spaces is nearly complete
    - Title work continues with an anticipated closing date of September 1.
    - Engineers are working with the Pittsville Public Works.
    - Work is being completed for the project bidding process to begin soon.
    - Construction is scheduled to begin on November 2.
  - K. Resolution to Assign Fund Balance Fund 10 Reserves
 

Motion was made by Jane Wesely, seconded by Robert Wolff, to approve the Resolution to Assign Fund Balance Fund 10 Reserves (\$299,000). Motion carried by roll call vote (5-0).
  - L. Pittsville Memorial VFW Scholarship Fund Donation
 

The Board of Education would like to thank the Pittsville Memorial VFW for the generous donation of \$500.00 for the Scholarship Fund.
  - M. Options for Opening School in the Fall
 

Motion was made by Jane Wesely, seconded by Robert Wolff, to approve the following hybrid plan for the start of school on September 1: Grades 4K-5 – all students on site five days a week; Grades 6-12 – two days of in person attendance and three days of distance learning using an A/B cohort model. Parents may choose 100% distance learning with Pittsville providing curriculum and instruction. The district will reevaluate every 4 weeks and adjust as needed. Motion carried by roll call vote (5-0).

**IX. Legislative Report**

- State-wide emergency order requiring the use of face coverings in public.

**X. Public Comments.** No public comments.

**XI. Adjourn**

Motion was made Robert Wolff, seconded by Jane Wesely, to adjourn 10:10 p.m. Motion carried by roll call vote (5-0).

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*Connie Potter, School Board Clerk*

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*Recorded and Transcribed by Deb Zdun, Administrative  
Assistant to the District Administrator and Board of Education*