

# SCHOOL BOARD OF EDUCATION MEETING

MONDAY, MARCH 10, 2025  
SCHOOL DISTRICT OF PITTSVILLE

## OFFICIAL MINUTES OF THE BOARD OF EDUCATION

### I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, March 10, 2025 in the CTE Conference Room. The meeting was called to order by Vice President Bowden at 6:00 p.m.

### II. Pledge of Allegiance

### III. Establish Quorum

Members present: Rick Winters, Nathan Bowden, Chris Zawislan, Julie Strenn, with MaryAnn Lippert absent.

Student Representatives present: Emma Bowden, Kaylee Jacobsen

Administration present: Jason Knott, District Administrator; Taylor Varsho, HS Principal; Leslie Anderson, Elementary School Principal; Danielle Wilke, Director of Student Services; Pam Tesch, Director of Business Services.

### IV. Approval of Agenda

#### A. Change of Sequence/Removal of Item(s)

Motion was made by Chris Zawislan, seconded by Julie Strenn, to approve the March 10, 2025 agenda with the following changes: switch Items IX(B) and IX(I). Motion carried (4-0).

### V. Announcements

- Student Representative Updates: Empty Bowls, clubs, and winter sports highlights were shared.

### VI. Celebrations

### VII. Consent Agenda Items

#### A. Meeting Notice Certification

#### B. Regular Meeting and Closed Session Minutes of February 10, 2025

#### C. Financial Status (January 2025 Expenses \$1,627,633.52; Revenues \$2,352,500.86)

#### D. Retirements/Resignations

- 1) Julienne Filimaua, Grades 3-5 Special Education Teacher
- 2) Robert Piotrowski, Cross Country Coach
- 3) Eric Hahn, Junior High Track Coach
- 4) Nicholas Kuhn, JV Basketball Coach
- 5) Londa Kuehn, Elementary Teacher
- 6) Jacqueline Heinzen, Elementary Teacher
- 7) Jodi Moore, Dance Team Coach
- 8) Marlis Downs, High School Teacher
- 9) Travis Laprise, JH Girls Basketball Coach

#### E. Hirings

- 1) JH Softball Coach- Josh Abel
- 2) Custodian-Nicole Dankemeyer
- 3) Junior High Track Coach-Alix Madden
- 4) Technical Education Teacher-Troy Kumm
- 5) Cross Country Head Coach-Damien Moore

#### F. Spring Coaching Assignments

Motion was made by Julie Strenn, seconded by Rick Winters, to approve the Consent Agenda as presented. Motion carried (4-0).

*The Board would like to thank Marlis Downs, Londa Kuehn, and Jacqueline Heinzen for their many, many years of service to the district. The district is better because of them. And also thank you to Robert Piotrowski for his many years as the Cross Country Coach.*

### VIII. Information Only Item(s)

#### A. District Administrator Update

- Congratulations to Jace Anderson who has been selected as a 2025 Carson Scholar.

- Congratulations to Olivia Moore for being the first PHS student to participate and qualify for Nationals for Educators Rising.
  - Empty Bowls and Art Show, March 11.
  - State Testing begins next week.
  - Legal Counsel: RFPs have been mailed out and posted on the website. A meeting will be set up with Zawislan, Winters, Tesch, and Knott to review proposals.
- B. Guiding Coalition Presentation - PLC Update. Ms. Dinkmeyer, Mrs. Niedfieldt presented on the focus of the Guiding Coalition and PLC updates.
- C. Board Goals – next meeting dates will be set up starting in April
- 1) PSD Multi-Purpose Education Foundation Committee Update
  - 2) PCCC Committee Update
  - 3) Future Board Retreat

## IX. Discussion/Action

- A. Second Reading/Approval of Policies
- 1) Updates to Policy 221: Recruitment and Hiring of the District Administrator (replaces current 221: Administrative Staff Recruiting/Hiring)
  - 2) New Policy 222: Administrator Contracts
  - 3) New Policy 224: Board-Administrator Roles and Working Relationship
  - 4) New Policy 225: Evaluation of Administrators
  - 5) New Policy 253.2: Employee Handbooks
  - 6) New Policy 253.3: Student Handbooks
  - 7) New Policy 254: Employee Job Descriptions
  - 8) New Policy 260: Temporary Administrative Arrangements
  - 9) Updates to Policy 533: Recruitment and Hiring of District Employees (replaces current 533: Professional Staff Recruiting/Hiring)
- Motion was made by Julie Strenn, seconded by Rick Winters, to accept the second reading and approve updates to Policies 221: Recruitment and Hiring of the District Administrator (replaces current 221: Administrative Staff Recruiting/Hiring); new Policies 222: Administrator Contracts, 224: Board-Administrator Roles and Working Relationship, 225: Evaluation of Administrators, 253.2: Employee Handbooks, 253.3: Student Handbooks, 254: Employee Job Descriptions, 260: Temporary Administrative Arrangements, and updates to Policy 533: Recruitment and Hiring of District Employees (replaces current 533: Professional Staff Recruiting/Hiring). Motion carried (4-0).
- 10) Deletion of Policy 543 and 543-Rule: Support Staff Recruiting/Hiring (included in 533)
  - 11) Deletion of Policy 533.1-Rule: Professional Staff Hiring (included in 533)
- Motion was made by Julie Strenn, seconded by Rick Winters, to accept the second reading and approve the deletion of Policies 543, 543-Rule: Support Staff Recruiting/Hiring, and 533.1-Rule: Professional Staff Hiring (included in Policy 533). Motion carried (4-0).
- B. PHS Course Handbook for 2025-2026
- Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the PHS Course Handbook for 2025-2026. Motion carried (4-0).
- C. Start College Now Applications for Fall 2025 Semester
- Motion was made by Chris Zawislan, seconded by Rick Winters, to approve the seven (7) student applications received for Start College Now for the Fall Semester of 2025. Motion carried (4-0).
- D. Early College Credit Applications for Fall 2025 Semester
- Motion was made by Julie Strenn, seconded by Rick Winters, to approve the one (1) student application received for Early College Credit for the Fall 2025 Semester. Motion carried (4-0).
- E. Summer Post-Secondary Enrollment Courses
- Motion was made by Rick Winters, seconded by Chris Zawislan, to approve the three (3) applications received for students entering 11<sup>th</sup> grade in 2025-2026 for 2025 Summer Post-Secondary Enrollment Courses. Motion carried (4-0).
- Motion was made by Rick Winters, seconded by Chris Zawislan, to approve the three (3) applications received for students entering 12<sup>th</sup> grade in 2025-2026 for 2025 Summer Post-Secondary Enrollment Courses. Motion carried (4-0).
- F. Approve Summer School Courses and Teachers
- Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the 2025 Summer School Courses and Teachers as presented. Motion carried (4-0).
- G. Private School Transportation Reimbursement
- Motion was made by Chris Zawislan, seconded by Rick Winters, to approve the request for private school transportation parent reimbursement per letter received February 2025 from Bethel Junior Academy for school year 2025-2026 per WI State Statute 121.54. Motion carried (4-0).
- H. Employee Wage Increase for 2025-2026

Motion was made by Julie Strenn, seconded by Rick Winters, to approve the Salary Model Plan 2025-2026 Pay Grid – Current Teachers Pay Scale as presented. Motion carried (4-0).

I. Dental and Vision Insurance Renewal

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve Delta Dental of Wisconsin as the dental care provider for the 2025-2026 school year with 0% increase over the 2024-2025 rates. Motion carried (4-0).

No motion needed on Vision Insurance as those rates were locked in through 6/30/2027 at single \$5.08/month and family \$12.65/month.

X. **Legislative Updates**

- Update on the Department of Education and federal funds.

XI. **Public Comments** – No public comments.

XII. **Future Agenda Item(s)**

- A. Administrative Staff School Year Summary and Goals (April)
- B. Updates to Policy 345.4 and 345.4-Rule: Promotion and Retention (4K-8)
- C. County-Wide Truancy Task-Force
- D. Liquidated Damages
- E. Closed Session – District Administrator Evaluation
- F. Auto Class – Discussion on class for remainder of the school year

XIV. **Adjourn**

Motion was made by Chris Zawislan, seconded by Rick Winters, to adjourn at 7:40 pm. Motion carried (4-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative Assistant to  
the District Administrator and Board of Education*