

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, JULY 8, 2024**  
**SCHOOL DISTRICT OF PITTSVILLE**  
**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, July 8, 2024 in the CTE Conference Room. The meeting was called to order by President Lippert at 6:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Chris Zawislan, Rick Winters, Nathan Bowden, Julie Strenn, and MaryAnn Lippert.  
Administration present: Jason Knott, District Administrator; Pam Tesch, Business Services; Taylor Varsho, HS Principal; Danielle Wilke, Director of Student Services; Dan Giles, Director of Buildings and Grounds; Matt Andres, Director of Food Services; Michael Seymour, Director of IT.

**IV. Approval of Agenda**

**A. Change of Sequence/Removal of Item(s)**

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve the July 8, 2024 agenda as presented. Motion carried (5-0).

**V. Announcements**

Mr. Knott introduced new administrative staff members:

- Taylor Varsho, High School Principal
- Danielle Wilke, Director of Student Services

**VI. Celebrations**

PSD and Lucy's Community Garden float took 3<sup>rd</sup> place in the 4<sup>th</sup> of July parade. Money was donated to the Lucy's Community Garden project.

**VII. Consent Agenda Items**

- A. Meeting Notice Certification
- B. Regular Meeting and Closed Session Minutes of June 10, 2024
- C. Special Meeting Minutes of June 24, 2024
- D. Financial Status (June Expenses: \$1,571,896.50; Revenues: \$2,660.751.24)
- E. Resignation(s)
  - 1) Nicole Gressett, PCCC Teacher
  - 2) Jason Kevan, Custodial
- F. Hirings
  - 1) Assistant Football Coach - Tim Moore
  - 2) Football Cheer Coach - Jacqueline Kurszewski
- G. WIAA Membership Renewal for 2024-2025

Motion was made by Chris Zawislan, seconded by Rick Winters, to approve the Consent Agenda items as presented. Motion carried (5-0).

**VIII. Information Only Item(s)**

- A. District Administrator Update.
  - 1) Act 20. LTRS training first session completed.
  - 2) Potential Referendum Information.
- B. Lucy's Garden Update  
Karen Garrels and Kristen Mueller updated the Board on the new project (Lucy's Community Garden and Outdoor Classroom) in honor of Lucy Vanatta.
- C. Annual Board Goals  
A special board meeting will be scheduled for mid-August to review last year and set goals for 2024-2025.

- D. Administrative Staff School Year Summary and Goals  
2023-2024 school year summary and goals for 2024-2025 were shared by administrative staff: Dan Giles-Director of Buildings and Grounds, Michael Seymour-Director of IT, Matt Andres-Director of Food Services.
- E. SRO Yearly Program Assessment  
Chief Duerr gave a report on incident requests for assistance from the SRO for students behavior.
- F. S & P Global Ratings  
S & P lowered the Pittsville School District General Obligation credit rating from A+ to A due to the expectation that reserves will fall below very strong levels in fiscal year-end 2024 and will not be replenished to the policy minimum in the near term.

## IX. Discussion/Action

- A. First Reading/Approval of Updates to Policy 113: Nondiscrimination in District Programs, Activities, and Operations and Policy 113-Exhibit: Notice of School District Policies on Sex Discrimination, the District's Title IX Coordinators, and Procedures for Reporting or Filing a Complaint of Sex Discrimination  
Motion was made by Nathan Bowden, seconded by Chris Zawislan to accept the first reading and approve updates to Policy 113: Nondiscrimination in District Programs, Activities, and Operations; Policy 113-Exhibit: Notice of School District Policies on Sex Discrimination, the District's Title IX Coordinators, and Procedures for Reporting or Filing a Complaint of Sex Discrimination; and Policy 113-Rule: District Response to Possible Title IX Violations; Including the District's Title IX Grievance Procedures; and will be applied to incidents of alleged sex discrimination and retaliation prohibited by Title IX that have alleged to have occurred on or after August 1, 2024. Motion carried (4-0, with 1 Abstained).
- B. First Reading/Approval of Policy 313-Exhibit: Annual Notice of Academic Standards  
Motion was made by Julie Strenn, seconded by Nathan Bowden, to accept the first reading and approve updates to Policy 313-Exhibit: Annual Notice of Academic Standards. Motion carried (5-0).
- C. Annual Required Approval - Pursuant to section 120.12(13)(b) of the Wisconsin State Statutes, the following academic standards shall be in effect in the School District of Pittsville for the 2024-2025 school year: Wisconsin Academic Standards for English Language Arts (including reading and writing), Wisconsin Standards for Mathematics, Wisconsin Standards for Science, and Wisconsin Standards for Social Studies (including geography and history) and that said academic standards shall constitute the Board-adopted standards that are required under section 118.30(1g)(a) of the State Statutes; and, that the administration will provide parents/guardians of district students with a notice of the Board-adopted standards (Policy 313-Exhibit) that are in effect for the 2024-2025 school year  
Motion was made by Julie Strenn, seconded by Nathan Bowden, to acknowledge, pursuant to Section 120.12(13)(b) of the Wisconsin State Statutes, that the following academic standards shall be in effect in the School District of Pittsville for the 2024-2025 school year: Wisconsin Academic Standards for English Language Arts (including reading and writing), Wisconsin Standards for Mathematics, Wisconsin Standards for Science, and Wisconsin Standards for Social Studies (including geography and history) and that said academic standards shall constitute the Board-adopted standards that are required under section 118.30(1g)(a) of the State Statutes; and, that the administration will provide parents/guardians of district students with a notice of the Board-adopted standards (Policy 313-Exhibit) that are in effect for the 2024-2025 school year. Motion carried (5-0).
- D. First Reading/Approval of Updates to Policy 411: Equal Educational Opportunities, Policy 411-Rule: Student Discrimination Complaint Procedures, Policy 411-Exhibit 1: Public Notification of Student Nondiscrimination Policy, and New Policy 411-Exhibit 2: Discrimination Complaint Form  
Motion was made by Chris Zawislan, seconded by Nathan Bowden, to accept the first reading and approve updates to Policy 411: Equal Educational Opportunities, Policy 411-Rule: Student Discrimination Complaint Procedures, Policy 411-Exhibit 1: Public Notification of Student Nondiscrimination Policy, and New Policy 411-Exhibit 2: Discrimination Complaint Form. Motion carried (5-0).
- E. First Reading/Approval of Updates to Policy 511: Equal Employment Opportunity; Policy 511-Rule: Employment Discrimination and Harassment Complaint Procedures; and New Policy 511-Exhibit: Complaint of Employment Discrimination, Harassment, Workplace Bullying, Retaliation, or other Violation of School Board Policy 511 or 512 F. 2023-2024 Budget Revisions  
Motion was made by Nathan Bowden, seconded by Rick Winters, to accept the first reading and approve updates to Policy 511: Equal Employment Opportunity; Policy 511-Rule: Employment Discrimination and Harassment Complaint Procedures; and New Policy 511-Exhibit: Complaint of Employment Discrimination, Harassment,

Workplace Bullying, Retaliation, or other Violation of School Board Policy 511 or 512 F. 2023-2024 Budget Revisions. Motion carried (5-0).

F. 2023-2024 Budget Revisions

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the 2023-2024 Budget Revisions as presented. Motion carried (5-0).

**X. Legislative Report.**

**XI. Public Comments** – No public comments.

**XII. Future Agenda Item(s)**

- Handbook Updates (ES, HS, Employee)
- Safety Plan Updates
- Milk Bids
- PCCC Goals & Summary

**XIII. Adjourn**

Motion was made by Chris Zawislan, seconded by Nathan Bowden, to adjourn at 8:11 pm. Motion carried (5-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative  
Assistant to the District Administrator and Board  
of Education*