

# **SCHOOL BOARD OF EDUCATION MEETING**

**MONDAY, SEPTEMBER 9, 2024  
SCHOOL DISTRICT OF PITTSVILLE**

## **OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

### **I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, September 9, 2024 in the CTE Conference Room. The meeting was called to order by President Lippert at 6:00 p.m.

### **II. Pledge of Allegiance**

### **III. Establish Quorum**

Members present: Chris Zawislan, Rick Winters, Nathan Bowden, Julie Strenn, and MaryAnn Lippert.

Administration present: Jason Knott, District Administrator; Taylor Varsho, HS Principal; Leslie Anderson, Danielle Wilke, Director of Student Services; Pam Tesch, Director of Business Services.

### **IV. Approval of Agenda**

#### **A. Change of Sequence/Removal of Item(s)**

Motion was made by Nathan Bowden, seconded by Rick Winters, to approve the September 9, 2024 agenda with the following changes: delete Item VIII(B) Guiding Coalition. Motion carried (5-0).

### **V. Announcements**

A. Student Representative Introductions – Emma Bowden, Kaylee Jacobson

### **VI. Celebrations**

### **VII. Consent Agenda Items**

A. Meeting Notice Certification

B. Regular Meeting Minutes of August 12, 2024

C. Special Meeting Minutes of August 19, 2024

D. Financial Status

E. Resignation(s)

1) Haylee Zawislan, Jr. High Softball Coach

F. Hirings

1) PCCC Lead Teacher - Elizabeth Schmitz

2) PCCC Lead Teacher - Cassidy McDonald

3) Special Education Paraprofessional - Tristin Krohn

4) Custodial - Sean Hawkins

Item E. Resignations - pulled for separate motion.

Motion was made by Rick Winters, seconded by MaryAnn Lippert, to approve Consent Agenda items A, B, C, D, and F as presented. Motion carried (4 yes, Zawislan no).

Motion was made by Nathan Bowden, seconded by Rick Winters, to approve Consent Agenda item E as presented. Motion carried (4 yes, Zawislan abstain)

### **VIII. Information Only Item(s)**

A. District Administrator Update

1) Referendum Update – Mr. Knott updated the Board on the referendum timeline and upcoming township meetings, community forums, and coffee hours.

~~B. Guiding Coalition Presentation~~

### **IX. Discussion/Action**

A. Board Goals

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve the Board Goals with the following change: Goal #2 changed to read “district operations.” Motion carried (5-0).

**B. Safety Response Plan Updates**

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to approve updates to the Safety Response Plan. Motion carried (5-0).

**C. Therapy Dog in School – Information only.**

**X. Legislative Report**

**XI. Public Comments – No public comments.**

**XII. Future Agenda Item(s)**

- Guiding Coalition Presentation
- Building Goals
- Special Meeting to Approve Budget Revisions/Set District Tax Levy for 2024-2025
  - Wednesday, October 23, 2024 at 6:00 PM

**XIII. Adjourn**

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to adjourn at 7:00 pm. Motion carried (5-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative  
Assistant to the District Administrator and  
Board of Education*