

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, NOVEMBER 11, 2024
SCHOOL DISTRICT OF PITTSVILLE
OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, November 11, 2024 in the CTE Conference Room. The meeting was called to order by President Lippert at 6:00 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Rick Winters, Nathan Bowden, MaryAnn Lippert, with Julie Strenn arriving at 6:02 pm, and Chris Zawislan absent.

Student Representatives present: Kaylee Jacobson, Emma Bowden

Administration present: Jason Knott, District Administrator; Taylor Varsho, HS Principal; Leslie Anderson, Elementary School Principal; Danielle Wilke, Director of Student Services; Pam Tesch, Director of Business Services.

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Nathan Bowden, seconded by Rick Winters, to approve the November 11, 2024 agenda as presented. Motion carried (4-0).

V. Announcements

A. Student Representative Updates:

- 8 students attended FFA Nationals
- Cross Country, Volleyball, and Football All-Conference and playoffs
- Upcoming holiday season activities

VI. Celebrations

VII. Consent Agenda Items

- A. Meeting Notice Certification
- B. Regular Meeting Minutes of October 14, 2024
- C. Special Meeting Minutes of October 23, 2024
- D. Financial Status (October Expenses: \$1,086,084.13; Revenues: \$263,420.77)
- E. Resignation(s) / Retirement(s)
 - 1) Alyssa Anderson, Family and Consumer Sciences Teacher
 - 2) Joan Frericks, MS Volleyball Coach

Motion was made by Nathan Bowden, seconded by Julie Strenn, to approve the Consent Agenda as presented. Motion carried (4-0).

VIII. Information Only Item(s)

- A. District Administrator Update. Veteran's Day program, State Report Card – public release on Wednesday
 - 1) Referendum Update. Next steps discussed. Thank you to the community for their support.
- B. State Education Convention 2025. The consensus of the Board is to forego attending the State Convention this year.
- C. April 1, 2025 Election. Incumbents are MaryAnn Lippert and Chris Zawislan. Declaration of Candidacy and Campaign Finance Registration Statement forms are available on the district's website or in the District Office and are due January 7, 2025 by 5:00 p.m.

IX. Discussion/Action

A. Board Goal #2

- Naming Rights Policy will be updated/created and presented at the December Board meeting for First Reading.

- Create a Steering Committee to research what other districts are doing. Will consist of Board members, District Administrator, and Director of Business Services.
 - Admin Team will inventory needs with their staff, create a listing of current donations, and look into what the current process is. Information will be shared at the February Board meeting.
- B. Building Goals
Motion was made by Julie Strenn, seconded by Rick Winters, to approve the Elementary and High School Building Goals for 2024-2025 as presented. Motion carried (4-0).
- C. Updates to Policy 527.1: Employee Whistleblower Protections
- D. Updates to Policy 665: Fraud Prevention and Reporting
- E. Updates to Policy 672.1: Procurement Methods for Services, Supplies, Equipment, and other Property and New Policy 672.1-Rule: Procurement Procedures Implementing Federal Regulations
- F. Updates to Policy 683: Management of Capital Assets
- G. Updates to Policy 760: Food Services Management
- H. New Policy 760-Rule: Accommodations and Modifications in School Food Service Programs
First Reading of Policies 527.1, 665, 672.1, 672.1-Rule, 683, 760, and 760-Rule were accepted and will be moved forward to the December Board meeting for Second Reading.
- X. Legislative Report**
- Lobby with State to look at funding formula. Meet with local legislature to educate them on education struggles.
- XI. Public Comments** – No public comments.
- XII. Future Agenda Item(s)**
- A. New Policy 341.1: Reading and Literacy Development
 - B. Updates to Policy 345.4 and 345.4-Rule: Promotion and Retention (4K-8)
 - C. School Report Card Presentation
 - D. District Administrator Evaluation – January
 - E. Goal #2: Building Principals report on needs, etc. - February
 - F. Naming Rights Policy - December
- XIII. Convene into Closed Session** – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)
Motion was made by Julie Strenn, seconded by Nathan Bowden, to moving into Closed Session as per WI State Statute 19.85(1)(c) for the purpose of A. Personnel Contract. Motion carried by roll call vote: MaryAnn Lippert-Yes, Nathan Bowden-Yes, Rick Winters-Yes, Julie Strenn-Yes, Chris Zawislan-Absent.
- XIV. Reconvene into Open Session**
Motion was made by Julie Strenn, seconded by Rick Winters, to reconvene into Open Session. Motion carried (4-0).
- XV. Take any Action from Closed Session**
Motion was made by Nathan Bowden, seconded by Rick Winters, to approve action taken in Closed Session. Information will remain confidential consistent with the Public Record Law. Motion carried (4-0).
- XVI. Adjourn**
Motion was made by Nathan Bowden, seconded by Julie Strenn, to adjourn at 8:11 pm. Motion carried (4-0).

Julie Strenn, School Board Clerk

Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education