

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, AUGUST 12, 2024**  
**SCHOOL DISTRICT OF PITTSVILLE**  
**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, August 12, 2024 in the CTE Conference Room. The meeting was called to order by President Lippert at 6:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Chris Zawislan, Rick Winters, Nathan Bowden, Julie Strenn, and MaryAnn Lippert.

Administration present: Jason Knott, District Administrator; Taylor Varsho, HS Principal; Leslie Anderson, Danielle Wilke, Director of Student Services; Tabitha Becker, Director of Child Care.

**IV. Approval of Agenda**

A. Change of Sequence/Removal of Item(s)

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve the August 12, 2024 agenda as presented. Motion carried (5-0).

**V. Celebrations**

A. Chief Minor: Presented the Boad with a plaque and a copy of the Bill for Novelty Lighters

B. Emma Bowden: Congratulations on being chosen for the first WIAA Student Athlete Leadership Team

C. Congratulations to Nic and Maria Kuhn on their wedding this past weekend

**VI. Consent Agenda Items**

A. Meeting Notice Certification

B. Regular Meeting Minutes of July 8, 2024

C. Financial Status (July Expenses: \$477,809.68; Revenues: \$30,977.11)

D. Resignation(s)

1) Tonya Wayerski, Dance Team Coach

2) Logan Kaduce, Music/Choir Teacher

3) Jacqueline Kurszewski, Football Cheer Coach

E. Hirings

1) PCCC Assistant Child Care Teacher - Mya Krings

2) PCCC Teacher Assistant – Kathryn Klamrowski

3) Special Education Paraprofessional - Julia Knudson

4) School Psychologist - Rachel Crozier

5) Speech/Language - Kristin Scheunemann

F. Fall Co-Curricular Coaches

Motion was made by Nathan Bowden, seconded by Julie Strenn, to approve the Consent Agenda items as presented. Motion carried (5-0).

**VII. Information Only Item(s)**

A. District Administrator Update

1) 2025 State Education Convention (Jan 22-24; hotel block opens Aug 13)

2) WASB Fall Regional Meeting (Region 5: Oct 1, Rothschild at 6 PM or Virtual Nov 14 at 12 PM)

B. Administrative Staff School Year Summary and Goals – PCCC, Tabitha Becker, Director of Child Care

C. August 19, 2024 Special School Board Meeting. The Board will meet at 6:00 PM to discuss Board Goals.

**VIII. Discussion/Action**

A. Milk Bids for 2024-2025 School Year

Motion was made by Chris Zawislan, seconded by Julie Strenn, to approve the Administration's recommendation of Weber's Farm Store to be awarded the Milk Bid for the 2024-2025 school year. Motion carried (5-0).

**B. Handbook Updates**

**1) PCCC Handbook**

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to approve updates to the PCCC Handbook for the 2024-2025 school year. Nathan Bowden amended the motion, seconded by Chris Zawislan to include the PCCC Rate Sheet with the handbook approval. Motion carried (5-0).

**2) High School and Elementary School Student Handbooks**

Motion was made by Nathan Bowden, seconded by Rick Winters, to approve the administration's recommendation of a combined High School and Elementary Handbook with updates for the 2024-2025 school year. Motion carried (5-0).

**3) PHS Course Handbook**

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve updates to the PHS Course Handbook for the 2024-2025 school year. Motion carried (5-0).

**4) Employee Handbook**

Motion was made by Julie Strenn, seconded by Rick Winters, to approve updates to the Employee Handbook for the 2024-2025 school year. Motion carried (5-0).

**5) Coaches' Handbook**

Motion was made by Julie Strenn, seconded by Rick Winters, to approve updates to the Coaches' Handbook. Motion carried (5-0).

**C. Discussion/Approval of Resolution for a Fall Referendum to Exceed the Revenue Levy Limit**

**1) Board Resolution**

Motion was made by Nathan Bowden, seconded by Rick Winters, to approve the following question for the Referendum to Exceed State Revenue Limits on a Non-Recurring Basis - "Shall the revenues included in the School District Budget be authorized to exceed the revenue limit specified in Wis. Stat. § 121.91, by the following amounts in the school years specified: \$1,100,000 in 2024-2025; \$1,400,000 in 2025-2026; \$1,700,000 in 2026-2027 and \$1,820,000 in 2027-2028, for non-recurring purposes, such excess to be used to finance the costs of general operations, including maintaining the educational programs of the District as well as facility maintenance/non-capital items for the 2024-2025, 2025-2026, 2026-2027 and 2027-2028 school years?" Motion carried (5-0).

**2) Referendum Election Date – The Board President stated the Board Clerk will work with local election officials as to notices, ballots, etc.**

**IX. Legislative Report.**

**X. Public Comments – No public comments.**

**XI. Future Agenda Item(s)**

- Safety Plan Updates
- New Policy 341.1
- Updates to Policy 345.5 and 345.4-Rule

**XII. Adjourn**

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to adjourn at 8:31 pm. Motion carried (5-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative  
Assistant to the District Administrator and Board  
of Education*