

# SCHOOL DISTRICT OF PITTSVILLE BOARD POLICY

## BOARD OPERATIONS

### SCHOOL DISTRICT MISSION

### ~~TITLE IX NOTICE~~ **FEDERAL NOTICES OF NONDISCRIMINATION**

113-EXHIBIT

### **PITTSVILLE SCHOOL DISTRICT**

### **NOTICE OF ~~SCHOOL DISTRICT POLICIES~~ **NONDISCRIMINATION BASED ON SEX DISCRIMINATION, THE DISTRICT'S UNDER FEDERAL TITLE IX COORDINATOR(S), AND PROCEDURES FOR REPORTING OR FILING A COMPLAINT OF SEX DISCRIMINATION****

***Title IX Nondiscrimination Policy Statement*** – As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations (“the federal Title IX regulations”), the District does not unlawfully discriminate on the basis of sex **discrimination** in any education program or activity that the District operates. Title IX’s requirement not to discriminate in any education program or activity ~~extends to cover~~ **includes**, but is not limited to, **discrimination affecting students and discrimination in District employment**. ~~District students, certain admissions processes, and District employment.~~

Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to the District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

The District’s commitment to nondiscrimination under Title IX and under other state and federal laws is further defined in the following policies of the School Board: Policy 113, 411, 411.1, 511, and 512.

**The District’s grievance procedures for addressing complaints of sex discrimination under Title IX are designated as 113-Rule. The District’s grievance procedures can be found at [www.pittsville.k12.wi.us](http://www.pittsville.k12.wi.us).**

***District Title IX Coordinator*** – The District employee who holds the position identified below serves as Title IX Coordinator for the District:

***Danielle Wilke***, *Director of Student Services*  
School District of Pittsville, 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466  
715-884-5233 [wilkedan@pittsville.k12.wi.us](mailto:wilkedan@pittsville.k12.wi.us)

***Reporting*** ***How to Report or Make a Complaint of Sex Discrimination*** – Any person (including a person who is not claiming to have been personally harmed/victimized by the alleged discrimination) may report ~~a concern or allegation regarding prohibited sex discrimination (including sexual harassment) to the District. Such reports may be submitted~~ **information about or, if eligible, a person may submit a complaint alleging sex discrimination (or prohibited retaliation)** as follows:

1. To a District Title IX Coordinator, **using the contact information designated above**, ~~either in person, by U.S. mail, by telephone, or by electronic mail, using the contact information listed above. In person reports should be made when the Title IX Coordinator is reasonably available during regular working hours. Reports submitted by telephone, mail, or electronic mail may be made at any time.~~
2. By any other means that results in a **District** Title IX Coordinator actually receiving the person's verbal or written report.

**APPROVED ALTERNATIVE SHORTENED FORM OF THIS TITLE IX NOTICE:** If necessary, due to the format or size of any publication or document that, under the Title IX regulations, must include the District's Title IX notice of nondiscrimination, the District may use the following short-form version of the notice:

"The Pittsville School District prohibits sex discrimination in any education program or activity that the District operates. Individuals may report concerns or submit questions about sex discrimination to the District's Title IX Coordinator. The District's complete notice of nondiscrimination under Title IX is located at [www.pittsville.k12.wi.us](http://www.pittsville.k12.wi.us)."

**PITTSVILLE SCHOOL DISTRICT**

**NOTICE OF NONDISCRIMINATION BASED ON DISABILITY UNDER  
SECTION 504 OF THE FEDERAL REHABILITATION ACT**

***Nondiscrimination Policy Statement*** – As mandated by Section 504 of the federal Rehabilitation Act and by the regulations set forth in Part 104 of Title 34 of the Code of Federal Regulations ("the Section 504 regulations"), the District does not unlawfully discriminate on the basis of disability and prohibits all forms of unlawful disability discrimination in any program or activity that the District operates, including but not limited to admission or access to, and employment in, any District program or activity. Inquiries regarding how Section 504 and the Section 504 regulations apply to the District, including inquiries regarding filing a report or complaint of possible violations of Section 504, may be referred to the District's Section 504 Coordinator (as designated below).

The District's commitment to nondiscrimination against qualified individuals on the basis of disability under Section 504 and under other applicable state and federal laws is further defined in the following policies of the School Board Policy 113, Policy 411, Policy 411.1, Policy 511, and Policy 512. These policies can be accessed at [www.pittsville.k12.wi.us](http://www.pittsville.k12.wi.us).

***District Section 504 Coordinator(s)*** – The contact information for the District employee who serves as the District's designated Section 504 Coordinator is as follows:

*Danielle Wilke, Director of Student Services*  
School District of Pittsville, 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466  
715-884-5233 [wilkedan@pittsville.k12.wi.us](mailto:wilkedan@pittsville.k12.wi.us)

The employee designated above shall coordinate the District's efforts to comply with and carry out its responsibilities under Section 504 and the federal regulations that implement and enforce Section 504. The District's compliance responsibilities include investigating any complaints that the District receives alleging any actions that are prohibited by Section 504 or by the applicable federal regulations.

**PITTSVILLE SCHOOL DISTRICT**

**NOTICE OF NONDISCRIMINATION BASED ON AGE UNDER  
THE FEDERAL AGE DISCRIMINATION ACT**

***Nondiscrimination Policy Statement*** – As mandated by the federal Age Discrimination Act and by the regulations set forth in Part 110 of Title 34 of the Code of Federal Regulations, the District does not unlawfully discriminate on the basis of age and prohibits all forms of unlawful age discrimination in any program or activity that the District operates. Inquiries regarding how the Age Discrimination Act and its implementing regulations apply to the District, including inquiries regarding filing a report or complaint of possible violations of the Act, may be referred to the District's Age Discrimination Act Coordinator (as designated below).

The District's commitment to avoid unlawful discrimination based on age under the federal Act and under other applicable state and federal laws is further defined in the following policies of the School Board: Policy 113, Policy 411, Policy 411.1, Policy 511, and Policy 512. These policies can be accessed at [www.pittsville.k12.wi.us](http://www.pittsville.k12.wi.us).

**Age Discrimination Act Coordinator(s)** – The contact information for the District employee who serve as the District's designated Age Discrimination Act Coordinator is as follows:

*Danielle Wilke, Director of Student Services*  
*School District of Pittsville, 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466*  
*715-884-5233 wilkedan@pittsville.k12.wi.us*

The District employee identified above coordinate the District's efforts to comply with the Age Discrimination Act and the applicable federal regulations. Those compliance responsibilities include investigating any complaints that the District receives alleging any actions that are prohibited by the Age Discrimination Act or by the federal regulations that implement and enforce the Act.

***Filing Formal Complaints of Title IX Sexual Harassment***—As required by the federal Title IX regulations, the District has established a formal grievance process for investigating and resolving “formal complaints” of “sexual harassment,” as those terms are defined in the regulations.—

An individual who is alleged to be the victim of conduct that could constitute sexual harassment under the federal Title IX regulations (i.e., a Title IX “complainant”), or a parent or guardian who has a legal right to act on behalf of such an individual, may file a formal complaint of sexual harassment. No Title IX complainant is obligated to file a formal complaint, but a qualifying formal complaint is necessary for the District to start an investigation using the District's formal Title IX grievance process.—

Complainants are expected to file formal complaints of sexual harassment with a District Title IX Coordinator by submitting a document or electronic submission in person, by U.S. mail, or by electronic mail, using the contact information specified above.—

Additional requirements for formal complaints of Title IX sexual harassment, including a description of the required content for a formal complaint, are set forth in Policy 113 within the School Board's policies.—

***District Response to Reports and Complaints of Sex Discrimination and to Formal Complaints of Sexual Harassment under Title IX***—The District has established grievance procedures through which the District structures its response to reports that allege unlawful discrimination on the basis of sex in any education program or activity of the District. Those procedures are set forth in Policy 411.1, 511 Rule, and 512 Rule. The purpose of such procedures is to provide for the prompt and equitable resolution of any report or complaint of alleged sex discrimination, excluding formal complaints of sexual harassment under Title IX (which are subject to a different process).—

Any time that the District has actual knowledge of sexual harassment or allegations of sexual harassment that could constitute a violation of Title IX, the District has obligations to respond to such knowledge in a manner that is not deliberately indifferent and in a manner that treats the alleged victim(s) of sexual harassment and the alleged perpetrator(s) of sexual harassment equitably. Such a response includes, but is not limited to, offering supportive measures to a complainant and investigating and resolving any formal complaint that presents allegations of Title IX sexual harassment using the formal grievance process that the District has adopted for such formal complaints. District procedures for responding to alleged sexual harassment under Title IX, including the formal grievance process, are set forth in Policy 113 Rule.—

*First Reading of Updates:* August 8, 2022

*Second Reading/Approval of Updates:* September 12, 2022

*First Reading/Approval of Updates:* July 8, 2024