

# **SCHOOL BOARD OF EDUCATION MEETING**

**MONDAY, OCTOBER 14, 2024  
SCHOOL DISTRICT OF PITTSVILLE**

## **OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

### **I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, October 14, 2024 in the CTE Conference Room. The meeting was called to order by President Lippert at 6:00 p.m.

### **II. Pledge of Allegiance**

### **III. Establish Quorum**

Members present: Chris Zawislan, Rick Winters, Nathan Bowden, Julie Strenn, and MaryAnn Lippert.

Student Representatives present: Kaylee Jacobson, Emma Bowden

Administration present: Jason Knott, District Administrator; Taylor Varsho, HS Principal; Leslie Anderson, Pam Tesch, Director of Business Services.

### **IV. Approval of Agenda**

#### **A. Change of Sequence/Removal of Item(s)**

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to approve the October 14, 2024 agenda as presented. Motion carried (5-0).

### **V. Announcements**

A. Student Representative Updates. Homecoming pep assembly, football game, and parade went super well.

### **VI. Celebrations**

- PEP Club purchasing a backdrop with stands
- Volleyball received #1 seed in playoffs and a first round bye

### **VII. Consent Agenda Items**

- A. Meeting Notice Certification
- B. Regular Meeting Minutes of September 9, 2024
- C. Special Meeting Minutes of October 10, 2024
- D. Financial Status (September: Expenses \$35,457.92; Revenues \$1,007,064.09)
- E. Resignation(s) / Retirement(s)
  - 1) Connie Sersch, District Contracted Substitute Teacher
  - 2) Deb Zdun, Administrative Assistant to the Superintendent and School Board
- F. Winter Co-Curricular Coaches

Motion was made by Julie Strenn, seconded by Rick Winters, to approve the Consent Agenda as presented. Motion carried (5-0).

### **VIII. Information Only Item(s)**

- A. District Administrator Update
  - 1) Referendum Update. Update on upcoming presentations and Coffee Chats.
- B. PACT and PHS Drama Club Partnership for December Production. Choral/Drama Instructor Mr. Perkins and members of PACT were present to share information on the upcoming collaboration between the Pittsville Drama Class and PACT for the December 13-15 production of *A Christmas Carol*.
- C. Guiding Coalition Presentation. Mrs. Knott and Mrs. Madden updated the Board on this year's Guiding Coalition goals and an overview of where they are at this year.
- D. Board Goal #2: "Explore strategies for supplemental revenue development to fund selected district operations. Begin implementation of at least one strategy." The Board will do a more in depth look at Goal #2 at the November Board meeting.
- E. WRS 2025 Rate Increase (6.95% vs 6.9% in 2024). The employer and employee increase will take place on January 1, 2025.

**IX. Discussion/Action**

- A. Spanish Trip - Summer 2026  
Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the Pittsville High School Spanish Trip to Costa Rica scheduled for summer of 2026. Motion carried (5-0).  
Motion was made by Rick Winters, seconded by Chris Zawislan, to approve the Pittsville Middle School Spanish Trip to Mexico/Yucatan schedule for summer of 2026. Motion carried (5-0).
- B. Lucy's Garden - After the Fact Approval of Concrete Work, Buildings  
Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve the bids from Jeff Cegielski Concrete for \$12,500 for concrete work and Haas Builders for \$6984.08 for the building structure. Motion carried (5-0).
- C. Third Friday of September Count - September 20, 2024  
Motion was made by Nathan Bowden, seconded by Rick Winters, to approve the September 20, 2024 Third Friday Student Count of 539 (actual students in attendance reported to WISEdata for student accountability) and 507 (reported to DPI for funding and revenue limit membership purposes). Motion carried (5-0).
- D. Start College Now Applications - Spring Semester  
Motion was made by Julie Strenn, seconded by Rick Winters, to approve all Start College Now applications for the spring semester 2025. Motion carried (4-1 abstain).
- E. Early College Credit Applications - Spring Semester  
Motion was made by Chris Zawislan, seconded by Julie Strenn, to approve all Early College Credit program applications for the spring semester 2025. Motion carried (4-1 abstain).
- F. RVA 5-Year Commitment Renewal of Contract  
Motion was made by Julie Strenn, seconded by Nathan Bowden to approve the 5-Year Commitment Renewal Contract with Rural Virtual Academy (RVA) beginning July 1, 2025. Motion carried (5-0).

**X. Legislative Report**

- Proposed cell phone ban at the state level

**XI. Public Comments – No public comments.****XII. Future Agenda Item(s)**

- A. New Policy 341.1: Reading and Literacy Development  
B. Updates to Policy 345.4 and 345.4-Rule: Promotion and Retention (4K-8)  
C. Building Goals  
D. October 23, 2024 Special Meeting to approve 2024-2025 Budget Revisions/Tax Levy Certification  
E. December Meeting - State Report Card  
F. January Meeting – CESA 5 will give a review of the State Report Card  
G. November – Board Goal #2

**XIII. Adjourn**

Motion was made by Chris Zawislan, seconded by Julie Strenn, to adjourn at 7:35 pm. Motion carried (5-0).

---

*Julie Strenn, School Board Clerk*

---

*Transcribed by Deb Zdun, Administrative  
Assistant to the District Administrator and  
Board of Education*