

# **SPECIAL MEETING OF THE SCHOOL BOARD OF EDUCATION**

**WEDNESDAY, OCTOBER 23, 2024  
SCHOOL DISTRICT OF PITTSVILLE**

## **OFFICIAL MINUTES**

### **I. Call to Order**

A special meeting of the Pittsville School Board of Education was held on Wednesday, October 23, 2024 in the CTE Conference Room. The meeting was called to order by President Lippert at 6:00 p.m.

### **II. Pledge of Allegiance**

### **III. Establish Quorum**

Members present: Chris Zawislan, MaryAnn Lippert, Nathan Bowden, Julie Strenn, Rick Winters.

Administration present: Jason Knott, District Administrator; Pam Tesch, Director of Business Services; Lindsey Anderson, Elementary Principal.

### **IV. Meeting Notice Certification**

Meeting notice was posted on the District's website, on the outside entrance doors to the administration area.

### **V. Approval of Agenda**

#### **A. Change of Sequence / Removal of Items**

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve the October 23, 2024 Agenda.

Motion carried (5-0).

### **VI. Discussion/Action**

#### **A. Approve 2024-2025 Budget Revisions for Budget #1 (without referendum) and Budget #2 (with referendum)**

Motion was made by Julie Strenn, seconded by Rick Winters, to approve the 2024-2025 Budget Revision for Budget #1 (without referendum) and Budget #2 (with referendum) as presented. Motion carried (5-0).

#### **B. Approve 2024-2025 Tax Levy Certifications as Revised for Budget #1 (without referendum) and Budget #2 (with referendum)**

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the 2024-2025 Tax Levy Certifications as revised for Budget #1 for \$3,592,959 (without referendum) and Budget #2 for \$4,665,701 (with referendum) as presented. Motion carried (5-0).

#### **C. Appoint Acting Clerk in Clerk's Absence for the sole purpose of signing Forms PI-401 Tax Levies Report and PI-1508 Tax Levy Certification**

Motion was made by Julie Strenn, seconded by Chris Zawislan, to appoint Rick Winters as the Acting Clerk for the sole purpose of signing Forms PI-401 Tax Levies Report and PI-1508 Tax Levy Certification. Mr. Winters will also be the Board representative at the Board of Canvassers. Motion carried (5-0).

#### **D. 2025 WASB State Education Convention Delegate**

Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve Rick Winters as the 2025 WASB State Education Convention Delegate. Motion carried (5-0).

### **VIII. Adjourn**

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to adjourn at 6:52 p.m. Motion carried (5-0).

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*Julie Strenn, Board Clerk*

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*Transcribed by Deb Zdun, Administrative Assistant  
to the District Administrator and Board of  
Education*