

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, DECEMBER 9, 2024
SCHOOL DISTRICT OF PITTSVILLE
OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, December 9, 2024 in the CTE Conference Room. The meeting was called to order by President Lippert at 6:00 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Rick Winters, Nathan Bowden, MaryAnn Lippert, Julie Strenn, with Chris Zawislan absent.

Student Representatives present: Kaylee Jacobson, Emma Bowden

Administration present: Jason Knott, District Administrator; Taylor Varsho, HS Principal; Leslie Anderson, Elementary School Principal; Danielle Wilke, Director of Student Services; Pam Tesch, Director of Business Services.

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Nathan Bowden, seconded by Rick Winters, to approve the December 9, 2024 agenda with the following item removed: X-A Legal Counsel from the Discussion Only Items. Motion carried (4-0).

V. Announcements

A. Student Representative Updates:

- Grades 5-12 Winter Concert on December 9. Pittsville Theatre program will be performing "A Christmas Carol." Christmas Shop at elementary school.
- BBB are 2-0 for the start of the season. GBB are 3-2. WR had two wrestler place at the Black River Falls Tournament.

VI. Celebrations

VII. 2023-2024 Audit Presentation

Motion was made by Julie Strenn, seconded by Rick Winters to approve the 2023-2024 Audit by CliftonLarsonAllen LLP as presented by Amber Danielski, CPA CMA. Motion carried (4-0).

VIII. Consent Agenda Items

A. Meeting Notice Certification

B. Regular Meeting and Closed Session Minutes of November 11, 2024

C. Financial Status (November Expenses: \$1,198,968.07; Revenues: \$447,842.34)

D. Resignation(s)

1) Karen Garrels - Elementary Play Director

2) Ethan Kalepp - CTE Automotive and Woods Teacher

D. Hiring(s)

1) JV/Youth Volleyball, Emily Knott

Motion was made by Rick Winters, seconded by Nathan Bowden, to approve the Consent Agenda as presented. Motion carried (4-0).

IX. Information Only Item(s)

A. District Administrator Update.

- 1) School Report Card. The District, Elementary School, and High School all received “Exceeds Expectations” on the DPI State Report Card for the 2023-2024 school year.

X. Discussion Only Items

A. ~~Legal Counsel~~ – removed until January meeting.

- B. Updates to Policy 940 and 940-Rule: Naming School Facilities
More discussion, along with Policies 840 and 840-Rule, at the January meeting.

XI. Discussion/Action

A. Elementary School Safety Drill - Report to the Board

Motion was made by Nathan Bowden, seconded by Rick Winters, to accept the Board’s review of the written drill evaluation submitted by the Leslie Anderson, Elementary School Principal, under section 118.07(4)(cp) of the state statutes for the elementary school. Motion carried (4-0).

B. Policy Second Reading/Approvals

- 1) Updates to Policy 527.1: Employee Whistleblower Protections
- 2) Updates to Policy 665: Fraud Prevention and Reporting
- 3) Updates to Policy 672.1: Procurement Methods for Services, Supplies, Equipment, and other Property and New Policy 672.1-Rule: Procurement Procedures Implementing Federal Regulations
- 4) Updates to Policy 683: Management of Capital Assets
- 5) Updates to Policy 760: Food Services Management and New Policy 760-Rule: Accommodations and Modifications in School Food Service Programs

Motion was made by Julie Strenn, seconded by Rick Winters, to accept the second reading and approve Policies: 571.1 Employee Whistleblower Protections; Policy 665: Fraud Prevention and Reporting; 672.1: Procurement Methods for Implementing Federal Regulations; Policy 672.1-Rule: Procurement Procedures for Implementing Federal Regulations; 683: Management of Capital Assets; Policy 760: Food Services Management; and Policy 760-Rule: Accommodations and Modifications in School Food Service Programs. Motion carried (4-0).

C. Policy First Readings

- 1) Updates to Policy 343.4-Exhibit: Parent/Guardian Notice of Educational Options – move forward for second reading at January Board meeting.
- 2) New Policy 361.1: Selection of Textbooks and other Classroom Instructional Material and Resources; 361.1-Rule: Procedures for the Selection and Reconsideration of Classroom Instructional Materials/Resources; 361.1-Exhibit: Request for Reconsideration of Instructional Materials – move forward for second reading at January Board meeting.
- 3) New Policies 361.2: Library Media Center Material Selection and Reconsideration; 361.2-Rule: Procedures for the Selection, Management, and Reconsideration of Library Media Center Materials; and 361.2-Exhibit: Request for Reconsideration of Library Media Materials – move forward for second reading at January Board meeting.
- 4) New Policy 362: Library Media Services – move forward for second reading at January Board meeting.

D. Policies to be Deleted Due to Replaced or Included in Other Policies

- 1) 361.21: Copyright Policy; 361.23: Weeding; 361.24: Intellectual Freedom; 361.25: Fines, Loss, or Damage to Materials; 361.31: Library Resource Sharing (replaced with new library policy) – move forward for second reading at January Board meeting.
- 2) 361.1: Instructional & Library Media Material Selection; 361.22: Donated Materials; 361.26: Handling Complaints about Instructional Materials; 361.27: Selection and Reconsideration of Instructional Materials (replaced with new instructional materials policy) – move forward for second reading at January Board meeting.

XII. Legislative Updates

- Governor Evers released his budget for education.
- Mr. Knott has had communication with Representative Scott Krug and Senator Patrick Testin to meet.

XIII. Public Comments – No public comments.

XIV. Future Agenda Item(s)

- A. New Policy 341.1: Reading and Literacy Development
- B. Updates to Policy 345.4 and 345.4-Rule: Promotion and Retention (4K-8)
- C. CESA 5 School Report Card Presentation
- D. Legal Counsel
- E. WASB Resolution
- F. Liquidated Damages Policy
- G. Establishing a PSD Multi-Purpose Education Foundation. Committee will meet in January.

XV. Adjourn

Motion was made by Nathan Bowden, seconded by Rick Winters, to adjourn at 7:38 pm. Motion carried (4-0).

Julie Strenn, School Board Clerk

*Transcribed by Deb Zdun, Administrative Assistant
to the District Administrator and Board of
Education*